



Government of West Bengal
Office of the District Magistrate
Social Welfare Section
District Child Protection Unit
Dakshin Dinajpur

NIQ No. 174 /DCPU/DD

Date : 15.11.2018.

NOTICE INVITING QUOTATION FOR SUPPLYING FOLLOWING ARTICLES.

Sl.No	Item	Rate per pcs in figure & word
01	Computer Printer ink (Epson-M200)	
02	Use & Throw pen-Blue (Good Quality)	
03	Stamp Pad small (Faber Castell)	
04	Linc Smart Gel green (Good Quality)	
05	Copy Power (A4) PAPER	
06	Copy Power (FS) PAPER	
07	Correction Pen	
08	Tag	
09	Fevi Quick	
10	Maxo Mosquito oil	
11	Dustbin Large Size	
12	Dustbin Medium Size	
13	Hand wash (life buoy)	
14	High Lighter Pen (Green)	
15	Scale steel	
16	Typewriter Ribon (Black)	
17	Typewriter Oil	
18	Jems Clip (Plastics)	
19	Mouse Pad	
20	Stapler Pin (Small)	
21	Four folder file	
22	Jharu	
23	Naphthalene	
24	Cello Tape 2cm	
25	Cello tape 4cm	
26	Envelop (25.5cm x 11cm)	
27	Chanel File	

Sealed Quotations are hereby invited from the bonafide, reputed and experienced Agencies for rates for supplying the abovementioned articles for District Child Protection Unit, Dakshin Dinajpur office.

1. The rates of supplying articles is to be quoted as per Annexure.
2. The participants are requested to quote their rates in both figures and words.
3. All rates quoted shall be inclusive of all cost of transportation to this office.

4. The Quotation should be submitted in sealed envelope super scribed with "Quotation for supplying name of the articles" and should be address to the Addl. District Magistrate (Social Welfare) Dakshin Dinajpur and shall be dropped in drop box kept in the chamber of the District Social Welfare Officer Dakshin Dinajpur,
5. The entire work will be executed under the supervision to the Addl District Magistrate (Social Welfare), Dakshin Dinajpur

Terms & Condition:-

1. The rates should be quoted for the item as per specification mentioned against each in the list both in figure & words simultaneously.
2. Rates quoted anyway other than in the schedule will not be accepted. The rate should be inclusive of all Taxes.
3. Any other information (if required) will be available from the Office of the undersigned.
4. Agency must have the capacity to supply all the material within the specified from the issue of supply order.
5. Rate should be offered inclusive of all costs.
6. I.T./S.T. will be deducted at source.
7. Considering emergency the work order may be distributed to more than one tendered at the lowest rate, item-wise.
8. This is very urgent as the issue is related to the Juvenile Justice Board, D/Dinajpur. Failure of any part of compliance of the order will attract panel measures as per West Bengal Financial Rule.
1. The undersigned shall have the right & discretion to terminate the contract and forfeit the earnest money deposited in the event of any sort of breach of contact.
2. The undersigned reserves the right to accept or reject any tender or all tenders without assigning any reason whatsoever.
3. The undersigned also does not bind him to accept the lowest rate tender and shall use discretion in accepting hired than the lowest with a view to ensuring standard quality of articles. It shall be open to the district authority to impose penalty & take other punitive steps, as deemed fit, for violation of above terms & condition.

Last date of submission of tender along with sample has been fixed on 27.11.2018 up to 02.00 p.m. and tender will be opened at 03.00 p.m. on the same date in presence of the agencies or their authorized representatives.


Addl. District Magistrate (S.W)
Dakshin Dinajpur

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Copy forwarded for kind information and for taking necessary action and for wide publicity to:

- 1-2. The Sub-Divisional Officer, Balurghat / Gangarampur at Buniadpur.
3. The Secretary, Dakshin Dinajpur Zila Parishad.
- 4-11. The Block Development Officer, Hili / Balurghat/ Kumarganj / Tapan, Gangarampur/ Banshihari / Kushmandi/ Harirampur.
12. The DIO, NIC, D/Dinajpur is requested to upload the notice at District Website.
13. C.A. to D.M., D/Dinajpur.
14. C.A. to Addl. Dist. Magistrate (G), D/Dinajpur.
15. C.A. to Addl. Dist. Magistrate (S.W), D/Dinajpur.
16. The Notice Board.


Addl. District Magistrate.(S.W)
Dakshin Dinajpur.