

Office of The Gram Panchayat

# JAMALPUR GRAM PANCHAYAT

## Maniko, P.O. – Jamalpur under Hill Panchayat Samity NOTICE INVITING e-TENDER

**A. PREFACE:**

On behalf of Jamalpur Gram Panchayat, e-Tenders on **Percentage rate Basis** is hereby invited by the undersigned in the website "[www.wbtenders.gov.in](http://www.wbtenders.gov.in)" of Jamalpur Gram Panchayat from bonafied contractors for execution of the following works / Supply within the above said date, time and place by any means as mentioned above.

**B. SCHEDULE:**

Information about e-Tender available at Jamalpur Gram Panchayat during office hours and e-Tender Papers Documents available from 02/09/2019 before 12.00. PM. All intending agencies may submit e-tender document.

Sl. No.	Name of the work	Estimated Amount put to Tender [Rs.]	Credenti al of Experi nce	Eligibility of Contractors who can participate in Tender	Fund	Earnest money to be deposited [Rs.] 2 % of Estimated Cost & round up to Rs. 10.00	Time Allowed for completion [days]	Cost of tender Form & Documents
1.	Purchase of 300 gallon Stainless steel movable water Tank (2 Nos) (AAP -199 of 2019-20) (Details mentioned in Estimate / BoQ)	350000	80%	Bonafied contractors	14th F.C.	7000	15 days	500

2. In the event of e-filing, intending bidder may download the tender documents consisting of this NIT, SBD, and BOQ etc. from the website <https://wbtenders.gov.in> directly with the help of Digital Signature certificate. Necessary cost of the Earnest Money should be remitted through i.) **Net Banking** ii) **RTGS/NEFT** offline payment through bank account in any Bank in favour of the No. 5 Jamalpur Gram Panchayat and also to be documented through e-filing. The documents submitted by the bidders should be properly indexed & digitally signed. The L1 bidder shall submit the hard copy (if required) of original documents to be shown at the office of the undersigned with his acceptance letter of the LOI. Failure to submit the hard copy of all the documents with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including black listing of the bidder.

**C. DATE & TIME SCHEDULE :-**

SL. No.	Particulars	Date & Time
1.	Date of uploading of NIT and other documents	02.09.2019
2.	Date of start of downloading the documents, etc.	02.09.2019 at 17:00 hours
3.	Date of start of submission of Technical Bid and Financial Bid.	02.09.2019 from 17.00 hours
4.	Date of closing of downloading the documents, etc.	20.09.2019 at 15.00 hours
5.	Date of Closing of submission of Technical Bid and Financial Bid	20.09.2019 up to 15.00 hours
6.	Date of opening of Technical Bid at office of the Jamalpur Gram Panchayat, Maniko, Hill, Dakshin Dinajpur	23.09.2019 at 15.30 hours
7.	Date of uploading the list of technically qualified bidder	To be informed at the time of Technical Bid Evaluation
8.	Date of opening of Financial Bid at office of the Jamalpur Gram Panchayat, Maniko, Hill, Dakshin Dinajpur	To be informed later on.

**D. WHO CAN PARTICIPATE :**

Resourceful, experienced & bonafied Contractors, Registered Unemployed Engineers / Labour Co-operative Societies etc., completed similar type of single work, put in this Tender in last three years.

**E. INSTRUCTION TO THE INTENDING TENDERERS :**

1. Please Quote your Rate (both in figures & in words also) on Percentage – Rate – Basis (i.e. "X" % Below Par / At Par) at appropriate places and in Calculation to absolute numerical values of tendering amount (both in figures and words) against the estimated and also fill other columns and put relevant data as instructed in the said BOQ.
2. The Tender should be submitted from the website <https://wbenders.gov.in> directly with the help of Digital Signature certificate.
3. Please Upload Valid & up-to-date duly self attested copies of requisite tax Clearance certificates (15 Digit Number GSTIN, PAN issued by the IT Dept., current P.T & Enrolment Certificate, Last three years I.T. return, Panchayat or Municipal Tax, Trade License etc.) along with Tender. And in case of non-inclusion of the same, please enclose the copies of relevant orders in that effect.
4. Please upload duly attested copies of Credentials for single work of similar type executed by you in this tender during the years. **Please to be noted, Payment certificate or completion certificate along with Work Order will only be entertained as CREDENTIAL Which are to be uploaded. All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.**
5. Participation charges and Earnest Money mentioned in para- 'C' should have to be deposited by **CASH/RTGS/NEFT** only to the **Bangiya Gramin Vikash Bank**, Account No- **5543010001401**, Teor Branch, IFSC Code-UTBIORRBBGB, in favour of the "No. 5 Jamalpur Gram Panchayat". Participation charges is non-refundable. The colour scan copy of counter foil of Bank receipt (Subscribing the NIT No. & Sl. No. and duly signed by the contractor) of money receipt must upload to the appropriate folder positively.
6. Intending Labour Co –Operative Societies & Unemployed Engineers' Co-Operative Societies should enclose the documents in proof of their Current Audit Report, Registration & validity to participate in this Tender during the period of deposition of the Tender. No exemption from deposition of Earnest Money will be allowed as per Govt. Orders No.209/ISGPP/20E-2/(Proc.)/39 Dated: 15.02.2012. To be specific, there shall not be any exemption in deposition of earnest money for any Cooperative Society/Government owned Company/ Government Undertaking/Corporation/Engineering Co-operative etc. All participating bidders will be treated on equal basis only and no favorable/ special considerations will be accorded to any bidders.

