

OFFICE OF THE BLOCK DEVELOPMENT OFFICER
~ BALURGHAT DEVELOPMENT BLOCK ~
 BALURGHAT, DAKSHIN DINAJPUR

DATE: 28/6/19

MEMO NO. 587

NOTICE INVITING QUOTATION

[Chapter-IV, Rule 11 of W.B. Panchayat (GP Accounts, Audit & Budget) Rules 2007]

Sealed Quotations are hereby invited from reliable and bonafide suppliers for supplying the materials as specified below
 Fund- **MGNREGA Contingency**

~ TERMS & CONDITIONS ~

- 1) The Quotation will be received in the office of the Gram Panchayat from 28/06/2019, 11 A.M. to 5/7/2019, 2 P.M. during office hours and will be opened on 5/7/2019 at 3:00 P.M.
- 2) The Quotation should be submitted in sealed cover
- 3) The suppliers should quote the rates in figures as well as in words
- 4) The suppliers should submit **Income Tax, Sales Tax and Profession Tax and Panchayat Tax clearance certificate**
- 5) All rates should be inclusive of all charges including the carriage charge up to the site of work.
- 6) Incomplete Quotation/ Tender will be summarily rejected.
- 7) Acceptance of lowest Quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations without
- 8) The undersigned also reserves the right to distribute the Supply Order among as many Suppliers as may be considered
- 9) The intending bidders should deposit the participation charge through savings Account No.37457573536 (S.B.I. Raghunathpur Branch) as mentioned in this N.I.T. in favour of the Executive Officer, Balurghat Panchayat Samiti. The earnest money should be deposited through Bankers Cheque/Bank draft/Pay Order in favour of The Executive Officer, Balurghat Panchayat Samiti, Balurghat Dakshin Dinajpur, during submission of tender paper.

Sl. No.	Name of the Work with required Materials Details	Unit	Place of Delivery	Participation Charges	Maximum time allowed for Delivery
1	Supply of 8th Generation HP Laptop Specification (Intel Core i5 8265U 1.6 GHz. RAM 4 GB. Hard Drive 1 TB. 15.6" LED Display) 15-da1058TU	1 Nos	Block Office	Rs. 500.00	7 (Seven) Days

[Signature]
 Block Development Officer
 Balurghat, Dakshin Dinajpur
 DATE: 28/6/19

Memo NO. 587/1(17)

- 1) The District Magistrate, Dakshin Dinajpur Balurghat
- 2) The Additional District Magistrate (LR) & Additional District Programme Co-ordinator, Dakshin Dinajpur
- 3) The Sub Divisional Officer, Balurghat (Sadar), Dakshin Dinajpur
- 4) The District Nodal Officer (MGNREGA), Dakshin Dinajpur, Balurghat.
- 5) The Sabhapati, Balurghat Panchayat Samity.
- 6) The Sahakari Sabhapati, Balurghat Panchayat Samity
- 7) The Karmadhyaksha, Puro Karya-O-Paribahan Sthayee Samiti, Balurghat Panchayat Samity
- 8) The District Information & Cultural Officer, Dakshin Dinajpur.
- 9) The District Informatics Officer, National Informatics Center, Dakshin Dinajpur, with request to upload in official website of the district
- 10) Jt. Block Dev. Officer, Balurghat Dev. Block
- 11) Sri Nihar Banerjee, Khudro Shilpo Bidyout O Chirachorito Sakti Sthayee Samiti
- 12) The Assistant Programme Officer, Balurghat Development Block
- 13) The Technical Assistant, Smt. Sanchita Nandi, of this office.
- 14) The Technical Assistant, Sri Supratim Mondal, of this office.
- 15) The Accountant cum Head Clerk of this Establishment

[Signature]