



Office of the Proddhan

Autina Gram Panchayat

P.O - Laskarhat, P.S- Tapan, Dist. - Dakshin Dinajpur

NOTICE INVITING TENDER NO. 02/2018-2019

Memo No: 246 /AGP

Date: 17/07/2018

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

Annexure-A

Sl. No	Name of the work	Name of Materials	Source of Fund	Rate per Unit (In Rs.) excluding GST	Earnest Money (In Rs.)	Required Credential	Cost of Tender Form.	Work completion period.
1.	Supply of materials for Strip Plantation, Roadside & Canal Bank etc under MGNREGS Programme of Autina Gram Panchayat, Tapan Development Block, District Dakshin Dinajpur.	Organic manure (Vermi Compost)	MGNREGA	9.90 / Kg	5600.00	Similar type 50 %.	500.00	7 Days.
		fertilizer N:P:K (10: 26 : 26)		14.25 / Kg				
		Carriage for plants from nursery to site		0.50 / Nos.				
		Bamboo Gabion including 2 nos 1/2 dia of bamboo for vertical support(dia 75 cm) for fixing it (Height:4'-0" & Dia-1' 6")		36.00 / Nos.				
		Information Board		1000.00 / Nos.				
		Photo Taking 3 times		100.00 /LS				
2	Supply of materials for Block Plantation, Roadside & Canal Bank etc under MGNREGS Programme of Autina Gram Panchayat, Tapan Development Block, District Dakshin Dinajpur.	Organic manure (Vermi Compost)	MGNREGA	9.90 / Kg	2000.00	Similar type 50 %.	250.00	7 Days.
		fertilizer N:P:K (10: 26 : 26)		14.25 / Kg				
		Carriage for plants from nursery to site		0.50 / Nos.				
		Fencing with spiltted bamboo with Ipomea with tarcole		7.60 / Ft.				
		Information Board		1600.00 / Nos.				
		Photo Taking 3 times		100.00 /LS				

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within ~~27~~²⁶/07/2018 not later than 02.00 PM Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on ~~27~~²⁶/07/2018 at 03.00 PM in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Autina Gram Panchayat office.

Information to bidders:

• Last date of Sale of Tender Form	On or before 27 ²⁶ /07/2018 (From 11.00 AM to 04.00 PM)
• Cost of Tender Form	Mentioned in Annexure-A
• Last date of dropping of Sealed Tender Form	On or before 27 ²⁶ /07/2018 (up-to 02.00 PM).
• Date of Opening of Tender	On 27 ²⁶ /07/2018 at 03.00 PM.

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

Annexure-B

Terms & Conditions: -

1. Cost of Tender Form (non-refundable) has to be paid in Cash & Bank Draft in favor of **Pradhan, Autina Gram Panchayat** only.
2. Bidders must submit self attested photocopies of PAN Card / IT return, valid GST Certificate with current challan, Profession Tax Registration Certificate with current challan and Trade Registration Certificate / License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years as per **Annexure - A**.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders (**Applicable only for ISGPP Block Grant**).
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
10. Earnest money should be deposited in Cash/ Bank Draft or Government Bond/Securities duly pledged in favor of the **Pradhan, Autina Gram Panchayat** and will be refunded / forfeited as the case may be. In case of Cash/ bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respective pledged documents need to be submitted along-with Sealed Tender.
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favor of the Pradhan, Autina Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
12. STDS, TDS and applicable CESS (if any) will be deducted as per existing rates fixed by the respective department of the government.

13. Pre-bid conference/meeting with the prospective Bidders will be held on **20/07/2018 at 2.00 PM** (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Site visit may be done by the bidders at their own cost.
15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. The successful tenderer will have to procure Non-Judicial Stamp paper in his/ her own cost.
22. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Prodhan, Autina Gram Panchayat.


 Prodhhan
 No. 9 Autina Gram Panchayat
 Laskarhat, Tapan, D/Dinajpur.

Memo No: 246 /1(8)/AGP

Date: 17/07/2018

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The Sub Divisional Officer, Balurghat Sadar Sub Divisio, Balurghat, Dakshin Dinajpur..
2. The District Nodal Officer, Balurghat, Dakshin Dinajpur.
3. The Block Development Officer, Tapan Development Block, Tapan, Dakshin Dinajpur.
4. The District Informatic Officer, Balurghat, Dakshin Dinajpur.
5. Ex. Assistant, Autina Gram Panchayat, Tapan, Dakshin Dinajpur.
6. Nirman Sahayak, Autina Gram Panchayat, Tapan, Dakshin Dinajpur.
7. Secretary, Autina Gram Panchayat, Tapan, Dakshin Dinajpur.
8. Office Notice Board.


 Prodhhan
 No. 9 Autina Gram Panchayat
 Laskarhat, Tapan, D/Dinajpur.