

**STANDARD QUOTATION/ TENDER FORMAT FOR WORKS CONTRACT**  
**OFFICE OF THE PUNDARI GRAM PANCHAYAT**  
**Vill. – Panchgram, P.O-Pundari**  
**P.S- Harirampur, DIST.- Dakshin Dinajpur**  
**NOTICE INVITING TENDER**

**Memo No- 1109 /PGP/2019-2020**

**Date.-06/03/2020**

Sealed Tender is invited from the experienced and resourceful bidders for execution of the works mentioned below in **Annexure A**

SI No.	Name of the work	Source of fund	Estimated Amount Rs.	Earnest Money(In Rs)	Required Credential	Work Completion period
<b>1</b>	Sub centre repairing with Running water at Mahendipara Sub Centre at Mahendipara Sansad , AAP No-757/2018-19	<b>14 thFc</b>	<b>150000.00</b>	<b>3000.00</b>	<b>60%</b>	<b>120 Days</b>
<b>2</b>	Sub centre repairing with Running water at Karanjabari Sansad , AAP No-758/2018-19	<b>14 thFc</b>	<b>150000.00</b>	<b>3000.00</b>	<b>60%</b>	<b>120 Days</b>

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 23/03/2020 not later than 1 PM Delayed submission of tender The Sealed Tenders will be opened on 23/03/2020... at 1.30 PM in presence of reason. the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

**Information to bidders:**

Cost of Tender Document	<b>250.00</b>
Date of Sale of Tender Form	<b>On any working day from -06/03/2020 to 19/03/2020 ( from 11 AM to 3 PM)</b>
Last date of dropping of Sealed Tender	<b>On or before...23/03/2020..... (up-to 1.00 PM)</b>
Date of Opening of Tender	<b>23/03/2020.....( at 1.30 PM )</b>

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then stage of tender procedure.

**Annexure-B**

**Terms & Conditions :-**

- 1 .Cost of Tender Form (non-refundable) has to be paid in cash / Bank Draft**
- Bidders must submit attested photocopies of VAT registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan, GST certificate and trade Registration Certificate/License from local bodies as the case may be.
- Bidders must submit Credential in similar nature of work during last three years.
- In case of bid/tender emanating from cartelization of bidders, entire tender process will be Cancelled
- Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected.
- Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
- No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any

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 Office of the Block Dev. Officer,  
 Harirampur, D/Dinajpur.

Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders(Applicable only for ISGPP Block Grant).

9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.

**10. Earnest money should be deposited in Bank Draft/DCR/Cash or Government Bond/Securities duly pledged in favour of the Pradhan, Pundari Gram Panchayat and will be refunded/forfeited as the case may be. In case of bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respectively pledged documents need to be submitted along with Sealed Tender.**

11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted Draft/Government Bond / Securities duly pledged in favour of the **Pradhan, Pundari Gram Panchayat** OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.

12. STDS, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective

13. Pre-bid conference/meeting with the prospective Bidders will be held on at **-16/03/2020.....2 PM**(not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.

14. Site visit may be done by the bidders at their own cost.

15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.

16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if

there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated,

17. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid

18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.

19. Quoted rate shall be inclusive of all charges including royalty, VAT, tools charges, transportation etc

20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.

21. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.

22. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form

**Pradhan, Pundari Gram Panchayat, VIII - Panchgram, PO-Pundari, PS-Harirampur, District-Dakshin Dinajpur**

*6/03/2020*  
Pradhan  
Pundari Gram Panchayat  
Harirampur, Dev Block  
Harirampur Panchayat Samity

**Memo No- 1109 (12)/PGP/2019-2020**

**Date.-06/03/2020**

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

- 1) The S.D.O,Gangarampur at Buniadpur
- 2) The B.D.O,Harirampur Dev. Block
- 3) The Sabhapati, Harirampur Panchayat Samity
- 4) NIC, Balurghat, D/Dinajpur
- 5) Nirman Sahayak , Pundari Gram Panchayat
- 6) Executive Assistant,Pundari Gram Panchayat
- 7) Oponent Leader,Pundari Gram Panchayat
- 8) I.C, Police Station, Harirampur
- 10) Sanchalok, Shilpoparikatham Up Samity
- 11) Office Notice Board
- 12) Office Copy

06/03/2020  
Pradhan  
Pundari Gram Panchayat  
Harirampur Dev Block