

Govt. of West Bengal  
OFFICE OF THE District Project Officer

**SAMAGRA SHIKSHA ABHIYAN (SSA)**

Po. Beltalapark, Raghunathpur, Balurghat, Dist: Dakshin Dinajpur, Pin-733103

Email: rmsa.dd@gmail.com

Memo No. : 387/IED/SSIM

Date : 04/09/2019

**RE-TENDER NOTICE**

Re-sealed proposals/applications are invited from the reputed NGOs working in the disability field (at least 5 years) for engagement to provide following support services along-with physical and financial involvement under SSA of Dakshin Dinajpur District.

Sl	NAME OF ACTIVITY	PROPOSED AREA OF INTERVENTION/SUPPORT SERVICE IS EXPECTED FROM THE EXPERIENCE AGENCIES	TARGET AREA	SUPPORT SERVICES	PHYSICAL HEAD	EXPERTIZE SUPPORT	FINANCIAL INVOLVEMENT (PER DAY/HEAD) IN FIGURES & WORDS
1	Extension of therapeutic support services through the existing resource rooms/ multi purpose resource centre (MRC) for CWSN at CLRCs/CRCs jurisdiction as the case may be	Therapeutic support services need to be extended to the CWSN (who are in need of that) from the resource room located at either CLRCs/CRCs level/MRC. Feasibility of the extending such therapy service need to be explored initially covering at least in one resource room/MRC per Block/MN. At Resource Room/MRC services of physiotherapist, speech therapist and rehabilitation psychologist are to be provide by the agencies. The resource support may have to be provided thrice in a week, each therapist would remain present in a MRC/Resource Room for providing support in specified date as would be chalked out by the District.	Balurghat Sub-Division	Therapeutic support services need to be extended to the CWSN like physiotherapy, speech therapy, psychological assessment and educational guidance and behavior modification	13 No CRCs level	i)Physiotherapist/ Day/ Head ii)Speech Therapist/Day/ Head iii)Rehabilitation Psychologist/Day/ Head	
			Gangarampur Sub-Division	DO	10 No CRCs level	i)Physiotherapist/ Day/ Head ii)Speech Therapist/Day/ Head iii)Rehabilitation Psychologist/Day/ Head	
2	Identification and assessment of children with visual impairment (through camps) yet not identified and extending corrective surgery as per need and supply of Low vision related aids & appliances as per actual requirement.	Participation of professionals in assessment camps (Considering the camps would be organized by the respective officers of DPO, SSA at District level/ Sub Division Level either at Block/CLRC level to be decided by the District authority). Extension of need based corrective surgery for identified selected CWSN. Supplying need based Aids & Appliances for the children would be identified with low vision	Balurghat Sub-Division	Assessment of children with visual impairment (through camps) yet not identified and extending corrective surgery as per need and supply of Low vision related aids & appliances as per actual requirement.	1 camp/ CLRC (10 camps)	One Doctor (Eye Specialist)/ Camp and two optometrist/ Camp	
			Gangarampur Sub-Division	Do	1 camp/ CLRC (7 camps)	One Doctor (Eye Specialist)/ Camp and two optometrist/ Camp	

3	Extension of Micro Interventional support service to the children with hearing impairment including minor repairing of Hearing Aids.	1)Participation of assessment camps (Considering the camps would be organized by the respective officers of DPO, SSA at District level/ Sub Division Level either at Block/CLRC level to be decided by the District authority) and performing audio-logical assessment and generation of audiometric report.	Balurghat Sub-Division	Audio-logical Evaluation, Ear Mould Fabrication and Hearing Aid Repairing .	1 camp/ CLRC (10 camps)	One Audiologist/ Camp and One Ear Mould Technician/ Camp
		2)Ear-mould fabrication- for selected CWSN only, who would be identified and recommended to provide hearing aids. A)Hard mould (UV Technology) for BW Hearing Aid. B) Hard mould (UV Technology) for BTE Hearing Aid. 3)Minor repairing of Hearing Aids (Need Based) at CLRC, where repairable Hearing Aids would be collected and deliver. A)Servicing of BTE Hearing aid. B) Servicing of BW Hearing aid. C)Checking of Electro acoustic property of hearing aids. D)Selection and fitting of Digital Hearing Aids.	Gangarampur Sub-Division	Do	1 camp/ CLRC (7 camps)	One Audiologist/ Camp and One Ear Mould Technician/ Camp
4	Orientation of Teachers on Sign Language	Considering Orientation Programme of Teachers would be Organized by the District Authorities as per need at District/ Sub-Division Level and Technical expertise for the purpose to be provided by the agencies by deputing resource person	Dakshin Dinajpur District	Training on Sign Language	District Level	Two trainers/ Day.

