

OFFICE OF THE BLOCK DEVELOPMENT OFFICER
BANSHIHARI; DAKSHIN DINAJPUR

MEMO NO- 2070

DATE 08/8/2019

NOTICE INVITING TENDER

A. PREFACE:

Sealed tenders on PERCENTAGE-RATE basis on prescribed tender form are hereby invited from bonafied and resourceful contractors or firms for execution of the following work/ works as briefed in the ANNEXURE enclosed herewith.

The work / supply must be completed strictly as per work/supply order. The intending Tenderers must have to submit current IT/ PAN CARD, GST return along with GST registration Certificate, PT/ Clearance Certificate and credential certificate) with the tender papers positively. Necessary complain will be lodged to the ARCS (in case of Co. OP. Societies) if the participating tenderers after being given the offer of work fails to accept it or abide by the terms and condition expressed or implied of this tender notice as well as of the agreement in which he / they will have to enter into before the formal work order is issued to him / them from this office.

The Tender papers / applications will be received either by registered post / courier service addressed to the undersigned or in the Tender-Box kept in the Chamber of the undersigned between 11.00 AM to 2.00 PM up to 16.08.2019. Tender box will be opened on 19.08.2018 at 3.00 PM or any other day as specified by the undersigned. **Participation charge must be deposited to the cashier of this office and tender form to be collected showing the DCR within 14.08.18 up to 3.00 P.M. positively.**

The undersigned reserves the right to accept or reject any or all the tenders and is not bound to accept the lowest tender without assigning any reason thereof.

** The undersigned is not at all responsible for any postal delay.

B. SCHEDULE:

NOTE: The Specified Schedule will be available in the Engineering Section of Banshihari during office hours and will be supplied to the intending Tenderers at free of cost.

C. WHO CAN PARTICIPATE?

As mentioned in the ANNEXURE enclosed herewith.

D. INSTRUCTION TO THE INTENDING TENDERERS:

- 1) Please write neatly the Tender memo no. on the sealed envelope and sign all the pages of the Specified Priced Schedule along with the tender. Otherwise your tender may be liable for rejection.
- 2) Please quote your rate (both in figures & in words) on percent [less / at par] rate basis on the estimated cost of the work as mentioned in the ANNEXURE enclosed herewith at appropriate places on your own Letter pad.
- 3) Please enclose Valid & current duly self attested copies of requisite tax Clearance certificates along with Tender papers.
- 4) All the documents in proof of their eligibility, IN ORIGINAL, need to be produced as and when asked and required.
- 5) Please deposit non-refundable participation charge & submit DCR along with the tender separately for individual work as mentioned in the ANNEXURE.
- 6) All the remittances should be made in favour of the Block Development Officer, Banshihari, Dakshin Dinajpur.
- 7) Intending Labour Co-operative Societies & Unemployed Engineers' Co-Operative Societies should enclose the documents in proof of their Registration & validity to participate in this Tender during the period of deposition of the Tender. Exemption from deposition of earnest money will be allowed as per Govt. Orders.
- 8) PLEASE NOTE THAT NO INTENDING TENDERER IS EXEMPTED FROM DEPOSITING THE PARTICIPATION CHARGE.
- 9) Please insert the Letterhead containing Tender along with all relevant documents, requisite value Participation Charge etc. in a covered seal it and write clearly the NIT No., SL. NO. & Name of the work for which the tender is being submitted over the Sealed Cover and send it to the BLOCK DEVELOPMENT OFFICER, BANSHIHARI DEVELOPMENT BLOCK by HAND / POST / CURRIER SERVICE so as to reach the same not after **2.00 p. m. on 16.08.2019** without fail. The tender box will be kept in the office chamber of the Block Development Officer, Banshihari Development Block. Tenderer may drop tender in the tender box also within the stipulated date & time.

E. TERMS AND CONDITIONS:

1. Before submission of tender intending tenderers may visit the sites of work at their own effort.
2. Intending tenderers may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms & conditions related with the work(s) but not incorporated in this tender, if any, from the of Banshihari on all working days during office hours.
3. While submitting rate, the intending tenderers should keep in mind that the rate should inclusive of all taxes, cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries and other charges payable to other statutory bodies etc. No extra payment over the scheduled items will be allowed.
4. No price / cost escalation over the rate specified in the price schedule will be allowed.
5. The work shall have to be completed within the stipulated time by maintaining actual specification and direction. If the work is not being completed within the stipulated time, penal action, as decided by the authority of Banshihari Development Block, will be imposed and the participation in the next tender will also be terminated.
6. The authority of Banshihari Development Block reserves the right of accepting or rejecting any or all the tenders and can distribute a part or whole of the work (s) to any or among more than one participated tenderers without assigning any reason thereof. The said authority will not be bound to accept the lowest tender.

