

**OFFICE OF THE PRADHAN  
NO. 2 BELBARI-I GRAM PANCHAYAT**

**Vill.- Uttar Belbari, P.O.- Belbari, P.S.- Gangarampur, District- Dakshin Dinajpur**  
**NIT NO.- 14(2018-19)**

**NOTICE INVITING TENDER**

**Memo. No.- 596/Bel-I**

**Date.- 01/03/2019**



Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

**Annexure-A**

Sl No.	Name of the work	AAP(18-19) No.	Sanshad Name	Source of Fund	Tendered Amount (in Rs.) including GST & LWC	Earnest Money (In Rs.)	Required Credential	Work completion period.
1	Construction of Yatri Pratikhalaya at Sairapur Joypur Post Office More.	NIL	Sairapur	MPLADS	498000.00	10000.00	60%.	15 Days
2	Construction of Yatri Pratikhalaya at Bhai Bhai More.	NIL	Sairapur	MPLADS	498000.00	10000.00	60%.	15 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within **15/03/2019 not later than 1.30 P.M.** Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. **15/03/2019 at 2.30 P.M.** in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat Office.

**Information to bidders:**

Cost of Tender Document	Sl. 1 & Sl. 2 = Rs.1000.00 Each .
Date of Sale of Tender Form	On any working day from <b>01/03/2019</b> to <b>14/03/2019</b> (from 11 AM to 1 PM)
Last date of dropping of Sealed Tender Form	On or before <b>15/03/2019</b> (up-to 1.30 PM)
Date of Opening of Tender	<b>15/03/2019</b> (At 2.30 P.M.)

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

**Annexure-B**

**Terms & Conditions :-**

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit self attested photocopies of valid GST registration Certificate with current GST Return, PAN with last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in **similar nature** of work during last three years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.

8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
10. Earnest money should be deposited in Bank Draft (DCR) only in favour of the Pradhan, No. 2 Belbari-I Gram Panchayat and will be refunded/forfeited as the case may be.
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan No. 2 Belbari-I Gram Panchayat or the amount will be deducted from every running payment (not exceeding two including the final bill) made and will **be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.**
12. Necessary taxes (if any) will be deducted as per existing rates fixed by the respective department of the Government.
13. Site visit may be done by the bidders at their own cost.
14. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
15. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
16. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
17. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
18. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
19. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
20. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost and he/she have to submit work programme after receiving Work Order. The GP authority has the right to change the Work Programme without consent of the bidder.
21. Bidders will get necessary Drawings & Estimates with the Tender Form. All documents i.e. drawings & Estimates, Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Pradhan, No. 2 Belbari-I Gram Panchayat , Vill Belbari Gangarampur District- Dakshin Dinajpur
22. The contractor must submit the 2 sets of coloured photographs ( pre, mid, post) to serve as a permanent record of the work at his own cost.

  
Pradhan

No. 2 Belbari-I Gram Panchayat  
PRADHAN  
No. 2 BELBARI (I) G.P.  
P.O. Belbari. Dt. D/Dinajpur

Date: 01/03/2019

Memo No:-596/1(10)/Bel-I

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

1. The SDO , Gangarampur, at Buniadpur, Dakshin Dinajpur
2. The BDO , Gangarampur Development Block, Gangarampur, Dakshin Dinajpur
3. The D.I.O. N.I.C. Dakshin Dinajpur for upload of NIT.
4. Tathya Mitra Kendra, Gangarampur Jurisdiction.
5. The E.A. Belbari-I G.P.
6. The N.S. Belbari-I G.P.
7. The Secretary, Belbari-I G.P..
8. The Sanchalok, Silpo – O - Parikatham Upasamity.
9. Office Notice Board.
10. Office Guard File.

  
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