The engagement of the NGOs will be made purely on contact basis initially for a period of one year and the renewal of the contract will depend of the satisfactory performance of the NGOs. Further information may be given from this office on any working date. The prospective NGOs should apply to the District Project Officer, Samagra Siksha Abhiyan (SSA), Dakshin Dinajpur district signed by the authorized signatory, giving detailed particulars below in the **prescribed FORMAT – A (Attached) –**

- 1) Name & complete address of the Organization.
- 2) Date of Establishment of the Organization.
- 3) Nature of the Organization.
- 4) Brief history of the Organization and its objects and activities.
- 5) Registration of the NGO registered under Societies Registration Act 1961. (Copy of valid registration to be enclosed)
- 6) Registration no. of the NGO Registered under Societies Registration Act 1961. (Copy of valid registration to be enclosed)
- 7) Details about working experience in disability field (copy of supportive documents showing working experience in disability field in at least for five years in disability field to be enclosed)

- 8) Details about working experience with SSA activities (if any, documents to be attached)
- 9) Whether the organization runs in its own/rented building.
- 10) Whether the organization conducting training programme for manpower development. (if any details to be enclosed)
- 11) Details of the staff working mentioning professional qualification of rehabilitation Council of India of MSJ & E, GOI/Registered Medical Council of India or West Bengal University of health Science with experience against each (Details to be attached)

**12. Documents :-**

- i) Annual report including audited accounts for the last three years.
- ii) Constitution By-laws of the organization
- iii) Constitution of BOARD MANAGEMENT AND PARTICULARS OF EACH MEMBER.
- iv) Copy of PAN Card of the organization, GST Registration certificate, Photocopy of Passbook/Bank statement.

**TERMS AND CONDITION :-**

1. The authority in the District Project Office (DPO) in the Samagra Shiksha Abhiyan is the District Project Director, SSA.
2. The District Project Director (DPD) is not bound to accept always the lowest offered rates and reserves the right to accept or reject any or all the proposals without assigning any reason whatsoever. The Authority also reserves the right to split the jobs amongst the NGOs, if deems fit and expedient without assigning any reason, whatsoever.
3. Rates should be quoted by the intending NGOs in both figures and words and in accordance with the above criteria, mentioning the completion time. Detail breakup of rates is required to be mentioned in the offer.
4. Correction, if any in the offer should be initiated and dated by the NGOs before submission of offer. Each page of the offer documents must be signed by the authorized signatory of the concern NGO.
5. An amount of Rs. 25000.00/- (Rs. Twenty five thousand only) need to be deposited in favor of District Project Officer, Samagra Shiksha Abhiyan (SSA) during submission of proposal as Earnest Money. Earnest Money will be subsequently converted into security deposit in case of successful Bidders. Security Deposit will be 2% of the work value.
6. Canvassing in any form or for any pecuniary interest is strictly prohibited and the Rate submitted by an NGO, who resorts to canvassing, shall be summarily rejected without any further correspondence.
7. The final approval selected NGOs will be given by the State Authority.
8. The Successful NGOs shall allow the Authorized representative of the DPO to visit its office, as and when necessary.
9. The authority reserves the right to review the performance of NGOs periodically through its authorized representatives having experience and expertise in the field, if on review, performance of any NGO is found to have been dissatisfactory, the authority shall reserve the right to cancel the agreement with the concerned NGO and decision thereon of the authority shall be final and binding upon that NGO.
10. Incomplete applications of the applicant received without the desired documents shall be summarily rejected, without making any further reference/ correspondence .
11. For any kind of dispute – Kolkata High Court will be the legal jurisdiction of the agreement.
12. Applications must be submitted in the official pad of the NGO duly addressed to the District Project Officer, Samagra Shiksha Abhiyan (SSA), Dakshin Dinajpur District signed by the authorized signatory, mentioning clearly his contact number, exact postal address of the NGO and Email Address if any, etc.

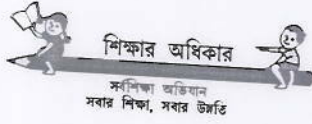
The last date for submission of application is within 24<sup>th</sup> September 2019 up to 3PM. The applications will be opened for enlisting at 4 PM on the same day. Only authorized representatives of participating NGOs may remained present during enlisting of applications.

For any further clarification application may contact the office of DPO,SSA of respective district on any working day in between 11AM to 3PM at the telephone Number : **03522-255778** .

13. The recommendation of the District Committee on the engagement of NGOs to be placed to The State Authority for final approval.

  
District Education Officer  
Samagra Siksha Mission  
Dakshin Dinajpur






Govt. of West Bengal  
OFFICE OF THE District Project Officer  
**SAMAGRA SHIKSHA ABHIYAN (SSA)**  
Po. Beltalapark, Raghunathpur, Balurghat, Dist: Dakshin Dinajpur, Pin-733103  
Email: rmsa.dd@gmail.com

Memo No. : 387/1(10)/IED/SSM

Date : 04/09/2019

Copy forwarded for information and taking necessary action to :

- 1) The SPD, PBSSM, Bikash Bhavan (2<sup>nd</sup> Floor), Salt Lake, Kol - 91
- 2) The District Magistrate, Dakshin Dinajpur & DPD, SSA, Dakshin Dinajpur
- 3) The Addl. District Magistrate (G), Dakshin Dinajpur & ADM - SSA, Dakshin Dinajpur
- 4) The Chairman, DPSC, Dakshin Dinajpur
- 5) The NDC & OC, SSA, Dakshin Dinajpur
- 6) The DSWO, Dakshin Dinajpur with the request to circulate the notice among the NGOs working in the field of Disability.
- 7) The DICO, Dakshin Dinajpur with the request to hang in the office Notice Board.
- 8) The DIO, NIC, Dakshin Dinajpur with the request to publication the Notice in the Official Website.
- 9) The DI/s (SE/PE), Dakshin Dinajpur
- 10) The SSM Office Notice Board

  
District Education Officer  
Samagra Shiksha Mission  
Dakshin Dinajpur