

Office of the Hili Panchayat Samity

Hili, Dakshin Dinajpur.

NOTICE INVITING TENDER

Memo No: 134/XVII-MANREHS

Dated: 20.02.2020

Tenders in sealed covers in Own Letter head are invited by the undersigned for the following work in Annexure-I from the resourceful bonafide contractors, Registered Co-Operative Societies, formed by Un-Employed Engineers and labour Co-Operatives and they have to abide by the following terms & conditions .

1. Dropping Date & time of Tender Papers	From 20/02/2020 to 26/02/2020 within 3.00P.M.
2. Closing Date & Time of Tender Box	On 26/02/2020 , at 3.00 P.M.
3. Opening Date & Time	On 26/02/2020 , at 3.30 P.M.

The sealed tender will be opened in the Chamber of the undersigned on 26/02/2020 at 3.30 p.m. One representative of each tenderer will be allowed to remain present at the time of opening the sealed tenders. If any mentioned in the notice fails on Bundh/Strike/Holidays on unusual circumstances on same will be automatically pass on the next working days, without any further notice.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.

Terms & Conditions:

1. Tenderers must quote their rate (both in figure and word) on your Own Letter head which is to be signed in every page along with SELF ATTESTED PHOTOCOPIES of valid I. Tax or Pan Card, GST Registration Certificate, P. Tax or P.T.C.C. and A.R.C.S. Clearance Certificate (where applicable). If any photocopy submitted without attestation, the tender is liable to be cancelled.
2. Tenderer along with Tender papers will have to be sent by Registered Post or Courier Service or to be dropped into the tender box which will be kept in the chamber of the undersigned during office hours from 20/02/2020 to 26/02/2020 (up to 3:00 p.m. of 26/02/2020). The paper received after the schedule time and date will not be entertained. It will be opened on 26/02/2020 at 3:30 p.m. in the office of the undersigned. The intending tenderers may remain present at the time of opening of the tender paper.
3. Time and quality are the essence of the contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except for unavoidable conditions. If any contractor fails to complete the work within the stipulated time without any reason, one percent of tendered amount will be fined for delay of each day (That day will be counted from last date for completion of work) and that will be deducted from the final bill.
 - i. Earnest money noted against the name of work @ 2% of the total tender value of the work in the form of Bank Draft / Pay Order / Banker's Cheque /NSC in favour of the Executive Officer, Hili Panchayat Samity ,payable at S.B.I. . The Security Money @ 10% (Ten Percent) will be deducted from each progressive bill and it will be released as per Govt. Norms. The Labour Co-operatives will not be required to deposit any earnest money.

Particulars of Charges to be enclosed with the tender documents in the form of Bank Draft / Pay Order/Office DCR / Banker's Cheque in favour of the Executive Officer, Hili Panchayat Samity payable at S.B.I.

5. Rate quoted are to be unconditional & absolute. The rate should be quoted in percentage less rate basis in both figures as well as in words. If the tendered amount is abnormally below the estimated amount, an analysis of the tendered amount must be submitted along with the tender paper otherwise the tender application will be summarily rejected.
6. All works will have to be done according to specification approved by the authority and as per direction of the Executive Officer, Hili Panchayat Samity and the concerned S.A.E.-in-Charge
7. **No credential will be considered unless it is supported by payment certificate, Work Order & Completion Certificate** issued by the competent authority not below the rank of the Executive Engineer / Secretary / Executive Officer/ Pradhan of Gram Panchayat/ Chairman of Municipality as the case may be under whom the work has been executed
8. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
9. All rates shall be inclusive of all charges, Royalty (if required), tool charge, carriage etc. Relevant document of Royalty (if required) must be produced along with the Bill.
10. Before starting the work the site must be dressed and cleared by cutting all sorts of Jungle, shrubs etc. for which no extra payment will be made.
11. The successful tenderer will have to start the supply the Materials within 02 (TWO) days from the date of issue of work supply order otherwise the work order will be cancelled. No excuse in this regard will be entertained.
12. Any rate above the schedule rate of work will not be accepted.
13. Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
14. I.T., Labour Welfare Cess & GST as per prescribed Govt. norms will be deducted from the each progressive Bill, as and when instruction will be received by the undersigned from higher authorities.
15. Before submission of the tender, the Contractor must visit the work site to judge the local condition from all corners and no plea / complaint about site will be entertained after-wards. It will be presumed that the agency offered the tender after reviewing entire position of the work site and the ground realities. All works should be done under Hili Panchayat Samity / Block area.
16. All working, tools, plants and implements required for the works are to be arranged and supplied by the successful tenderer, at his own cost.
17. No claim from contractor will be entertained for any increase in Railway freight and market price.
18. The tenders received after the due date and time, any change in quotation after opening of the tender will not be allowed. The undersigned will not be responsible for the loss of tender papers or for the delay in the postal transit.
19. The Tenderers willing to obtain details information including schedule and site may contact the Engineering Cell of this Office on any working days between 12:00 Noon to 4:00 p.m.
20. All the documents in proof of their eligibility in original need to be produced as and when asked and required.
21. Quality of materials shall be checked and verified by the SAE --in Charge and by the undersigned.
22. Quantity of work/material may vary as per the necessity of the work.
23. At the time of opening the tender papers, only the participating tenderers will remain present.

