

Memo. No- 1344/P.S

Date:23/08/2018

## TENDER NOTICE

### A. PREFACE:

Sealed tenders are hereby invited by the undersigned for the works as mentioned in the ANNEXURE enclosed from the bonafied and experienced Contractors, Registered Co-Operative Societies formed by Un-employed Engineers and Labour Co-Operative having bonafied credential of similar type of works of a single work and they have to abide by the following conditions and as specified in "ANNEXURE" attached herewith. Details of the tendered works are given in the annexure.

### B. SCHEDULE DATE OF TENDER

**Date of Tender Dropping/Submission : 31/08/ 2018 from 11.00 A.M to 2-00 P.M.**

**Date of Opening of Tender : 31/08/ 2018 at 3-00 P.M.**

### C.TERMS AND CONDITIONS:

1. The Bidder should apply for Tender in their own Pad along with Current valid PAN issued by the IT Deptt. Govt. of India valid 15-digit Goods and Services Tax payer identification Number (GSTIN) under GST Act, 2017 and 40% similar nature of credential certificate in the form of completion certificate.
2. Application for Tender in their own letter head along with necessary documents must be submitted by the contractors himself or owner in case of Construction firm. In case of Registered Co-Operative societies formed by the unemployed Engineers / Labours, application must be submitted by the Chairman / Secretary. **The co-operatives must submit audit report of the firm for last three years.**
3. Application with relevant documents will have to be dropped in the Tender Box kept in the chamber of the undersigned within the specified dated time positively. No extra time will be entertained. If the date of dropping and opening of tender is declared to be holiday the tender will be dropped and opened on the next working day in the schedule date & time.
4. **Tenderers must quote their rate on their self pad in figures as well as in words along with @ 2% earnest money in form of Bank Draft/DCR/Pay order (Any Nationalized Bank) in favour of Executive Officer, Balurghat Panchayat Samiti, Balurghat, Dakshin Dinajpur.**
5. The successful contractors must complete the work within the stipulated period. No. extension of time will be allowed except in special cases like natural calamity or any unavoidable reason.
6. The rate should be quoted in percentage both in figure and words over tender amount as shown in annexure. Conditional rate will be rejected.
7. Incomplete, defective, erroneous/ unsigned and /or unsealed Tender will be rejected without comparison. The successful Tenderers have to execute a formal agreement on Non- Judicial Stamp with the undersigned, worth Rs. 10/- (Rs. Ten).
8. All works will be done in accordance with the specification and drawing approved by the authority and as per the direction of Executive Officer, Balurghat Panchayat Samiti, Balurghat, Dakshin Dinajpur and the concerned SAE. of this Block.
9. No consumable materials will be supplied to the agency for the work from the office of the under signed. The Agency will be responsible for procuring all materials required for execution of the work at his own cost. **All the construction material is to be used confirming to the PWD latest scheduled and corrigenda.**
10. All rates shall be inclusive of all charges, royalty toll charge, carriage, taxes, cess etc.
11. Before starting the work the site must be dressed and cleared by cutting all sorts of jungles, sharps etc. for which no extra payment will be entertained.
12. The Tender will be opened on the scheduled date, time & venue.
13. The successful Tenderer will have to start the work within seven days from the date of issue of work order otherwise the work order may be cancelled. No excuse in this regard will be entertained in any way unless any unavoidable circumstances.
14. Acceptance of the lowest Tender is not obligatory and the undersigned reserves the right to accept or reject one or all tenders without assigning any reasons there of.
15. Any rate above the scheduled rate of the work will not be entertained and conditional rate will not be accepted.
16. The undersigned reserves the right to split the work if the tenderers offer similar rate against any work of same value, if necessary.
17. **it Deptt. Govt. of India valid 15-digit Goods and Services Tax payer identification Number (GSTIN) under GST Act, 2017** at prescribed rate will be deducted as per rules. And no other alterations will be done anyway.
18. No claims from the contractors will be entertained for any increase in Railway freight and market price. The tender received after the due date and time will be rejected.
19. Contractors / Agencies must obtain the certificate of Registration under Building and other Construction workers act (RECS), 2006 & Labour License under Contract Labour (R&A) act,-1970 from the office of the Assistant Labour Commission. The copy of certificate have to be produced during proceeding of Running / Final bill, otherwise the payment of bills may be withheld.
20. **The Labour welfare Cess @ 1% of the Bill amount shall be deducted from the bills of construction Agency and Contractor as per Finance Department Order No 853-F, Dated 01 / 02 / 2006. (The Buildings and others construction workers (RECS) Act.1996).**
21. **A prospective tenderer (including his participation in partnership) shall be allowed to participate in only 01 (One) pakege. of works.**
22. The Security Money @ 10% (8% from bill + 2% earnest money) will be deducted from the bill.

