

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE
(NEZARATH SECTION)
DAKSHIN DINAJPUR, BALURGHAT**

Memo no:264/NZT/DD

Date:07.03.2018

**(NOTICE INVITING PRE-QUALIFICATION – CUM – TENDER (TWO COVER SYSTEM)
(E-Procurement)**

E-Tender is hereby invited from bonafide and resourceful reputed organization /Authorized distributors/dealer having sufficient experience and credentials for successful completion of following articles by two cover system. Pre-qualification documents in a separate cover and Bid document with rate in another cover are to be submitted.

The details specifications of items to be supplied are as stated below:

Sl	Item	Minimum required specifications	Quantity	Rate per article	Total amount in Rs.
1	Hp/Dell Desktop Computer	New PC with the following specification : Processor : Intel Celeron J3060 Processor (1.6 GHz, upto 2.48 GHz, 2 MB Cache, 2 cores) Operating System (preinstalled) : Windows 10 Home RAM : 4 GB DDR3L-1600 SDRAM (1X 4 GB) Hard-Drive : 500 GB 7200 rpm SATA Graphics Card : Intel ® HD Graphics 400 Display : 49.53 Cm (19.5 inch) diagonal Connectivity : Ethernet Port, in-built WiFi Peripherals : Keyboard, Mouse etc. Office Package : Microsoft Office	42 (Forty Two) Nos.		

The pre-qualification and bid documents duly filled in all respects should be submitted on-line through the website www.wbtenders.gov.in from 17.00 hours on 09.03.2018 to 17.30 hours (as per server clock) on 23.03.2018. The undersigned does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for online bids. The pre-qualification documents alone will be opened at 12:00 hours on 26.03.2018 by the undersigned in presence of available tenderers present.

The financial bid document of the technically qualified tenderers will be opened for evaluation and selection of qualified tenderers at 13:00 hours on 28.03.2018 and the other bid documents will be unopened. If the dates are changed due to unavoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

Eligibility Criteria for participation in tender & information to Bidders :

1. Self attested copies of Pan card, Professional Tax Clearance Certificate, GST Registration certificate (if any), Registered co-operative society must upload the Bye-Laws and other papers and submit the same with full address of their authorized persons to sign the tender documents along with technical bid papers. During scrutiny of Technical bid / Tender documents if it is found that any information is incorrect then the Technical bid/Tender documents will be rejected without assigning any reason thereof. The tender committee for purchase of computers of Integrated English Medium School , Tapan, Dakshin Dinajpur will have sole discretion to decide the eligibility of the organization /Authorized distributors / dealer on the basis of his submitted documents and the decision of the tender committee will be final in this respect. All papers will be verified with original papers as when required.

2. Intending bidders have to submit their bid on-line through e-procurement (two cover system) website i.e. www.wbtenders.gov.in. **The EMD (Earnest money) should be submitted through Demand Draft in favour of District Magistrate, Dakshin Dinajpur** and draft no. along with date must be entered in the on-line form. The scanned copy of



Demand Draft (subscribing the NIT No. and Sl. No. and duly signed by the agency over it) of earnest money must be uploaded in the appropriate folder.

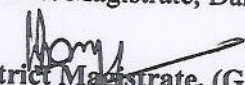
3. Intending bidders should know the fact that the rates in the BOQs are inclusive of all duties, taxes, royalties, delivery charges, Installation charges and any other charges.

4. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.

General terms & condition of Tenderer:

- 1) All the intending tenderers are requested to Read the terms & conditions carefully.
- 2) Each bidder shall submit only one tender.
- 3) Successful bidder will supporting onsite warranty minimum 36 months.
- 4) Rs. 25,000.00 (Twenty Five thousand), as Earnest Money to be submitted through Demand Draft in favour of District Magistrate, Dakshin Dinajpur. The Earnest Money of unsuccessful bidder would be refunded within a period of 15 days from the date of finalization of tender.
- 5) **Technical part :** Attested scanned photo copy of documents to be submitted in the web-portal and within the sealed tender also :
 - i) Income Tax Return for latest financial year and PAN Card. ii) Registration of the firm /organization / dealer etc. iii) Trade License iv) GST registration certificates v) Credential Certificate (minimum of Rs. 7,00,000.00) of supplying same article.
- 6) **Financial Part :** Item specification & Rate should be submitted in prescribed format. The amount should be included of all taxes, transportation and other costs etc.
- 7) The authority reserves the right not to accept the lowest bid on any controversial ground.
- 8) The authority reserves the right to accept the quotations partly or wholly or average rate or to reject the same without assigning any reasons.
- 9) No payment will be made before the work or for half done work.
- 10) The payment will be released only after completion of installation with proper hardware and software & obtaining satisfactory certificate from the authority.
- 11) Tax will be deducted as per existing norms.
- 12) Escalation claimed by the Agency will not be entertained by the authority.
- 13) Any complain regarding uploading tender should be informed to the undersigned by written at least 07(seven) days before the closing date of NIT.
- 14) The tender will be closed on **23.03.2018** at 17:30 hours. The pre-qualification documents alone will be opened at 12:00 hours on **26.03.2018** by the authority in presence of available tenderers present if any. The financial bid document of the technically qualified tenderers will be opened for evaluation and selection of qualified tenderers at 13:00 hours on **28.03.2018**.
- 15) The delivery of articles to the respective school point will be made within 10 days after issuing work order; otherwise earnest money will be forfeited.

For any further clarification, bidder may contract to the office of the District Magistrate, Dakshin Dinajpur .


Addl. District Magistrate, (G)
Dakshin Dinajpur
Dated 07.03.2018

Memo No. 264/1(8) /Nzt/DD

Copy forwarded for information to :

- 1) The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
- 2) The District Magistrate, Dakshin Dinajpur.
- 3) The Addl. District Magistrate (D), Dakshin Dinajpur.
- 4) The Sub-Divisional Officer (Sadar), Dakshin Dinajpur.
- 5) The District Information & Cultural Officer, Dakshin Dinajpur for wide publicity.
- 6) The District Informatics Officers, Dakshin Dinajpur – with a request to upload the notice in the Official Website of Dakshin Dinajpur for wide publicity.
- 7) C.A to ADM (G), Dakshin Dinajpur.
- 8) Office notice board.


Addl. District Magistrate, (G)
Dakshin Dinajpur