24. The tender should be addressed to the Executive Officer, Hili Panchayat Samity, Hili, Dakshin Dinajpur.
25. Tenders received late after due date and time will be summarily rejected.
26. The payment will be made on the basis of availability of the fund.
27. Tenderer(s) must write clearly the NEI No. and Dated and Sl. No. of the Scheme on the top of the Envelope.
28. Tenderer may get any technical details of respective scheme from SAE (RWS, RWP, BPC)

Payment Criteria:-

1. Amount will be paid as per norms of MGNREGS Rule of completion of works or after satisfactory of works/Supply material, this amount while kept in the custody of the Executive Officer, Hili Panchayat Samity will not earn any interest.

18/02/2020

Executive Officer
Hili Panchayat Samity
Hili, D. Dinajpur

Memo No: 184(1/10) / XVII - MGNREGS
Copy forwarded for information to:-

Dated, 20.02.2020

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional Officer, Balurghat, D. Dinajpur.
3. The Sabhapati, Hili Panchayat Samity.
4. The District Nodal Officer, MGNREGS, D. Dinajpur.
5. The Karmadhyaksha, Purto-Karya-O-Paribahan Sthayee Samity, Hili P/ Samity.
6. Hili Development Block, MGNREGS Cell
7. The Proadhan All .G.P. Under Hili Panchayat Samity, Dakshin Dinajpur with a request to display on notice for wide publicity.
8. The Cashier-cum-Store Keeper, Hili P. Samity/ Dev. Block. He is requested to receive Participation Charge from SAE (BPC/RWP/RWS) as Bank Draft / Pay Order / Banker's Cheque in favour of the Executive Officer, Hili Panchayat Samity or Development Officer, Hili Development Block payable at S.B.I.
9. Notice Board, Hili Dev. Block.
10. The President, "Uttar Banga Sambad" Newspaper , For wide publication,

11. N: C. D/ Dinajpur

18/02/2020

Executive Officer
Hili Panchayat Samity
Hili, D. Dinajpur.

Annexure-I

Sl. No.	Name of Scheme	Fund	Amount Put in to Tender	Participation Charge (Rs.)	Earnest Money (Rs.)	Category	Time of Completion	Site of Supply/Work site
1	Horticulture Nursery of Chitra Swayangsidda SGH at Lalpur	MGNRGS	Rs.111840.00	Rs.200.00	Rs.2237.00	OPEN TO ALL (CREDE NTIAL REQUI RED AT LEAST @40% OF Estimated Cost Put to Tender ON SAME/S IMILAR WORK	10 Days	LALPUR
2	Horticulture Nursery of Bholanath SGH at Dabra	MGNRGS	Rs.111840.00	Rs.200.00	Rs.2237.00			DABRA
3	Horticulture Nursery of JAYEETA SGH at Mulahat	MGNRGS	Rs.111840.00	Rs.200.00	Rs.2237.00			MULAHAT
4	Horticulture Nursery of BALAKA SGH at Mohishnota	MGNRGS	Rs.111840.00	Rs.200.00	Rs.2237.00			Mohishnota

11/11/2020

Executive Officer
Hili Panchayat Samity
Hili, D.Dinajpur