

*Office of The Tapan Panchayat Samity
Tapan, Dakshin Dinajpur.*

NOTICE INVITING TENDER

Memo No.: 668

Date: 09.02.2018

Sealed tenders in own letter head pad are invited from bonafide, experienced & resourceful contractors, Co-operative societies for the work mentioned in ANNEXURE-A for execution of the schemes mentioned therein. The sealed tender mentioning the name of the work with tender notice no and date will be received by the undersigned in the Tender Box kept in the Office chamber or by courier or by registered post up to 2:00 pm on 19.02.2018. No tender will be entertained from this end after the stipulated date & time & also no extra time will be allowed. The tender will be opened in presence of the attending available contractors or their authorized agents at 3:00 p.m. on 19.02.2018 or any other date the authority deems fit in the office of the undersigned.

1. Date & Time of purchasing CR as tender participating charge (non-refundable) in favour of the Executive Officer, Tapan Panchayat Samity, Tapan, Dakshin Dinajpur : From 09.02.2018 to 16.02.2018 up to 4:00 PM.
2. Dropping Date & Time of Tender : From 09.02.2018 to 19.02.2018 up to 2:00 PM.
3. Closing Date & Time of Tender Box : 19.02.2018 at 2:00 PM.
4. Opening of Tender : 19.02.2018 at 3:00 PM.


ANNEXURE-A

Name of the Scheme	Estimated Amount	Tendered Amount	Earnest Money to be deposited	Tender participating charge	Time allotted for completion of work
Up gradation works to setup Labour Room and Buffer Zone at Tapan BPHC, Tapan Development Block, Dakshin Dinajpur. Fund : Health	Rs. 3,42,239.00	Rs. 3,32,367.00	Rs. 6,650.00	Rs. 350.00	45 Days

TERMS AND CONDITIONS

1. The CR/Demand Draft in original treated as participating charge to be submitted along with the tender.
2. Tenderers must submit the ATTESTED PHOTO COPIES of valid papers duly attested (Self Attested) serially as follows:-
 - (a) Participation charge (CR/ Demand Draft) in original.
 - (b) Earnest Money (in original).
 - (c) Valid Trade License.
 - (d) GST Registration Certificate with Current GST Return.
 - (e) Enrollment Certificate (PTCE) and Current Challan.
 - (f) PAN Card.
 - (g) Valid IT (Return copy for the Financial year : 2016-17/2017-18).
 - (h) Credentials :-
(The completion Certificate/Payment certificate of similar nature of work at least 40% of Tendered Amount in a single work-Order, among any of the last Five consecutive Financial years including Running year.(i.e. 2013-14, 2014-15, 2015-16, 2016-17/Running year : 2017-18) from the date of publication of the notice. Such work executed should be in the Gov. sector, Block, Zilla Parishad, Panchayat Samity, Gram panchayat or Public sector undertaking. The Completion Certificate, Payment Certificate & work order of work issued by the competent authority should be of similar nature of works had been issued will be considered as credential in this respect.
 - (i) ARCS Clearance Certificate (wherever applicable).
3. Earnest Money in the form of Bank Draft is to be deposited in favour of The under signed.
4. The rate should be quoted in percentage less rate basis in both figures as well as in words.
5. Any rate above the schedule rate of work will not be ACCEPTED.
6. The successful tenderer must have to execute an "Agreement" on Non-Judicial Stamp worth Rs. 10.00(Ten) only before starting of work.
7. Time and quality are the essence of the contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except for unavoidable condition. If any contractor fails to complete the work within the stipulated time without any reason, action will be taken as deemed fit by the undersigned.

8. All works will have to be done according to specification approved by the authority and as per direction of the under signed.
9. Incomplete tenders will be rejected summarily.
10. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
11. All rates shall be inclusive of all charges, royalty (if required), tool charge, carriage etc. relevant document of royalty (if required) must be produced along with the Bill.
12. Before starting the work the site must be dressed and cleared by cutting all sorts of jungle, shrubs, debris etc. for which no extra payment will be made.
13. The successful tenderer will have to start the work within 10(Ten) days from the date of issue of work order otherwise the work order will be cancelled. No excuse in this regard will be entertained.
14. Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy execution of the scheme.
15. IT, Labour Welfare Cess, Educational Cess as per prescribed Government norms will be deducted from each progressive Bill as and when instruction will be received by the undersigned from higher authorities.
16. Before submission of the tender, the tenderer must visit the work site to judge the local condition from all corners and no plea/complaint about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site and the ground realities.
17. All work tools, plants and implements require for the works are to arranged by the successful tenderer at his own cost.
18. No claim from contractor will be entertained for any increase in Railway Freight and market price.
19. The tenders received after the due date and time any change in quotation after opening of the tender will not be allowed. The undersigned will not be responsible for the loss of tender papers or for the delay in the postal transit.
20. The tenderers willing to obtain detail information including schedule and site may contact the Engineering Cell of this Office on any working days between 12:00 Noon to 4:00 PM.
21. All the documents in proof of their eligibility need to be produced as and when asked and required.
22. If the Office happens to be closed on the date of Dropping & Opening of the tenders as specified, the tender will be Dropped/Opened on the next working day at the same time and venue.
23. Quality of materials shall be checked and verified by the SAE-in-Charge and by the undersigned and Quantity of work may vary as per the necessity of the work.
24. Tenderers must clearly write the NIT Memo No. with Date and Sl. No. of the work on top of the Envelope.

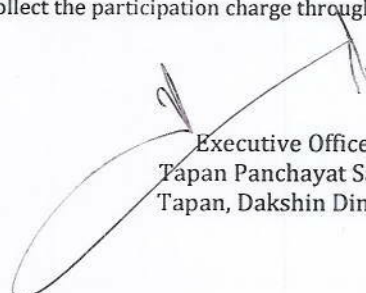

Executive Officer
Tapan Panchayat Samity
Tapan, Dakshin Dinajpur

Date: 09.02.2018

Memo No. 668/1(17)

Copy forwarded for information & wide publicity to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat,
2. Addl. Executive Officer, Dakshin Dinajpur Zilla Parishad.
3. The Sub-Divisional Officer (Sadar), Balurghat, Dakshin Dinajpur.
4. The C.M.O.H, Dakshin Dinajpur, Balurghat.
5. The District Informatics Officer, National Information Centre, Dakshin Dinajpur with a request to upload the NIT into the Website of Dakshin Dinajpur.
6. The Sabhapati, Tapan Panchayat Samity, Tapan, Dakshin Dinajpur.
7. The Karmadhyaksha, P.K.O.P Sthayee Samity, Tapan Panchayat Samity.
- 8-14. The Block Development Officer, Harirampur, Kushmandi, Banshihari, Gangarampur, Kumarganj, Balurghat, Hili Development Block.
15. The U.D.A(Accountant-in-Charge), Tapan Panchayat Samity, Tapan, Dakshin Dinajpur .
16. The Cashier, Tapan Panchayat Samity, Tapan, Dakshin Dinajpur. He is requested to collect the participation charge through Cashier Receipt (CR).
17. Office Notice Board.


Executive Officer
Tapan Panchayat Samity
Tapan, Dakshin Dinajpur