

**Office of the Block Development Officer
&
Panchayat Returning Officer
Hili Development Block**

Panchayat Election urgent

Memo No: 893/ HILI-BDO_PGE-18

Date: 27 / 04/2018

NOTICE INVITING QUOTATION

Sealed quotation are invited by the undersigned from all reputed Businessman, Restaurant owner, Supplier, Caterer, Hotel owner in their own letter head for execution (Supplying) the below noted work under Hili Block for ensuring Panchayat General Election 2018 .

Last date of dropping the Quotation: - **04.05.2018 up to 3 pm.**

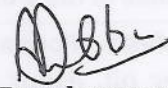
Date of Opening :- **04.05.2018 at 3.30 pm.**

Name of the work(food Item)	Time Period	Earnest Money	Remarks
<p>1. Breakfast:- Porota 3pcs. Fried with Sunflower oil, Aloor Dum/Mix Veg 125 gm, Apple 1 pc. & Rasgulla 1 Pc.</p> <p>2. Lunch:- Rice (Tulai Panji Raiganj variety) 150 gm, Salad 50gm, Suitable Veg, Masur Dal, Fish Curry (Rui/Katla Desi Local 75 gm)/ Paner, Potato fry, Chatni. Packed drinking water 500ml (Besleri / Aquafina/ Kinley)</p> <p>3.Dinner:- Rice (Tulai Panji Raiganj variety) 150 gm / Roti 4 pcs, Mix Veg, Mix Dal, Mutton kasha 100gms, Papad fry, Chatni, Packed drinking water 500ml. (Besleri / Aquafina/ Kinley)</p> <p>4. Afternoon Tiffin: Singara 1pc, sweet 3pcs/ Egg Roll</p>	Entire Election procedure	Rs. 2000.00 in the form of Demand Draft/ Banker's Cheque payable at SBI, Hili in favour BDO Hili,	<p>1. Supply of Tiffin not Less 400 Packets</p> <p>2. Supply Lunch and Dinner not less 400 packets</p> <p>3. All items are standard size as or approved by the authority of good quality.</p>

:-Terms & Conditions :-

1. Rate should be quoted both in figures and words item-wise as per enclosed proforma in plain paper or letter head neatly type or handwritten.
2. Intending quotation who will deposit earnest money may submit rate for works/supply.
3. Intending Quotationer duly enclose self attested photocopy of. P Tax, Pan, GSTN No. & other documents in support of their eligibility.
4. Dully filled and signed in quotation along with all relevant documents and earnest money in sealed cover may be dropped in the sealed tender/quotation box kept at the office chamber of the undersigned. And the sealed quotation so dropped will be opening at 3.30 pm. on the same day or any other day fixed by the authority. The participant's quotation is requested to remain present at the time of the opening of the box.
5. Pre-conditional quotation, quotation not in proper manner & Erroneous of incomplete quotations will summarily be rejected.
6. The Successful question(s) herein after will be called as the agency should execute an agreement with the undersigned on a non-judicial Stamp.

- 7.No extension of time will be allowed. Time of completion will be strictly followed.
- 8.Tiffin for DC & RC & Counting must be distribute among the polling personal and other person engaged in Panchayat General Election Duty 2018 from 7.00 A.M to 8.00 A.M for morning and from 4 P.M to 5 P.M. at evening. Lunch must be distribute from 12 Noon to 1 P.M and Dinner must be distribute from 8 P.M to 9 P.M.
- 9..The agency himself or his authorized responsible representatives should remain present at the location of works round the clock to carry out all the instructions in the entire process till the Election Period is over.
- 10.The agency should provide and keep ready sufficient materials for taking up any addition or alteration to the assigned job.
- 11.The quantity of the works may be increased or decreased as and when necessary.
- 12.On completion of the supply work the agency should removed all the garbage from the premises at his own cost.
- 13.Any other information may be collected from the office of the undersigned.
- 14.The undersigned Reserved the right to accept or reject any or all the quotation and distribute the work among more them one participated quotationer without assigning any reason.



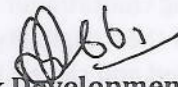
**Block Development Officer
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Panchayat Returning Officer
Hili Development Block
Hili, Dakshin Dinajpur**

Dated, 27 / 04/2018

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Copy forwarded for information to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional Officer, Balurghat, D.Dinajpur.
3. The DPRDO. Balurghat, D.Dinajpur
4. The D.I.O. NIC Balurghat with a request to float the Tender Notice.
5. The Inspector-In-charge, Hili Police Station, Dakshin Dinajpur, with a request to display on notice for wide publicity.
6. The Post Master, Hili Post Office, Hili, Dakshin Dinajpur, with a request to display on notice for wide publicity.
7. The Prodhan. (Hili, Panjul, Dhalpara, Bishira, Jamalpur) .G.P. Hili, Dakshin Dinajpur with a request to display on notice for wide publicity.
8. The Accountant-cum-Head Clerk, Hili Dev. Block.
9. Notice Board, Hili Dev. Block.



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