

NO.-2 AJMATPUR GRAM PANCHAYAT

VILL.&, P.O. - MANOHALI, P.S. – TAPAN
DIST. - DAKSHIN DINAJ PUR.

NOTICE INVITING TENDER

NIT. NO.- 02 / 2018-19

Memo no.- 05 / AJGP

Dated – 21.01.2019

A. PREFACE :

Sealed Tenders on **Percentage -Rate-Basis** in Prescribed Format are hereby invited on behalf of the Artha O Parikalpana Upa-Samiti from resourceful, experienced, bonafied & reputed contractors, Registered Unemployed Engineers / Labour co-operative Societies or Firms etc. for execution of the following works as briefed in "Para-B" below.

- (i) **LAST DATE & TIME FOR PURCHASE OF TENDER FORM – 05.02.2019 UPTO 4.00 P.M.**
- (ii) **LAST DATE & TIME OF RECEIVING OF TENDER – 06.02.2019 UPTO 1.00 P.M.**
- (iii) **DATE & TIME OF OPENING OF TENDER- 06.02.2019 AT 1:30 P.M.**

TENDERS WILL BE RECEIVED BY POST/ CURRIER SERVICE & TENDER BOX AVAILABLE AT
NO.-2 AJMATPUR GRAM PANCHAYAT

Sl. No.	Name of work	Estimated Amount put to tender (Rs.)	Value of Earnest Money (Rs.)	Cost of Tender Form (Rs)	Time allowed	Remarks
01	Supply of materials for construction of AWC at Ajmatpur Sansad (Center no.-20) under Ajmatpur Gram panchayat. AAP. No.- 17 / 4 / 1 / 12 / 1 / 9/ 896 (2018-19.)	577136.00	11600.00	750.00	90-Days	Fund-ICDS & MGNREGS

B. SCHEDULE :

NOTE : Prescribed Format for submission of Tender and the specified schedule will be supplied to the intending tenderers available in the Gram Panchayat during office hours.

C. WHO CAN PARTICIPATE:

Resourceful, experienced & bonafied contractors, Registered Unemployed Engineers / Labour co-operative Societies or Firms etc. Completed similar type of single work not less than 50 % of the Amount put in this Tender, not earlier than 2015 – 2016

D. INSTRUCTION TO THE INTENDING TENDERERS:


1. Please Quote your rate (both in figures & in words also) for submission of Tenders on Percentage- Rate- Basis at appropriate places in the Prescribed Format. Sign all the pages of the specific price scheduled and enclose the Signed specific price scheduled along with the Tender otherwise your tender may be liable for rejection and also fill other columns and put relevant data as instructed in the said Format.
2. Please enclose Valid & duly attested copies of **GST Registration certificate, last three years Income Tax Return with PAN, Profession Tax Registration certificate with current challan**, etc. along with Tender. And in case of non- inclusion of the same, please enclose the copies of relevant orders in that effect. **All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.**
3. Please enclose duly attested copies of Credential for similar type of single work executed by you for a tender value of not less than 50 % of the value as put in this tender and the work should be executed not earlier than 2015-2016. **Please note that, Payment Certificate and Completion certificate along with Work Order will only be entertained as CREDENTIAL.**
4. Please deposit requisite **Earnest Money in form of Bank Draft** of Nationalized Bank along with tender and also deposit Non-refundable **Cost of tender Form in cash (Form -5 of miscellaneous Receipt)** separately as mentioned above for individual work. All the remittances should be made in favour of the **Pradhan, No.-2, Ajmatpur Gram Panchayat.**
5. Intending Labour Co- Operative Societies & Unemployed Engineers' Co-Operative Society should enclose the documents in proof of their Registration & validity to participate in this Tender during the period of deposition of the Tender. **Exemption from deposition of Earnest Money will not be allowed as per Govt. orders.**
6. Please insert in a 1st cover the Participation charge, requisite values of Earnest Money along with all relevant documents, Self declaration of having construction machinery depending on the nature of work, seal it and write clearly the NIT No., Sl.No., & name of work for which the tender is being submitted and in a separate 2nd cover insert the Letterhead containing Tender along with quoted rates in Prescribed Format containing name of work, NIT No., Sl. No. etc. Both 1st & 2nd cover shall be produce in a 3rd cover and submit the same super scribing NIT. No., Sl. No., the name of work on the top of the envelop and send it to **the Pradhan, No.-2 Ajmatpur Gram Panchayat, Manohali, Tapan, Dakshin Dinajpur** by post/ courier service so as to reach the not after **1.00P.M. on 06.02.2019** without fail. The tender will drop by hand in the **tender box kept in No.-2, Ajmatpur Gram Panchayat Office.**

