

**OFFICE OF THE PRADHAN**  
**NO. 5 DWIPKHANDA GRAM PANCHAYAT**

VILL. & P.O.- DARALHAT; BLOCK:- TAPAN, DIST.- DAKSHIN DINAJPUR

MEMO NO. : 82/DWIP/2017-18

26.03.2018

**NOTICE INVITING TENDER**



Sealed tenders are hereby invited by the undersigned from experienced and resourceful bidders generally known to deal in the items to be executed as specified in the **"ANNEXURE A"** attached herewith and also having bonafied credential of similar type of SUPPLY work during last three years for taking supply of required articles or materials as per estimate to execute the Seven No. of Schemes as under this Gram Panchayat as specified in the same **"ANNEXURE A"** Details of the tendered Projects are given in the annexures. The bidders have to abide by the following conditions and the conditions as noted in the attached **TERMS & CONDITIONS**.

Sl. No.	Name of the Work	Site Details	Source of Fund	Estimated Amount (In Rs.)	Earnest Amount (In Rs.)	Required Credential	Cost of Tender Form	Work Completion Period
"ANNEXURE G"	Supply Of Materials for construction of AWC center at Sundarpur, Jidhra sansad, Center No.:43, Jl.:154, AAP: 17/4/3/19/8	GP GODOWN	MGNREGA & BCW	Rs. 817,574	Rs. 16,500	408787	Rs. 750.00	90 Days from the issue date of Work Order

Tender Papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within the period from **12.7.2017 to 26.7.2017** not later than 04:00 P.M. Delayed submission of Tender Documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on **27.07.2017 at 12.30 P.M.** in presence of the Bidders, who may wish to remain present. Tender Form along with relevant documents has to be purchased from the Gram Panchayat office.

**INFORMATION TO BIDDERS:**

Date of Sale of Tender Form:	On any working day from 26.02.2018 to 05.03.2018 (from 11:00 A.M. to 04:00 P.M.)
Last date of dropping of Sealed Tender Form:	On <del>05.03.2018</del> upto 4.00 P.M.
Date of Opening of Tender	On <del>06.03.2018</del> at 12.30 P.M. <span style="margin-left: 100px;">12.03.2018</span>

Procedure of tender drop:

- Tender documents must be submitted in "Two stage bidding process". Three nos envelope has been needed to follow the bidding procedure:-
1. First envelope containing all documents (self attested photocopies) as prescribed in terms & conditions & Earnest money deposit receipt (Demand draft or photocopy of Form 5). This envelope must be sealed and "Technical bid of tender for the works ....." must be written on the outer section of the envelope.
  2. Second envelope containing only tender form which is filled up properly with signature thereon. This envelope also must be sealed and "financial bid of the tender for the works....." must be written on outer section of the envelope.
  3. The third envelope containing first & second envelope also must be sealed & "NIT No..... , SL No. ...., Name of the scheme....." must be written on outer section of the envelope.
  4. After fulfilling the above said procedure , tenderer or bidder may drop their bid.

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in **TERMS & CONDITIONS** (No. 2 & 3) must be produced on demand at any stage of tender procedure.

**TERMS AND CONDITIONS:**

- 1) Cost of Tender Form has to be paid in cash only.
- 2) Bidders must submit self attested photocopies of valid VAT registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate as the case may be.
- 3) Bidders must submit Credential in similar nature of work during last three years.
- 4) In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 5) Bidders must quote rates in absolute numerical values (both in figures and words) & percentage rate (both in figures and words) basis against the Tender amount. Any bid received from the bidder without authentication of correction made in word or figure shall lead to cancellation of the bid.
- 6) Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.

- 7) Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
- 8) No special preferences in respect of **Earnest Money, Security Deposit** etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders (Applicable only for ISGPP Block Grant).
- 9) **Sealed Cover must be submitted for every Project separately quoting the NIT & Annexure No. & name of the Project on every such cover.**
- 10) Earnest Money as stated in annexure will have to be deposited in Cash-with Form-5 or in the form of Demand- Draft / Call Deposit Receipt And Participation Charges (non-refundable) as stated in annexure will have to be deposited Separately in Cash-with Form-5 or in the form of Demand- Draft / Call Deposit Receipt / Banker's Cheque of **Bangiya Gramin Bikash Bank payable at Daralhat Branch in favour of The Prodhhan, Dwipkhanda Gram Panchayat.** It is also noted that the photocopy of such DD / Call Deposit Receipt will have to be submitted along with the tender paper.
- 11) Successful Bidder (s) will be required to lodge **Security Deposit (10% of the total value of the work as quoted by him)** as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of "**The Pradhan, No.5 Dwipkhanda Gram Panchayat**" OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after **3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.**
- 12) **STDS, TDS/GSTN(if any) and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the Government.**
- 13) **Site visit may be done by the bidders at their own cost.**
- 14) Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
- 15) Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
- 16) Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of
- 17) The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
- 18) **Quoted rate shall be inclusive of all charges including royalty, tools charges, transportation etc.**
- 19) Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
- 20) The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.

Bidders will get necessary drawings with the Tender Form. All documents i.e. Quoted Rate, Tender Form signed by the

21) Tenderer must be submitted in Sealed Tender addressed to "**The Pradhan, NO. 5 DWIPKHANDA GRAM PANCHAYAT , Vill.& PO- DARALHAT, PS- Tapan, District- Dakshin Dinajpur, Pin.- 733127**"



**Pradhan**  
**No. 5 DWIPKHANDA GRAM PANCHAYAT**  
**Tapan Block**  
**Dakshin Dinajpur**

26.03.2018

MEMO NO. : 82(09)/DWIP/2017-18

- 1 The Sub Divisional Officer; Balurghat Sadar; Dakshin Dinajpur.
- 2 The Block Development Officer; Tapan Dev. Block; Dakshin Dinajpur.
- 3 Rural library ; NO. 5 DWIPKHANDA GRAM PANCHAYAT
- 4 The Leader of Opposition, No. 5 Dwipkhanda Gram Panchayat
- 5 The Executive Assistant; NO. 5 DWIPKHANDA GRAM PANCHAYAT
- 6 The Secretary; NO. 5 DWIPKHANDA GRAM PANCHAYAT
- 7 The Nirman Sahayak; No. NO. 5 DWIPKHANDA Gram Panchayat.
- 8 Office Notice Board.
- 9 O/C District NIC Cell, Dakshin Dinajpur with a request to Upload into the District website for wide Pulicity.

**Pradhan**  
**No. 5 DWIPKHANDA G.P.**  
**No. 5 DWIPKHANDA GRAM PANCHAYAT**  
**Tapan Block**  
**Dakshin Dinajpur**