7. Rates should be tendered both in figures and words in percentage rate basis.(At Par/Below the scheduled rate)
8. Any tender paper not accompanied by aforesaid supporting documents is liable to forthwith rejection.
9. The undersigned will not at all be responsible for the preparation of approach road for the carriage of the materials to the work-site.
10. The prospective tenderer who will be selected for the work will have to enter into an agreement in the non-judicial stamp of amounting Rs.100.00 only with the undersigned as regards the different aspects of the completion of the supply / work and the terms and conditions of the agreement should be strictly complied with failing which the earnest money deposited will be forfeited or the candidature of participation in any tender to be invited in the office of the Banshihari Development Block will be terminated after stipulated time and / or any other penal measures may be initiated as per the existing provisions of the Government.
11. The bills of the work will be passed after necessary examination of the quality and quantity of the materials/work by the Sub-Assistant Engineer concerned of Banshihari Development Block.
12. There will be deduction of taxes (IT, GST and CESS) at source as per the rules and regulations of the Government issued from time to time.
13. Any information not mentioned in this notice will be available in the office of the undersigned within the office hours of all working days. No plea of ignorance in this respect will be entertained under any circumstances.
14. If any date in the Tender Notice happens to be an official holiday of Banshihari Development Block, the work meant for the date will automatically be pass on to the next working day without any further information what so ever.
15. The intending tenderers are requested to acquaint with the terms & conditions as mentioned here in before submitting their tender papers.
16. No advance will be sanctioned to the Agencies in any circumstances.
17. 10 %(Ten) Security Deposit will be deducted from each bill amount & will be released after 6 (Six) month of completion of the work, only for compact work.
18. Xerox copy of any paper may be treated as cancelled if it is not self attested.
19. The work must be completed within the scheduled time. If any natural disturbance occurs the matter must be brought to the notice of the undersigned. Extension of time may be granted subject to the satisfaction of the Undersigned.
20. The specifications, which are not mentioned in the estimate, shall be followed as per P.W.D. schedule.
21. The Authority should not be responsible for approach road for stacking the materials as well as carriage and for any damage of materials during work.
22. All the materials to be supplied must be of specified quality.
23. Tenderers who will not be selected will have to withdraw their earnest money within six months of the date on which the work order will be issued. Otherwise the undersigned will not be responsible.
24. The agencies those are entitled to enjoy exempted category in connection with earnest money and security deposit will have to submit their documents in this connection that is clearance from the ARCS etc.
25. Final bill will be paid on the basis of consumption of materials and labourers if he feels needed.
26. In connection with these works no arbitration will be allowed.
27. Escalation of price on any ground and consequent cost over runs shall not be entertained under any circumstances.
28. 3(three) copies of Photography for each and every work must be deposited at the time of claim of the bill. The cost of the photography will be borne by the agency himself.
29. The agency shall have own plant and machinery of prescribed specification such as mixer machine, water tanker with tractor, leveling equipments, road roller etc as will be necessary. Please ignore it for the work where such types of equipments are not required.
30. If the selected tenderer fails to execute the work / works earnest money deposited by the tenderer will be forfeited and necessary action will be taken as per Govt. Rules.

Spd/08.08.19
Block Development Officer
Banshihari Development Block

MEMO NO- 2070/1(9)

DATED 08/8/2019

Copy forwarded for information and taking necessary action to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad, Balurghat.
3. The DIO, NIC, with a request to up load this NIT in the NIC portal.
4. The Sub-Divisional Officer, Gangarampur at Buniadpur.
5. The Savapati, Banshihari Panchayat Samity.
6. The Joint Block Development Officer, Banshihari Development Block.
7. The Sub-Assistant Engineer (ALL), Banshihari Developmentt Block
8. The Head Clerk cum Accountant, Banshihari Block.
9. Notice Board.

Spd/08.08.19
Block Development Officer
Banshihari Development Block

OFFICE OF THE BANSHIHARI DEVELOPMENT BLOCK
BANSHIHARI, DAKSHIN DINAJPUR

ANNEXURE

Ref: NIT memo no- 2070

Dated 08/8/2019

Sl. No.	Name of the Scheme	Tender Amount (In Rs.)	Credential	Earnest Money (In Rs.)	Participation Charge (In Rs.)	Head of Fund	Time of Completion
1	Repair and renovation of Block Development Officer's quarter (Inside portion) under Banshihari Development Block.	64974.00	50% of the tender amount of similar nature/ building work	Rs.1300.00	Rs.100.00	Different head of fund / Interest	7- days

Spa/08.08.19
Block Development Officer
Banshihari Development Block