



OFFICE OF THE PRODHAN
NO 1 NO HILI GRAM PANCHYAT
HILI PANCHAYAT SAMITY, HILI, DAKSHIN DINAJPUR

NOTICE INVITING TENDER

NIT NO - 134/HGP, Date- 27.02.2018

Memo NO: 134/HGP

Date. 27.02.2018

NO. 1 Hili Gram Panchayat has received grant under 14th FC West Bengal and intends to utilize part of the same for infrastructural development within its' jurisdiction. For this reason, Sealed Tenders in prescribed tender form are hereby invited from the experienced and resourceful tenderers for execution of the work mentioned below in Annexure A. Tender papers will have to be sent by Registered Post or Courier Service and it should reach at the office of the undersigned or also may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) on any working day within 13.03.2018 upto 2 P.M. The paper reached / dropped after the scheduled time & date and any change in tender papers after opening of the tender will be out rightly rejected. The undersigned will not be responsible for the loss of tender papers from or for the delay in the postal transit. The Sealed Tenders will be opened on the same day i.e. on 13.03.2018 at 3 P.M. in presence of the Tenderes, who may wish to be present at that time. Tender Form along-with relevant documents has to be purchased from the office of the undersigned on any working days on or before 12.03.2018 up to 4 P.M.

Annexure-A

Sl. No.	Name of Work with Location	Estimated Amount (In Rs.)	Tendered Amount (In Rs.)	Time allowed for completion of work	Earnest Money (In Rs.)	Cost of Tender Document
1	Upgradation the Drain with Cover Slab from Gopal Das house to Avijit Das house at Uttar Hili Sansad under Hili G.P. FUND 14th FC.	149045.00	144746.00	30 Days	3000.00	250.00
2	Construction of cement concrete road from Asish Pal house to Paresh Mali house at Baikunthapur Sansad under Hili Gram Panchayat in P.S. Hili, Dakshin Dinajpur during 2017-2018. 14th FC fund	50080.00	48635.00	30 Days	1000.00	100.00
3	Construction of Cement Concrete Road from Naresh Biswas house to Arjun Mali house at Baikunthapur Sansad under Hili Gram Panchayat in P.S. Hili, Dakshin Dinajpur during 2017-2018. 14th FC fund	44648.00	43360.00	30 Days	900.00	100.00
4	Construction of cement concrete road from Haranjan Mali house to Arati Roy house at Baikunthapur Sansad under Hili Gram Panchayat in P.S. Hili, Dakshin Dinajpur during 2017-2018. 14th FC fund	42095.00	40881.00	30 Days	900.00	100.00
5	Repairing of Office Building and Gate	300000.00	300000.00	30 Days	6000.00	500.00

- Date & Time of Sale of Tender Form : any working days on or before 12.03.2018 up to 4 PM
- Date & Time of dropping of Sealed Tender Form : on or before 13.03.2018 (upto 2 PM)

- **Date of Opening of Tender: 13.03.2018 (At 3 P.M.)**

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

Annexure-B

Terms & Conditions :-

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Tenderers must submit attested photocopies of valid GST registration Certificate (if any), last three year Income Tax Return, Profession Tax Registration Certificate with current Challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Tenderers must submit 40% Credential of similar nature work during last three years.
4. Any bid/tender emanating from cartelization of bidders will be cancelled and re-tender will be invited accordingly.
5. The Tenderers must quote rates in absolute numerical values (both in figures and words) against the estimate cost. Rate quoted on percentage rate basis will be rejected.
6. Rate offered by a Tenderer in a particular Tender shall be treated as final and subsequent negotiation with the Tenderer for change in price shall not be allowed.
7. Multiple Tenders (more than one bid by same Tenderer) and variable rates (two rates of same item by same Tenderer in a Tender) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Tenderers will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
9. **At least 3 (three) tenders are necessary for valid Tender Procedure.**
10. Earnest money should be deposited in Bank Draft/Government Bond/Securities duly pledged and will be refunded/forfeited as per government norms. Participation charge deposited in Cash the Tenderer must collect Form 5 from Hili Gram Panchayat and quote the Number in Tender Form. For other than Cash, respective documents need to be submitted along-with Sealed Tender.
11. Successful Tenderers, be required to deposit security money (10% of the total value of the work as quoted by him) in the form of Cash/Bank Draft/Government Bond/Securities duly pledged in favour of the Prodhan, Hili Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 6 months in case of Civil structural works and 3 months in all other cases.
12. STDS, TDS and Cess(1%) will be deducted as per government norms.
13. Pre-bid conference/meeting with the prospective Tenderers will be held on 4.01.2016. Environmental and Social Safeguards issues will also be discussed and explain in the meeting. Site visit may also be done on that day along with NirmanSahayak/responsible person.
14. Successful Tenderer must complete the work within the stipulated time as specified in Annexure-A.
15. Erroneous or incomplete Tender Form will summarily be rejected without assigning any reason whatsoever.
16. Tenderer(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Tenderers have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. **Successful Tenderer will have to execute a formal agreement on a Non-Judicial Stamp within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, ESMF (Environmental and Social Management Framework) issues shall be mentioned, failing which her/his tender, will automatically be rejected.**
18. The undersigned does not bind herself/ himself to accept the lowest tender and reserve the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges, royalty, VAT, Cess, tool charge, Carriage etc.

20. All working tools, plants etc. required for the works are to be arranged and supplied by the successful tenderer at her/his own cost. Before starting the work, the site must be dressed and cleared by cutting all sorts of jungles, shrubs etc. with own cost of successful tenderer.
21. Time and quality are the essence of the contract. The successful bidder must complete the work within the time specified for completion not compromising with the quality whatsoever. No extension of time will be allowed except in cases of natural calamities. If any bidder fails to complete the work within the stipulated time and desired quality, the undersigned may proceed to take penal measure as per the West Bengal Panchayat (Gram Panchayat Accounts, Audit and Budget) Rules, 2007 against such bidder including Blacklisting also.
22. Tenderers will get necessary drawings/estimates etc. with the Tender Form. All documents including drawings/estimates, Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to the Proddhan, NO. 1 Hili Gram Panchayat, Vill – Dharanda, Hili, PS- Hili, District- DakshinDinajpur.
23. No work can be done which is effecting environment or interest of the vulnerable group. Contractor must cover the areas for restoring environment and the benefit of marginalized section of the locality mentioned on ESM Form-B.
24. Soil excavation from two sides of the road should not be more than 45 centimeter .(For road)
25. At the time of work it should be noted that the environment may not be polluted by air , sound and dust or pollution by using of heavy machines or by similar work
26. At the time of implementation of work wastage of work place should not be disposed off in any pond or forest area. It should be disposed off far from the work place.
27. Child labour should not be engaged.
28. GST Registration must be submitted.


Proddhan
 No 1 Hili Gram Panchayat
 Hili, DakshinDinajpur

Date: 27.02.2018

Memo No. 134(8)/HGP

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The Sub- Divisional Magistrate Balurghat (Sadar) D. Dinajpur.
2. The D.P & R.D.O, Dakshin.Dinajpur, Balurghat.
3. The Executive Officer, Hili PanchayatSamity, DakshinDinajpur
4. DIO, NIC, Balurghat, Dakshin Dinajpur, (Please Uploaded for wide Publication).
5. Tathyamitra Mitra Kendro, Hili Block
6. Notice of the Hili Gram Panchayat.
7. Hili Rural Library, Hili Dakshin Dinajpur.
8. Office File.


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 Hili, DakshinDinajpur