**F. SPECIAL TERMS AND CONDITIONS FOR WORK ONLY:**

- a. Supplying & Fixing of Informatory Signboard may with brick/cement concrete pillar with written the required matter (Supplied by the Department) & taking of Photographs at the own cost & effort of the successful Tenderer (Contractor) are precondition of this Tender. This end will make no extra payment to Photographs (in three Chèques) effects to the contractors.
- b. The Contractor should fix the Informatory Signboard at a visible point at the site of work before commencement of the work as per instruction of the undersigned.
- c. The Contractor should take photographs of the work in three phases. First, before commencement of the work by affixing Signatory board, Second during execution of the work and finally, after completion of the work at his own cost & effort and submit all the photographs to this office periodically. He also Submit Design Mix Report before commencement of Work. Supply to be completed within stipulated time.
- d. In addition to the normal deductions towards taxes, royalties etc. from the bills being paid to the contractors against the work being executed, deduction of additional amount regarding Labour welfare Cess @ 1% (At the Rate of One Percent) only of the bill value will be made towards the "Building and other construction workers Welfare Cess Act, 1996" as per order of the Finance Deptt. Govt. of West Bengal.
- e. Detailed Terms and Conditions of the Tender, Specification of Work, Drawings, if any, etc may be seen in the office during office hours.
- f. A retention towards security amounting to 10 (Ten) per cent (including earnest money) of the billed amount shall be made by the Secretary in the first (As Draft or Banker Chèque). The agency has executed and completed the works and rectified any defect therein to the satisfaction of the Engineering in-charge.
- g. After expiry of 6(six) months for WBM/GSB of road work or any Building, & 3(three) months Sanitary & Electrical works from the date of completion of the work certified by the respective Nirman Sahayak, the performance security will be repaid to the Agency.
- h. The contract will not attract any arbitration clauses and the contract will not include any clause towards escalation of price. Also before Sub-mission of the tender the Contractor must visit the site to judge the local condition from all corners and no plea/complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender rate after review of entire position of the work site. It should be done at their own cost.
- i. Hand for installation machineries have to be arranged by the Agency and all type of tools and machinery will be arranged by the agency, and that should be done at their own cost. However if there the any separable Govt. land, the same may be given for the purpose on rental basis as per rent fixed by L. A collector of the district/ appropriate competent Authority. Namely, Vibrator, Mixture Machine should be used for any type of concrete works for any quantity and Machine boring should be used for Mark II Tube wells. Curing should be done in case of Cement based Work at least 21 days. In case of Tube well Materials agency should mention the quality and weight of the Materials. The contractor must submit the ownership or hire papers for necessary tools & plants, i.e. concrete mix machine with hopper, weigh-Batcher/Measurement box, Cube molds (150mmx150mmx150mm) 6 set with tamping rod, equipment for slump test, needle/plate vibrator & others as required. The contractor must submit the concrete mix design for M-20 / M-25 / M-30 grade concrete or as required before the commencement of work and all the testing have to done during execution of work. Before preparing the bill, **the test report of cube have to submit.** The cost of all test shall be borne by the contractor which are defined in SQR.
- j. Any Work (Such Concrete Casting) should not be done during Night (After dusk) or in absence of Nirman Sahayak
- k. During the execution of the works for widening of roads, the agency shall keep at the site, movable free from all unnecessary obstruction for that purpose if required shall arrange for removal of structures, encroachments etc. at this own cost

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j. No additional or substituted item of work will be executed by the agency without prior approval of the Engineering-in-charge (E.I.C) and authority of Jamalpur Gram Panchayat. Additional or substituted items will be paid at rates as per schedule of rates of PWD/PW (R) Deptt. in vogue at the time of entering into contract. If rates of such item do not appear in the schedule of either PWD/PW (R) Deptt. or cannot be derived from them the Secretary will decide the rate on the basis of market rates of various components with 10% profit & overhead charges and the decision of the Secretary will be final and binding. Also the contractual rate should be applicable in all cases.

k. The agency is liable to maintain the road and keep the road traffic worthy till handing over the road on completion of the work. Also the agency should be prepared diversion of road if required. No extra cost will be paid on this account.

