



GOVERNMENT OF WEST BENGAL

OFFICE OF THE SUPERINTENDENT BALURGHAT

SUBHAYAN HOME FOR BOYS; D/DINAJPUR

Memo no: 443/BOH/2018

Date: 27/11/2018

TENDER NOTICE

Sealed tenders are hereby invited from bona fide suppliers for supply of steel bed cot for use by the inmates of the Subhayan Home for Boys, Balurghat, DakshinDinajpur.

The Sealed tender in prescribed format is to be dropped inside the tender box kept at the office of the Subhayan Home . The last date of submission of tender is on 11/12/2018 till 3.00 p.m . The tender will be opened on the same date at the chamber of the Sub-Divisional Magistrate, Balurghat Sadar, Dakshin Dinajpur at 3.30 p.m.

The detail information is available at the following website www.dakshindinajpur.nic.in and also from the notice board of the office of the Subhayan Home, Balurghat.

Sd/
Superintendent
Subhayan Home For Boys
Balurghat, D/Dinajpur

TENDER FORM FOR STEEL BED COT

IN REFERENCE TO TENDER NOTICE No..... Dated..... I/WE
HEREBY TENDER FOR SUPPLY OF THE STEEL BED COT SPECIFIED IN THE
UNDERWRITTEN MEMORANDUM WITHIN THE LIMIT SPECIFIED IN SUCH
MEMORANDUM AT THE RATES SPECIFIED THEREIN AND IN ACCORDANCE WITH
THE SPECIFICATIONS AND INSTRUCTIONS MENTIONED IN THE CLAUSES OF THE
ANNEXED TERM AND CONDITIONS.

- A. General Description:-
B. The Original Challan of Earnest Money Deposit:-
 a. Amount:-
 b. Number:-
 c. Date:-
C. I.T. Reference (if any)/PAN No :-
D. GST Registration No:-
E. P.T. Regn. No.:-
F. Trade License No. :-
G. Co-operative Regn. No. (for Co-operative Society):-
H. Cottage & Small Scale Industries regn. No. (For C & SSI):-
I. Govt. registered Suppliers regn no.:
J .Rates for 30 units:-

Sl. No.	PARTICULARS	DIMENSION	U N I T S	SPECIFICATIO S	R A T E T E N D E R E D P E R U N I T	Earnest Money(2% of total amount quoted for 30 units)

Should this tender be accepted I/We hereby agree to abide by and fulfill all the terms and provision of the said conditions of contract annexed hereto.

A sum of Rs. _____ (Rupees. _____) only
(2% of the total amount tendered) is hereby forwarded through bankdraft pledged to the office of Subhayan Home For Boys made in favour Superintendent of Subhayan Home For Boys, Balurghat, DakshinDinajpur as Earnest Money the full value of which is to be absolutely forfeited to the Government Should I/We fail to supply stainless steel single bed as per terms & conditions laid down in the Annexure.

Date: the _____ day of _____ 2018.

(Signature of bidder)

Signature of Witness

1. Name:-
 Address:-
 Occupation:-

2. Name:
 Address:-
 Occupation

Annexure-1

Last date & Time of Submission of Tenders: 11/12/2018 at 3.00p.m
Place of dropping tender: Tender Box kept at the office of the Subhayan Home.

Date & time of opening of tenders:-11/12/2018 at 4.00 p.m
Place of opening of tender:office chamber of Sub-Divisional Magistrate
Balurghat Sadar, D/Dinajpur

Sl.No.	Particulars	Dimension	UNITS	Specification	Earnest Money
1.	Single bed cot	(1828x610x488)mm	30	Non corrosion stainless steel	2%of the total amount quoted

- 1) Rates, inclusive of IT & GST, should be given as per the format enclosed.
- 2).The validity for the provision for replacement of bed shall remain for one year if the material supplied is found not durable from the date of contract order.
- 3). Those who submit tenders should enclose photocopies of credentials with the tender. The original documents should be produced as & when required. The tender must be dropped in the Tender Box, placed at the office of the Subhayan Home For Boys, Balurghat;Dakshin Dinajpur.
- 4). Items supplied should strictly conform to the items specified in the Annexure -1 Tender committee of Subhayan reserves the right to evaluate and satisfy itself with The quality of the items supplied.
- 5). Tender committee of Subhayan Home For Boys, reserves the right to terminate the work order in case of violation of any part of the contract.
- 6). During opening of the tenders the authorized representatives of the participants may remain present. The decision of the "Tender Selection Committee" will be final & binding in the matter of selection of tenders also reserves the right to accept or cancel/reject any or all tender wholly or in part without assigning any cause whatsoever
- 7) The tenderers for the supply of Steel bed cot will have to enclose the following documents at the time of submission of tender sealed in an envelope and produce in original during the opening of tender.
 - I. Valid sales tax, income tax, Pan card, professional tax certificate, and valid trade license
 - II. Valid GST registration certificate and last three financial years IT returns certificate
 - III. Papers supporting required credentials i.e. proof of supply of steel bed cot to Government or Government run institutions

8) The earnest money should be deposited in NSC of bank draft (2%of total amount quoted) duly pledged in favour of "Superintendent Of Subhayan Home For Boys"

9) All the copies of the documents submitted with the tender must be legible.

10) The papers forming part of the tender offer shall be serially numbered and signed by the tenderer. Price quotation both in words and figures must be neatly written. Tender offers shall be submitted under the sealed cover envelope subscribed as "**Tender for the supply of Steel cot for the inmates of Subhayan Home**" with the name and address of the tenderer along with his signature.

11) The tender committee of Subhayan Home for Boys, reserves the right to exercise the acceptance or rejection of tender offer, withdraw the tender notice wholly or partially or reject all the tender offers without assigning any reason.

12) Offers received in reopen to this tender shall be dealt with as per rule -17 of the W.B Financial Rules Vol-1 as amended time to time. The tenderers shall be deemed to have acquainted themselves with such terms & conditions.

Memo No: 443/1(9) BOH/2018

Date: 27/12/2018

Copy forwarded for information to:

1. The Sub Divisional Magistrate, Balurghat (Sadar), Dakshin Dinajpur
2. The District Social Welfare Officer, Dakshin Dinajpur.
3. The Deputy Chief Medical Officer of Health,III Dakshin Dinajpur.
4. The Asst. Director of Agriculture Marketing, Dakshin Dinapur.
5. CA to District Magistrate, Dakshin Dianjpur.
6. CA to Additional District Magistrate (SW), Dakshin Dinajpur.
7. The District Informatics Officer, NIC Balurghat Dakshin Dinajpur with a request to publish this notification in the official website of this district.
8. The District Information & Cultural Officer, Dakshin Dinajpur.
9. The Office Notice board, Subhayan Home for Boys, Balurghat, Dakshin Dinajpur.
9. Office Copy.