

Government of West Bengal
Office of the District Magistrate, Dakshin Dinajpur
(Election Section)

Memo. No. 340/Elec.

Date. 07/03/2019

NOTICE INVITING TENDER No. 08/2018-19

Sealed Tenders are invited from the Supplier / Agency for supply of Photo Copier Machine and accessories with free annual maintenance contract for one year in the District Election Cell of the Administrative Building, Balurghat.

Sealed Tender shall be dropped in the office chamber of the undersigned from 08.03.2019 to 15.03.2019 at 11 a.m. to 3 p.m. and tender will be opened on 15.03.2019 at 3.30 p.m.

1. The intending supplier / agent shall have to be submit the following self-attested recent photo copy:-
 - a. Income Tax return for the year 2018-19
 - b. Professional tax clearance certificate
 - c. GST Certificate.
2. No change in rates fixed at the time of requisition of quotation shall be entertained in future.
3. The materials will be supplied within 3 (three) days from the date of receiving the supply order.
4. No sub-standard materials will be entertained and shall be rejected by the authority.
5. Rate should be quoted including all Taxes.
6. Payment will be made after observing all financial formalities as per Govt. Rules.
7. An amount of Rs. 10,000=00 may be deposited through Demand Draft as Security amount in favour of the District Magistrate, Dakshin Dinajpur.

The undersigned does not bind himself to accept the lowest quotation in unavoidable circumstances, besides the undersigned may reject any or all the quotation without assigning any reason whatsoever.

Details particular of specification is furnished below:-

SPECIFICATION
Copy Speed- 30 ppm, Memory – 2 GB, Paper Capacity – 1000, CPU- 1 GHZ, Resolution 600 X 600 dpi, Drum yield 500000 copies, Multi bit technology for print quality of 9600dpi equivalent x 600, All current windows OS, MAC OSX Version 10.8 or higher

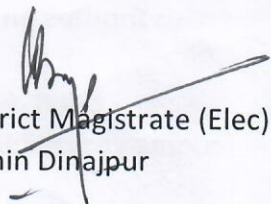
Additional District Magistrate (Elec)
Dakshin Dinajpur

Memo.No. 340(30)/Elec

Date. 07/03/2019.

Copy forwarded for information and taking necessary action with a request to publish the same in the notice board for wide circulation.

1. The Superintendent of Police, Dakshin Dinajpur, Balurghat.
2. The Addl. Executive Officer, DDZP, Balurghat.
3. The District Land & Land Reforms Officer, Dakshin Dinajpur.
- 4-5. The Sub-Divisional Officer, Balurghat /Gangarampur at Buniadpur, Dakshin Dinajpur.
- 6-13. The Block Development Officer, Balurghat/Hili/Kumarganj/Tapan/Gangarampur/
Bansihari/ Kushmandi / Harirampur, Dakshin Dinajpur.
14. The Administrator, Balurghat Municipality, Balurghat.
15. The Chairman, Gangarampur / Buniadpur Municipality, Dakshin Dinajpur.
16. The D.I.O., NIC, with a request to upload the NIT in the District Website.
17. The D.I.C.O., Dakshin Dinajpur with a request to publish the NIT two local
newspapers (Matter enclosed).
18. The C.A. to District Magistrate, Dakshin Dinajpur
19. The C.A. to Addl. District Magistrate (Elec), Dakshin Dinajpur
21. The _____


Additional District Magistrate (Elec)
Dakshin Dinajpur