l. The agency will submit a work programme (Bar chart) , agreement and Mix design Report to the E.I.C. within seven days from the date of work order indicating date of completion of various phases of work and strictly comply with the schedule. Also one Triplicate site order book should be used at works site for execution the works. This has been duly signed by the Nirman Sahayak / Job Assistant before starting of work. Cube test Report should be submitted to E.I.C or Nirman Sahayak after 28 days from the Completion of casting said work.

m. All materials brought to the site must be upto the standard & quality, and must have the approved of the E.I.C. rejected materials or substandard must be removed by the agency at his own cost from the site within 24 hours of the issue of order to that effect. And Course Sand (Fineness Modulus shall neither be less than 2.0 nor greater than 3.5) should be used for any concrete works. The agency shall not be entitled to any claim for loss or damage, which may be caused by such removal.

n. Before starting of work, work site where necessary, must be properly dressed after cutting, clearing & cleaning all varieties of jungles, shrubs or any undesirable vegetation & all unserviceable materials from the alignment or site of works for which nothing will be paid extra unless specifically provided in "price schedule of probable items with approximate quantities.

o. All risks an accounts of rail way or road damage by boat including loss or damage of vehicles, boats, barges, materials or labours will have to be borne by the agency.

p. The work must have to be completed in all respects within the time specified in notice inviting Tender from the date of work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

q. Monthly running accounts bills may be made satisfactory programme of work.

r. To rescind the contract (of which rescission notice in writing to the contractor under the hand of the authorized Secretary shall be conclusive evidence) and in which case the security deposit of the contractor shall stand forfeited & be absolutely at the disposal of Jamalpur Gram Panchayat.

s. All consumable materials are to be supplied by the agency at his own arrangement and vailed document (of IOC/and authentic sources) are to be submitted.

t. All the works are to be executed according to drawing specification approved by the authority & the direction of the E. I.C is to be strictly followed.

u. Incomplete tender will be rejected summarily. The successful Tenderer will have to execute a formal agreements on a non-judicial stamp paper with Dummy Paper worth Rs 10/- & West Bengal form no -2911 within 7(Seven) working days from the date of issue of work order.

v. As per rules framed under the building & other construction workers' Act 1996 and the building & others construction workers' Cess Act 1996 deduction applicable towards payment of Cess will be made from the bill of the agency along with other statutory deduction.

w. The work order will be issued according to availability of fund.

x. Contractors are requested to note that GST registration Certificate issued by GST. deptt. And Tax deduction will be made as per guide line of GST Department.

y. Successful contractors should have to follow the ESMF Guide Line. There will be no engagement of child labour to execute of the work. z. Erroneous or incomplete e-Tender will be summarily rejected without assigning any reason whatsoever.

Also Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.

#### G. CLAUSE 2 OF CONDITION OF CONTRACT:

The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contractor by produced with all the due diligence time being deemed to be the essence of the contract, on the part of the contractor and the contractor shall pay as compensation an amount equal to one percent of such smaller amount as the Secretary (whose decision in writing shall be final) may decide on the amount of the tender amount of the whole work as shown by the tender for every day at the remains uncommenced or unfinished after the proper dates. The contractor shall commence execution of such part of the work as may be notified to him within 7(seven) days from the date of the order of commencement for work and diligently continue such work and further to ensure good progress during the execution of the work, and he shall be bound in all cases in the which the time allowed for any work exceeds one month, to complete one forth of the whole work before one fourth of the whole time allowed under the contract has elapsed. In the event of the contractor failing to comply with any of the condition here he shall be liable to pay a compensation an amount equal to one percent or such smaller amount as the Secretary (whose decision in writing shall be final) may decide on said tendered amount of the whole work for a every day that the due quality of work remains incomplete provided always that entire amount of compensation to be paid under the provision of this clause shall not exceed 10 percent on the tender amount of the work as shown in tender.

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Copy Forwarded for information to:

1. The S.D.O. Baharhat Sub-Division at Baharhat
2. The Executive Officer Hill Panchayat Samity.
3. The D.I.O, NIC, Dakshin Dinajpur with a request to upload this Tender Notice in the District website immediately
4. Librarian, \_\_\_\_\_ P.O-Maniko, Dakshin Dinajpur.
5. The Sanchok, Silpo-O-Parikathamo Upa Samity, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hill, Dakshin Dinajpur.
6. The Leader Of Opposition, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hill, Dakshin Dinajpur.
7. The Executive Assistant, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hill, Dakshin Dinajpur.
8. The Nirman Sahayak, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hill, Dakshin Dinajpur.
9. The Secretary, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hill, Dakshin Dinajpur.
10. The In-Charge, Sahaj Tathya Mitra Kendra, Maniko, P.S-Hill, Dakshin Dinajpur
11. Notice Board JAMALPUR Gram Panchayat & the Web Site "www.wbtenders.gov.in"
12. Work File.

DL 27/08/2019

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