

# WEST BENGAL STATE RURAL DEVELOPMENT AGENCY

[An agency of Panchayat and Rural Development Department, Govt. of West Bengal]

DAKSHIN DINAJPUR DIVISION

BALURGHAT - 733101

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NIT NO. 01/WBSRDA/DD/2018-19 (2<sup>nd</sup> Call) OF THE EXECUTIVE ENGINEER, WBSRDA, DAKSHIN DINAJPUR DIVISION

Memo No.: - 340/WBSRDA/DD

Dated: 20.06.2018

Sealed tender is hereby invited from bonafide and resourceful reputed suppliers / authorized distributors / dealer having sufficient experience and credentials for successful completion of following articles by two cover system. Prequalification documents in a separate cover and Bid documents in a separate cover and Bid documents in a separate cover and Bid document with rate in another cover are to be submitted.

The details specifications of items to be supplied are as stated below:

Item	Minimum required specified specifications	Qty.	Rate per article	Total amount in Rs.	Participation Charge	Earnest Money
1	Desktop Computers HP/DEL Specifications: 1) Processor : 8th Generation Intel® Core™ i5-8400 processor (9MB Cache, up to 4.0 GHz) 2) Hard Disk : 2 TB 3) RAM: 8GB RAM 4) Display : 22" LED Monitor 5) Connectivity : Ethernet Port in-built WiFi 6) Peripherals: Keyboard, Mouse, Speaker etc.	2			Rs. 500/-	@ 2% of offered rate
2.	UPS TVS/APC	2				
3.	HP Laserjet 1020 Plus Printer /Canon Laser Shot LBP2900B Printer	1				
4.	HP / Canon Scanner	1				
5.	HP LaserJet M1005 AIO Printer Black&White / Canon Scanner cum Printer	1				
6.	Quick Heal Antivirus pro 3 yr. 3 user	1				
7.	Operating System: Windows 10	2				
8.	Office Package: MS Office latest version.	2				
9.	External HDD 1 TB Capacity	1				
10.	Annual Maintenance Certificate with charges	2				

The sealed Tender should be reached in the office of the undersigned within 2.00 PM on or before 28.06.2018 from the intending tenderer and the same will be opened on that day at 3.00 pm. in presence of tenderer or his authorized person in the Chamber of undersigned.

Eligibility Criteria for participation in tender and information to bidders:


- Self attested copies of Pan Card, IT return latest, Trade Licence, Professional Tax Clearance Certificate, GST Registration certificate (if any), Registered co-operative society must submit the By-Laws and other papers and submit the same with full address of their authorized persons to sign the tender documents along with Technical Bid papers. During scrutiny of technical bid/ Tender documents if it is found that any information is incorrect then the Technical bid/ Tender documents will be rejected without assigning any reasons thereof. The Authority for purchase of computers of WBSRDA, Dakshin Dinajpur Division will have sole discretion to decide the eligibility of the bidder and the decision of the Authority will be final in this respect. All papers will be verified with original papers as when required.
- Intending bidders should have quoted the rates of the above noted items inclusive of all taxes and incidental charges. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.

### General terms & condition of Tenderer :

- All the intending tenderers are requested to read the terms and conditions carefully.
- Each bidder shall submit only one tender.
- Participation Charges Rs. 500/- (non-refundable) must be deposited by all the tenderers in SBI, Balurghat Branch, Dakshin Dinajpur vide Account No-11273430043 (IFSC CODE SBIN0000020) in favour of "Executive Engineer, WBSRDA, Dakshin Dinajpur Division through RTGS/NEFT/CBS systems only. The UTR Number and NIT No. of the work should be clearly mentioned on the deposit Challan. Payment made otherwise will be rejected.**
- @ 2% of Quoted Rate, as Earnest Money must be deposited by all the tenderers in SBI, Balurghat Branch, Dakshin Dinajpur vide Account No-11273430043 (IFSC CODE SBIN0000020) in favour of "Executive Engineer, WBSRDA, Dakshin Dinajpur Division through RTGS/NEFT/CBS systems only. The UTR Number and NIT No. of the work should be clearly mentioned on the deposit Challan. Payment made otherwise will be rejected.**

5. Technical Part: Attested scanned photo copy of documents to be submitted in the web-portal and within the sealed tender also:
  - i) Pan Card & Income Tax Return for latest financial year.
  - ii) Registration of the firm /Organization / dealer etc. if needed.
  - iii) Trade Licence & P.Tax Challan
  - iv) GST Registration certificates
  - v) Credential Certificate 40% of supplying same articles. Work-order, Completion Certificate and Payment Certificate treated as a credentials.
6. Financial Part: Item specification & Rate should be quoted his letter pad. The rate should be included of all taxes, transportation, installation and other incidental charges.
7. The authority reserves the right not to accept the lowest bid on any controversial ground.
8. The authority reserves the right to accept the quotations partly or wholly or average rate or to reject the same without assigning any reasons there of.
9. Payment will be made only after completion of installation with proper hardware and software & obtaining satisfactory certificate from the authority.
10. All tax and other charges will be deducted as per existing Govt. norms.
11. Escalation claimed by the Agency will not be entertained by the authority.
12. The tender will be closed on 28.06.2018 at 2.00 PM. The same will be opened at 3.00 PM on 28.06.2018 by the authority in presence of available tenderers present if any.
13. The delivery of articles will be made within 7 days after issuing work order, otherwise earnest money will be forfeited.

For any further clarification, bidder may contract to the office of the WBSRDA, Dakshin Dinajpur Division within 12 hours to 4.00 noon.


  
Executive Engineer  
WBSRDA,  
Dakshin Dinajpur Division

Memo No. : 340 /1(6)/WBSRDA/DD

Date: 20.06.2018

Copy forwarded for information please to :

1. The Additional Chief Executive Officer, WBSRDA, Jt. Admn. Building, H.C. Block -VII, Sector-III, Salt Lake City, Kol-106.
2. The Joint Chief Executive Officer, WBSRDA, Jt. Admn. Building, H.C. Block -VII, Sector-III, Salt Lake City, Kol-106.
3. The Chief Engineer, WBSRDA, Jt. Admn. Building, H.C. Block -VII, Sector-III, Salt Lake City, Kol-106.
4. The Technical Advisor, WBSRDA, Jt. Admn. Building, H.C. Block -VII, Sector-III, Salt Lake City, Kol-106.
5. The Superintending Engineer, WBSRDA, North Bengal Circle, Jalpaiguri.
6. The Financial Controller, WBSRDA, Jt. Admn. Building, H.C. Block -VII, Sector-III, Salt Lake City, Kol-106.


  
Executive Engineer  
WBSRDA,  
Dakshin Dinajpur Division

Memo No. : 340 /2(7)/WBSRDA/DD

Date: 20.06.2018

Copy forwarded for information please to :

1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
2. The District Magistrate, Dakshin Dinajpur & Ex-officio Addl. Secretary, WBSRDA, Dakshin Dinajpur Division.
3. The A.E.O., Dakshin Dinajpur Zilla Parishad & Ex-officio Joint Secretary, WBSRDA, Dakshin Dinajpur Division.
4. The Finance Officer, WBSRDA, Dakshin Dinajpur Division.
5. The District Informatics Officer, Dakshin Dinajpur for wide publication.
6. The District Information & Cultural Officer, Balurghat, Dakshin Dinajpur for wide publication.
7. Guard file.

  
Executive Engineer  
WBSRDA,  
Dakshin Dinajpur Division