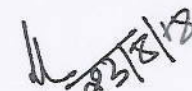
23. All working tools, Plants, and equipments required for the work are to be arranged and supplied by the the successful tenderer at his own cost.
24. Contractors / Agencies must visit the site first before quoting rates. Any plea after the rate quote will not be entertained.
25. The intending bidders should deposit the participation charge through savings Account No.37457573536 (S.B.I. Raghunathpur Branch) as mentioned in this N.I.T. in favour of the Executive Officer, Balurghat Panchayat Samiti. The earnest money should be deposited through Bankers Cheque/Bank draft/Pay Order in favour of The Executive Officer, Balurghat Panchayat Samiti, Balurghat Dakshin Dinajpur, during submission of tender paper.
26. Additional performance security @ 10% of the tendered amount shall be deposited when the bid rate is 80 % i.e. 20 % or above less (As per Finance Department, Audit Branch, Memorandum No. 4608-F(Y), Dated, 18<sup>th</sup> July, 2018).
27. The additional performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank before issuance of the Work Order. If the bidder fails to submit the additional performance security within seven working days from the date of issuance of letter of acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor etc, may be taken. The bank Guarantee shall have to be valid up to end of the contract period and shall be renewed accordingly, if required.
28. The Bank Guarantee shall be returned immediately on successful completion of the contract. If the bidder fails to complete the work successfully, the additional performance security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/affected by provision of this additional performance security.
29. This NIT can also be seen in the official website of [www.ddinajpur.nic.in](http://www.ddinajpur.nic.in).
30. This Tender will valid up to 180 days.

**Documents to be enclosed along with the Tender:**

- i) Valid PAN issued by the IT Deptt. Govt. of India.
- ii) Valid 15-digit Goods and Services Tax Payer identification Number (GSTIN) under GST Act, 2017.
- iii) Completion Certificate & Payment Certificate of the work which the tenderer intends to furnish as support of proof of experience.
- iv) Work Order of the works, against which the Completion Certificate & Payment Certificate has been submitted.
- v) Registered Engineers'/ Labour Co-Operative Societies are required to submit last 3 years Audit Report.
- vi) In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.
- vii) IT return file last 3 years.
- viii) Trade Licence.

**\*N.B. All above mentioned documents must be submitted with Self Attested.**


**Enclo: - Annexure.**

  
 Executive Officer  
 Balurghat Panchayat Samiti  
 Balurghat, Dakshin Dinajpur.  
 Dated -23/08/2018

**Memo. No. 1344/1(18)**

**Copy forwarded for information to:-**

1. Sri. Bachchu Hansda, Hon'ble M.O.S, N.B.D.D. & M.L.A., 40-Tapan (ST) A.C..
2. The Sabhadhipati, Dakshin Dinajpur Zilla Parisad.
3. The District Magistrate, Dakshin Dinajpur.
4. Sri. Biswanath Choudhury, M.L.A., 39-Balurghat A.C.
5. The Additional Executive officer, Dakshin Dinajpur Zilla Parisad.
6. The Sub-Divisional Officer, Balurghat Sadar.
7. The Sabhapati & Karmadhyaksha, Purta Karya-O- Paribahan Sthayee Samiti, Balurghat Panchayat Samiti.
8. The District Information & Cultural Officer, Dakshin Dinajpur.
9. The District Informatics Officer, National Informatics Center, Dakshin Dinajpur.- With request to upload in official website of the district.
10. Jt. Block Development Officer, Balurghat Dev. Block. } With a request to attend at the time of opening tender on
11. The Panchayat Samiti Member. } Scheduled date & time.
12. The SAE, D.P.C. of this Office.
13. The SAE, R.W.S., of this Office.
14. The SAE, AG-I, of this Office.
15. The SAE, RWP, of this Office.
16. The Accountant cum Head Clerk of this Establishment.
17. The Cashier of this Panchayat Samity.
18. The Notice Board of this Office.

  
 Executive Officer  
 Balurghat Panchayat Samiti  
 Balurghat, Dakshin Dinajpur.

ANNEXURE

Office of the Balurghat Panchayat Samiti  
Balurghat, Dakshin Dinajpur.

NIT Ref.  
ANNEXURE-Memo No-1344 /P.S.

Dated- 23/08/2018

Date of Tender Dropping/Submission : 31/08/ 2018 from 11.00 A.M to 2-00 P.M.

Date of Opening of Tender : 31/08/ 2018 at 3-00 P.M.

Sl. NO.	Name of Scheme	Estimated cost	Earnest Money to be Deposited	Name of Fund	Time of Completion	Participation Fees
1	Sanitary & Plumbing arrangement including other allied works for Construction Community Hall at Chakvrigu Bus Stand, under Balurghat Panchayat Samiti, Dakshin Dinajpur.	Rs.3,61,919.00	Rs.7,238.00	BADDP	30 days	Rs.1,000.00
Total Estimate Cost		Rs.3,61,919.00				

Executive Officer

Balurghat Panchayat Samiti  
Balurghat, Dakshin Dinajpur