

**OFFICE OF THE
PUNDARI GRAM PANCHAYAT
HARIRAMPUR PANCHAYAT SAMITY
HARIRAMPUR : DAKSHIN DINAJPUR**

E-mail ID : Pundarigp@gmail.com

Memo. No : 1115/PGP/2019-20

Date.-11/03/2020

Notice Inviting e-Tender No : 1 of 2019-2020 (1st Call)

The Pundari Gram Panchayat invites e-tender as mentioned in Annexure-I (attached herewith) from resourceful bonafide Contractors, Registered Co-Operative Societies formed by Un-Employed Engineers and Labour Co-operatives having experience in similar nature of civil works, who may participate in the tender process as per following terms & conditions :

Sl No	Particulars	Date & Time
1	Date of uploading of NIET & Tender Documents (Online) - Publishing date	12/03/2020 at 15.00 Hours
2	Documents download / Sale Start date (Online)	12/03/2020 at 15.00 Hours
3	Prequalification, Technical and Financial Bid submission starting date (Online)	12/03/2020 at 15.00 Hours
4	Documents download /Sale closing date (Online)	26/03/2020 at 15.00 Hours
5	Prequalification, Technical and Financial Bid submission closing date (Online)	26/03/2020 at 15.00 Hours
6	Date of Opening of Prequalification Proposals & Technical Proposal (Online)	30/03/2020 at 11.00 Hours
7	Date of uploading list of Technically Qualified Bidder	To be informed latter
8	Date of Opening of financial bid (Online)	To be informed latter
9	Date of uploading of list of bidders along with the rates through (Online) also if necessary for further negotiation through (Offline) for final rate.	To be informed latter

1. In the event of e-filing intending bidder may download the tender document from the website <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate & documented through e-filing.
2. Earnest money, as specified in this NIT shall be paid online through NEFT/RTGS to the Bank account of Prodhan, Pundari Gram Panchayat Account No : 5144010003333, IFSC Code : UTBI0RRBBGB, Bangiya Gramin Vikash Bank Daulatpur Branch for the amounts mentioned in the Annexure - I. Every such Transfer shall be done on or after the date of publish of NIT and before the closing of the NIT . Any Bid without EMD shall be treated as informal and shall be automatically cancelled (EMD exemption is not allowed) . Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document..
3. The **Participation Charges** shall be deposited at the Pundari Gram Panchayat Office by the Bidders by cash only for the amount stated in Annexure - I from 13/03/2020 to 26/03/2020 (11.00 AM to 5.00PM and Saturday upto 2.00 PM except Holiday) and the Scan Copy of money receipt should be uploaded during Submission of Bid.
4. **Eligibility Criteria for participation in tender :**
 - i) Intending tenderers should produce credentials of a Similar nature of work of the minimum value of 50% of the estimated amount put to tender during 3(Three) years prior to the date of issue of this Tender Notice. Payment Certificate will not be treated as credential. Credential (Completion) Certificate issued by the competent authority of a State/ Central Government, State/ Central Government undertaking, Statutory/ Autonomous Bodies constituted under central/State statue on the executed value of completed will be taken as credential (Not below the rank of Executive Officer/Engineer or equivalent).(Work Order & Completion Certificate both have to be submit)
 - ii) All categories of prospective Tenderers shall have to submit valid and up to date Professional Tax receipt Challan, GST No & GST Certificate, Upto date GST Return Certificate, Income Tax Return Acknowledgement Receipt of Last 03 (Three) Years, PAN Card issued by Income Tax Department, Voter ID Card, Trade License, Credential Certificate in respect of the prospective Tenderer. [Non-statutory Documents] (All the documents should be self attested otherwise bid will be rejected)

iii) Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a Director or Partner, such individual person shall, while uploading any tender for and on behalf such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such tender. The Power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908. [Non-statutory Documents]

iv) Neither prospective Tendered nor any of the constituent partners had been be barred to participate in any Tender by the Govt of West Bengal during the last 3 (three) years prior to the date of this NIET, Such debarring will be considered as disqualification towards eligibility. (a declaration in this respect has to be furnished by the prospective bidders in the form of Affidavit). [Non-statutory Documents]

v) The prospective tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

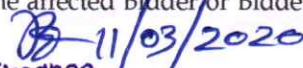
vi) Joint Ventures will not be allowed.

vii) A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. A prospective Tenderer (including his participation in partnership) shall be allowed to participate in a single work as mentioned above in the List of Work(s).

viii) No conditional / Incomplete Tender will be accepted under any circumstances. The intending tenderer will have to submit authentic documents in support of acclaimed credential for all the items from serial 4 (i) to (viii) as indicated above. The experience and timely completion certificate of works is to be issued by the competent authority. All document Submitted should be self attested & Stamped otherwise the tender offered will liable to be cancelled.

