

**OFFICE OF THE
GANGARAMPUR PANCHAYAT SAMITY**

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Memo. No.: 184 /EO/GMP

Date: 19/02/2018

Notice Inviting e-Tender No :(2C/02/BADP/GMP /2017-2018)

The Executive Officer, Gangarampur Panchayat Samity invites e-tender as mentioned in **Annexure-I** (attached herewith) from resourceful bonafide Contractors, Registered Co-Operative Societies formed by Un-Employed Engineers and Labourer Co-Operatives having experience and having credential of **(30% minimum) in a single similar type of work (for sl-4, water supply works only) within last 5 financial years (i.e upto 2013-14)**, who may participate in the tender process as per following terms & conditions :

Sl No	Particulars	Date & Time
1	Date of uploading of NIE-T & Tender Documents (Online) - Publishing date	20/02/2018
2	Documents download / Sale Start date (Online)	20/02/2018 at 15.00 Hours
3	Prequalification, Technical and Financial Bid submission starting date (Online)	20/02/2018 at 15.00Hours
4	Documents download /Sale closing date (Online)	02/03/2018 at 18.00 Hours
5	Prequalification, Technical and Financial Bid submission closing date (Online)	02/03/2018 at 18.00 Hours
6	Date of Opening of Prequalification Proposals & Technical Proposal (Online)	05/03/2018 at 11.00 Hours
7	Date of uploading list of Technically Qualified Bidder	To be Informed later on
8	Date of Opening of financial bid (Online)	To be Informed later on
9	Date of uploading of list of bidders along with the rates through (Online) also if necessary for further negotiation through (Offline) for final rate.	To be Informed later on

1. In the event of e-filing intending bidder may download the tender document from the website <http://wbetenders.gov.in> directly by the help of Digital Signature Certificate & documented through e-filing.
2. Both Technical Bid and Financial Bid will be submitted online concurrently duly digitally signed in the Website [https:// e-tender.wb.nic.in](https://e-tender.wb.nic.in) as per time schedule stated above.
3. The financial offer of the prospective tenderer will be considered only if the tender qualifies in the Technical Bid and the tenderer is found eligible by the Tender Inviting Authority. The list of qualified tenderers will be displayed in the website on the schedule date and time.
4. Time of Completion : **As stated in Annexure – I**
5. **Eligibility Criteria for participation in tender :**
 - (i) All categories of prospective Tenderers shall have to submit (1) valid and up to date Professional Tax receipt Challan or PTCC, (2) GST Registration and Certificate /

token (3) Income Tax Return Acknowledgement Receipt & PAN Card issued by Income Tax Department, (4) Voter ID / Aadhar / Passport and (5) Trade License in respect of the prospective Tenderer. [Non-statutory Documents] (6) Credential certificate {completion certificate clearly stating order no, type of work, quantity of work, time of completion (date of commencement & date of completion), quality of work, whether any disputes etc.+ work order and schedule of work). In no case production of work order with payment certificate or any one of this two will be considered as credential. In case of horizontal departments completion certificate should contain signature of at least a technical person not below the qualification of L.C.E / D.C.E. All document Submitted should be self attested & stamped otherwise the tender offered will liable to be cancelled.

- (ii) Original copies of the documents are to be produced as and when asked to verify the eligibility of the tenderer.
- (iii) Registered Engineers co-operatives must upload the Bye-Laws and other papers and submit the same with full postal address of their authorized persons to sign the tender documents along with technical bid papers. Registration certificate along with relevant G.O copy must be uploaded to avail exemption from initial earnest money.
- (iv) Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a Director or Partner, such individual person shall, while uploading any tender for and on behalf such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm to upload such tender. The Power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
- (v) Neither prospective Tenderer nor any of the constituent partners had been barred to participate in any Tender by the Govt of West Bengal during the last 3 (three) years prior to the date of this NIET, Such debarring will be considered as disqualification towards eligibility. (a declaration in this respect has to be furnished by the prospective bidders.).
- (vi) The prospective tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.
- (vii) Joint Ventures will not be allowed.
- (viii) A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. A prospective Tenderer (including his participation in partnership) shall be allowed to participate in a single work as mentioned above in the List of Work(s).
- (ix) No conditional / Incomplete Tender will be accepted under any circumstances. The intending tenderer fulfilling the above requirement should bid for the work included in the Bid notice with all related evidentiary documents.
- (x) Selection or eligible agency will be strictly on the basis of scrutiny and evaluation of the particular as to be furnished at the time of bidding. **Decision of the Tender Inviting Authority in this regard shall be final & binding.** The tendering operation will follow e-tendering process and all rules and regulations pertaining to the tender will be binding to the tenderers.

6. Bidding process:-

- (i) Rates quoted should be unconditional & absolute. The rates should be quoted in At per / above/less percentage basis (- X %) and clearly to be mentioned both in figures and words.
- (ii) **If the rate of bidder quotes more less than 15 % (contractors profit and overhead considered in P.W.D Schedule) of the schedule, following documents should be deposited within 7 days from the date of opening of financial bid. Non communication within this period will lead towards auto cancellation of his bid and proceed towards L-2 bidder. (a)Schedule as per agency proposed rates justifying the bidding % less.(b)Item wise rate analysis for items for which the bidder modifying rate.**
- (iii) Incomplete or modified or tampered or contradictory quoted tenders in any respect will summarily be rejected.
- (iv) All rates shall be inclusive of all charges, toll fees or other local tax, packaging loading unloading charge, carriage etc. Relevant document of manufacturers certificate and batch no: must be produced along with the Bill.
- (v) No claim from contractor will be entertained for any increase in Railway freight and market price or local problem. Bidders are advised to contact engineering section of this office and visit the site prior to bidding and assess all pros and cons.
- (vi) Quantity of work may vary as per necessity of the work or change of fund allocation. One should consider it before bidding.
- (vii) IT, GST, Royalty, other govt. charges etc. will be deducted from each progressive Bill as per prescribed Government norms intimated by the higher authority time to time.
- (viii) Acceptance of the lowest tender is not obligatory / mandatory and the undersigned reserves the unconditional right to accept or reject any one or all bids without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
- (ix) **Documents should be uploaded in folders (1) Technical Bid (ID proof / PAN,ST,IT& GST reg. and latest returns / credential / others) (2)Financial bid (BOQ only)**

7. Cost of Tender Documents:-

- (i) The tender documents are as per annexure-1 to download and bidding. However L-1 bidder has to deposit Rs.200/- as cost of tender documents (tender form, schedule, drawings etc.) or as prescribed at the time of formal agreement later.
- (ii) **Successful Agency / Firm / Co-operative will have to perform formal agreement in non-judicial stamp paper of Rs 10.00 (to be supplied by the agency on his name) along with tender documents procured from this office within 7 days of receiving work order failing which the tender application may summarily be rejected.**

8. Earnest Money Deposit:-

- (i) 2% or as stated in Annexure-I is to be submitted online only through Net banking / NEFT or RTGS as per govt. memorandum for tender vide 3975/F(Y) dated 28.07.2016. At the time of uploading the tender, the intending tenderer **should upload** a scanned copy of such **transfer receipt** along with the tender.
- (ii) **After acceptance of tender earnest money will transform into part of security deposit and balance 8% amount will be deducted from his all progressive bills to constitute 10% S.D. After defect liability period it will be refunded @30% after first year, another 30% after 2nd year and lastly 40% after 3rd year. No interest will be paid in any case.**