E. OPENING OF TENDER:

The Tenders on **06.02.2019** will be opened at **1.30 P.M.** in **No.-2, Ajmatpur Gram Panchayat** office in presence of the available intending Tenderers or at any other date as the authority deem fit. If the office happens to be closed on the date of opening of the Tenders as specified, the Tenders will be opened on the next working day at the same time and venue.

F. TERMS AND CONDITIONS:

1. Before submission of Tender, intending Tenderers may visit the sites of the work at their own effort.
2. Intending Tenderers may obtained detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms & Conditions related with the works but not incorporated in this Tender, if any, from GP office on all working days during office hours.
3. While submitting rate, the intending tenderer should kept in mind that the rate should inclusive of all taxes, cess, levy, royalty and all other incidental charges related with the material and labour, Plants and machineries, any other charges payable to other statutory bodies etc. No extra payment over the scheduled items will be allowed.
4. Due to any reason, any tender being reaches this office after the specified date & time will not be considered as valid and will summarily be rejected.
5. Successful Tenderers (hereinafter may be called as the Contractor) should have to execute an Agreement with GP Office as per norms and should submit work programme accordingly.
6. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
7. No member or employee of Gram Panchayat or any other family members or close relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or sub- Contractor.
8. Equivalent amount of Earnest money will be deducted from the 1st RA Bill and the instrument by which the Earnest Money deposited during tender, if any, will be refunded to the successful contractor. Security Deposit @ 10% of the Bill value will also be deducted from each progressive bill and will be refunded after 6 (Six) months from the date of completion of work. Necessary taxes will also be deducted from each bill as per prevailing norms.
9. The authority of Gram Panchayat reserves the right of accepting or rejecting any or all the tenders and can distribute a part or whole of the work(s) to any or among more than one participated Tenderers without assigning any reason. The said authority will not bound to accept the lowest tender.


Pradhan
Ajmatpur Gram Panchayat
Tapan , Dakshin Dinajpur

Memo No.- 05 / 1(11) /AJGP ;

Dated- 21.01.2019

Copy forwarded for information to :

1. The Programme Office & Block Development officer, Tapan , Dakshin Dinajpur.
2. District Nodal Officer, MGNREGS, Dakshin Dinajpur.
3. The Sub-Divisional officer, Balurghat, Dakshin Dinajpur.
4. The DIO, NIC, Balurghat, Dakshin Dinajpur. He is request to upload the NIT. for wide publicity.
5. The Editor, Uttar Banga Sangbad with request to publish the NIT for wide publicity.
6. Tattha Mitra Kendra, Ajmatpur Gram Panchayat
7. The Nirman Sahayak, Ajmatpur Gram Panchayat
8. The Executive Assistant, Ajmatpur Gram Panchayat
9. The Secretary, Ajmatpur Gram Panchayat . He is instructed to receive all the Tenders, reached by post / courier and maintains a Register noting therein the date and time of receipt of tenders separately for each work and submit the same, unopened, along with Register.
10. Notice Board
11. Office copy.


Pradhan
Ajmatpur Gram Panchayat.
Tapan , Dakshin Dinajpur
Pradhan
No.2 Ajmatpur G.F
O Manohari D/Dinajpu