5. The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related evidentiary documents. The Tender Inviting Authority reserves the rights to accept or reject their offered bid as deemed necessary to finalize the tenders satisfactory without assigning any reason whatsoever.
6. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case earnest money will be forfeited.
7. Selection or eligible agency will be strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the time of bidding. Decision of the Tender Inviting Authority in this regard shall be final & binding.
8. The tendering operation will follow e-tendering process and all rules and regulations pertaining to the tender will be binding to the tenderers.
9. Specific time frame of execution and quality of the work are the essence of the contract. The successful bidder must complete the work within the time specified for completion. No extension of time will be allowed except any exigency. If any contractor / agency fails to complete the work within the stipulated time without any reason, **1% (One percent)** of tendered amount will be fined for each day of delay starting from the day of tentative date of completion as per contract and deducted from the final bill without any further intimation.
10. Rates quoted should be unconditional & absolute. The rates should be quoted in **LESS percentage basis** and clearly to be mentioned both in figures and words. If the tendered amount is abnormally below the estimated amount, an analysis of the tendered amount must be submitted along with the tender paper otherwise the tender application will summarily be rejected.
11. All works will have to be done according to specification approved by the appropriate authority and as per direction of the Pundari Gram Panchayat and the concerned Nirman Sahayak.
12. Incomplete tenders in any respect will summarily be rejected.
13. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials (In case of - A) Reinforcement Bar - TATA/SRMB/Shyam/, B) Cement - ACC, Ambuja, Ultratech, , & Lafarge, C) Sand - Murarai, D) Stone - Pakur Variety & E) Brick - First Class) required for proper execution of work at his own cost.
14. All rates shall be inclusive of all charges, Royalty (if required), tool charge, carriage etc. Relevant document of Royalty (if required) must be produced along with the Bill.
15. Before starting the work the site must be dressed and cleared by cutting all sorts of Jungle, shrubs etc. for which no extra payment will be made.
16. The successful tenderer will have to start the work **within 07 (Seven) days** from the date of issue of work order otherwise the work order will be cancelled. No excuse in this regard will be entertained later.
17. **Any rate above the schedule rate of work will not be accepted.**

18. Acceptance of the lowest tender is not obligatory / mandatory and the undersigned reserves the unconditional right to accept or reject any one or all bids without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
19. IT, GST, Labour Welfare Cess etc as applicable will be deducted from each progressive Bill as per prescribed Government norms intimated by the higher authority time to time.
20. Before submission of the tender, the contractor must visit the work-site to judge the local condition from all aspects and no plea / complaint about work-site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work-site and ground realities. All works should be done under Harirampur Gram Panchayat jurisdiction.
21. All working tools, plants and implements required for the works are to be arranged and supplied by the successful tenderer at his own cost.
22. No claim from contractor will be entertained for any increase in Railway freight and market price.
23. Quality of materials shall be checked and verified by the Nirman Sahayak / Technical Person and the undersigned.
24. Quantity of work may vary as per necessity of the work.
25. Only the participating tenderers or their authorized representatives may remain present at the time of opening of BID.
26. A prospective Tenderer **shall not be allowed to participate more than one job** in this NIET.
27. The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employers (tender accepting authority) action.
28. The payment will only be made as per Govt. norms.


 11/03/2020
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 Pundari Gram Panchayat
 Harirampur - Block, D/Dinaipur
 Pundari Gram Panchayat,
 Harirampur Panchayat Samity

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Copy forwarded for information and necessary action to :

1. The S.D.O Gangarampur at Buniadpur.
2. The B.D.O Harirampur.
3. The Sabhapati, Harirampur Panchayat Samity.
4. The NIC, at Balurghat, D/D
5. The Executive Assistant, Pundari Gram Panchayat.
6. The Nirman Sahayak, Pundari Gram Panchayat.
7. The Gram Panchayat notice board.
8. News Paper
9. Office file.


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Sl. No	Name of Scheme	Source of fund	Tender Amount (Rs.)	Earnest Money	Participati on Charge	Time for Completion
1	Construction of Community Hall at GP office 1s floor with Electrification, coloring & decoration under Pundari Gram Panchayat in PS - Harirampur Dist : Dakshin Dinajpur, SAAP -06/2019-2020	14th Fc	14,25,671.00	28,600.00	1,000.00	120 Days


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