



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE: DAKSHIN DINAJPUR  
DEPARTMENT OF PLANNING.  
BALURGHAT

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Memo No. 03 /D/2018

Date: 02/01/2018

From : The District Planning Officer,  
Dakshin Dinajpur, Balurghat  
To : The Chairman,  
Buniadpur Municipality, Dakshin Dinajpur  
Sir,

Smt. Arpita Ghosh, Hon'ble M.P. 16<sup>th</sup> Lok Sabha Balurghat Parliamentary Constituency has recommended the following scheme within the amount noted hereunder from her quota.

Sl. No.	Name of the Scheme	Location	Recommended amount
1.	Battery operated hydraulic cargo rickshaw of size 5 feet height and width 3 feet. Lift capacity 1500 kg. battery run 100 km. best usage for garbage collection from door to door	Buniadpur Municipality	Rs.4,98,000=00

For the scheme, you have been selected as an implementing agency.

You are requested to prepare vetted plan and estimate, as per recommended specifications, initiate e-tender/ tender process as per extant Govt. rules.

After that tender/etender notice should be uploaded on the district website [www.ddinajpur.nic.in](http://www.ddinajpur.nic.in) and it also be advertised in a daily newspaper (Bengali) with the help of District Informatics Officer, National Informatics Centre and District Information & Cultural Officer, Dakshin Dinajpur respectively.

Along with the above noted procedure the procurement of the said items may be done through Government e-Marketplace (GeM) as per the letter received from the Additional Chief Secretary, Finance Department, Govt. of West Bengal vide letter No.5480-F(Y) dated 24.08.2018 see point No. 2 "as per para 3 of FD Memo No. 5430-F(Y) dated 23.08.2018, it has been made mandatory for all offices under the administrative control of Government of West Bengal to make procurement of certain articles like vehicles, computers & peripherals, printers scanners, photocopier machines etc. only through GeM".

Therefore, the lowest rate obtained may be tallied with the rate at GeM portal for the particular item having similar specification (should not exceed the amount recommended by Hon'ble MP) before issuing work order to any bidder other than GeM and check all relevant papers accordingly and submit the same to the office of DPLO, Dakshin Dinajpur so that this office can release fund in favour of your end. In case of any queries please communicate with the planning section of the office of the undersigned.

Yours faithfully,

*[Signature]*  
District Planning Officer  
Dakshin Dinajpur

Date: 02/01/2018

Memo No. 03/1(3) /D/2018

Copy forwarded for information to the:

1. The District Informatics Officer, National Informatics Centre, Dakshin Dinajpur.
2. The District Information & Cultural Officer, Dakshin Dinajpur
3. C.A. to the District Magistrate, Dakshin Dinajpur

*[Signature]*  
District Planning Officer  
Dakshin Dinajpur

*[Signature]*