



Government of West Bengal
Information & Cultural Affairs Department
Office of the District Information & Cultural Officer
DakshinDinajpur, RabindraBhavan, Balurghat

Memo No- 405/ICA/DD


Date- 14/06/2019

Notice Inviting Tender

Sealed Tenders are invited from reputed & bonafide Advertising agencies / firms for i) Printing of Flex for Hoarding ii) Fixing /mounting of flex material for Hoarding & iii) hiring of private hoarding stands of 20' x 10' ft. size on monthly rental basis for the period from 1st July, 2019 to 30th June, 2020.

Terms & Conditions

- i) Every tenderer should quote both rates, i) for Printing of Flex and ii) for Fixing / mounting of the flex, as per sq. ft. basis.
- ii) Separate rate should be quoted for monthly rental charges for hiring of Hoarding stands.
- iii) Every tenderers must quote rate for all three categories and lowest bid will be arrived at clubbing all three rates.
- iv) The thickness & resolution of the flex matter to be printed should be at least 300 gsm & 720 dpi.
- v) The materials to be printed for display in the hoarding will be supplied from this office in a soft copy and it must be displayed within the stipulated time as per work order.
- vi) Every tenderer must submit a list containing the specific location, size of Hoarding display, Administrative unit under whose jurisdiction the hoarding is located (name of Municipality/ Block/ GP, / Word No) and whether a portion of the hoarding is used for any commercial display simultaneously.
- vii) Intending tenderers must have at least 10 – 15 numbers of hoarding stands of 20' x 10' size at different prominent locations of this district.
- viii) Every tenderers should submit necessary Trade License, IT Clearance certificate, GST Return / Registration certificate, PAN Card along with tender paper.
- ix) The last date of submission of tender is 25/06/2019 within 2 P.M. which will be opened on the same date at 3 P.M.
- x) The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.



District Information & Cultural Officer
DakshinDinajpur.

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Copy forwarded for information to:-

- 1) District Magistrate, DakshinDinajpur
- 2) Additional District Magistrate (General), DakshinDinajpur
- 3-4) Sub Divisional Officer, Balurghat(Sadar) & Gangarampur
- 5) Secretary, DDZP.
- 6) Administrator, Balurghat Municipality
- ✓ 7) D.I.O., NIC, with a request to upload the notice in District Website.
- 8) Office copy


District Information & Cultural Officer
DakshinDinajpur