



OFFICE OF THE
BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

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Memo No:- 2212/9-8

Date:- 13/9/2018

NOTICE INVITING QUOTATION

Sealed quotation are hereby invited for supply A4 computer paper (J. K. Sparkle/Copy Power) of stationary articles during the year 2018-2019 from the local supplier. Firm having credentials of Supplying stationary and office articles in Govt./Semi Govt. Under taking office .The quotation will be received in sealed cover by this office of up to 1 p.m. on 20/09/2018 through the currier post. The quotation have to be submitted with self attestation Xerox copies of the valid Trade License, Clearing Certificate of P. Tax and income Tax etc. along with the quotation paper. The rate of each articles should have to be quoted mentioning brand, quality and quantity as per notice including F.O.R to Municipality office. The quotations, whose rate/rates accepted against , shall be responsible to supply the articles during the financial year (i.e....2018-2019).

The undersigned reserves the right to accept or reject any rate/rates of the quotations without assigning any reason and he is not bound to accept lowest rate/rates of the quotation.

The received quotation will be opened on 20/09/2018 at 3.p.m. in the office and quotationers may remain present at the time of opening.

Memo No... 2212/1(3)/9-8

Copy for information and wide publication to:-

- 1) The District Magistrate ,D/Dinajpur , Balurghat
- 2) The District Information and cultural office D/Dinajpur ,Balurghat
- 3) The DIO , NIC, Dakshin Dinajpur, Balurghat (request for uploading to District Website)

BBaoman

Vice-Chairman
Balurghat Municipality

Date:-

Keelo

BBaoman

Vice-Chairman
Balurghat Municipality

Date:-

Keelo

Memo No... 2212/2(8)/9-8

Copy to:-1) Municipality Office Notice Board

- 2) The Executive Office Balurghat Municipality
- 3) Finance Office Balurghat Municipality
- 4) The Head Clerk/The Asstt.Head Clerk/ The Accountant/ The Store-Keeper in-Charge Balurghat Municipality/sri. S.Palit staff Balurghat Municipality.
- 5) M .Das I.T. Expert for uploading to Municipality Web Site.

BBaoman

Vice-Chairman
Balurghat Municipality

Keelo

