

**OFFICE OF THE
BAIRHATTA GRAM PANCHAYAT
HARIRAMPUR, DAKSHIN DINAJPUR**

Memo No : 293/BGP(2017-18)

NOTICE INVITING TENDER

Date : 29/01/2018

Sealed Tender is invited from the experience reliable, bonafide and resourceful bidders for execution of the work(s) mentioned below in Annexure : A.

(B) Schedule for date of tender :

Time of Receiving Tender : From 29/01/2018 to 12/02/2018 upto 1.00 P.M.

Date of Opening of Tender : 12/02/2018 at 2.00 P.M.

Sale of Tender Form : 29/01/2018 to 09/02/2018 at 1.00 P.M.

Annexure : A

Sl. No.	Name of the Work	Source of Fund	Tender Amount	Earnest Amount	Required Credential	Participation Charge	Work Completion Period
1	Construction of Plain Cement Concrete road from Gambhiratala to land of Ratan Roy at Jogdola Sansad under Bairhatta Gram Panchayat, Harirampur, Dakshin Dinajpur. (AAP No : 3328, 14th FC).	14th FC (2017-18)	Rs. 349,591.00	Rs. 7,000.00	Rs. 210,000.00	Rs. 500.00	30 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 12/02/2018 not later than 1.00 PM (within office hours). Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on 12/02/2018 at 2.00 P.M. in presence of the bidders, who may wish to remain present along-with all relevant documents.

Annexure-B

TERMS AND CONDITIONS :

- 1 Please insert relevant documents and requisite value of earnest money and participation charges in a cover (Two Stage Bidding Process). Seal it and write neatly the NIT Memo No & Date, Sl. No and Name of the Work for which the tender is been submitted over the sealed cover and send it to The Proddhan, Bairhatta Gram Panchayat, Bairhatta, Harirampur, Dakshin Dinajpur, PIN : 733125, by registered post or courier service or by dropping in the tender box kept at the office and the same should reach not after 1.00 P.M. and upto 12/02/2018 and without fail from the date of issue of this tender.
- 2 Participation charges (non-refundable) should be deposited by cash in the form of Form No. 5 in the Gram Panchayat Office from 29/01/2018 to 09/02/2018 upto 1.00 P.M. Please note that no intending tenders are exempted from depositing the participation charges and every intending tender is required to submit the document in proof of credential.
- 3 Please enclose duly self attested photocopy of the **Credential of Experience with Work Order** for execution of similar nature of work under any Govt. as stated below, Deptt. or Local self Govt. authority as put in the tender for last 2017-18, 2016-17 & 2015-16 years.
- 4 For submission of tender write neatly in the "Tender Form" issued from this office (not after 09/02/2018 upto 1.00 P.M.) and sign all the pages of the documents submitted by you. Please enclose the signed pages otherwise your tender will be liable to be cancelled.
- 5 Bidders must submit Serially (i) Tender Form Seal it in a Envelope (X) and write neatly the NIT Memo No & Date, Sl. No and Name of the Work for which the tender is been submitted over the sealed cover and (ii) Participation charges (iii) requisite value of earnest money, along with self attested photocopies of (iv) Credential with Work Order (v) Goods and Services Tax Number, (vi) Profession Tax Registration Certificate and Current Challan (vii) PAN Card, (viii) Last years Income Tax Return (Assessment Year 2017-18) and (ix) Trade Registration Certificate as the case may be. Seal it in a Envelope (Y) and write neatly the NIT Memo No & Date, Sl. No and Name of the Work for which the tender is been submitted over the sealed cover. Insert Envelope (X) & Envelope (Y) into another Envelope (Z) and write neatly the NIT Memo No & Date, Sl. No and Name of the Work for which the tender is been submitted over the sealed cover & send it.
- 6 Site visit may be done by the bidders at their own cost.
- 7 Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
- 8 In case of bid /tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 9 **Bidders must quote rates in absolute numerical values (both in figures and words) & percentage rate (both in figures and words) basis against the Tender Amount .**
- 10 Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
- 11 Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 12 Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
- 13 Erroneous or incomplete Tender papers will be summarily rejected without assigning any reason whatsoever.

- 15 For making comparative statement and taking decision at least 3 (three) nos. of tender (having quoted rates & documents related with deposition of other charges) for each projects are required.
- 16 No special preferences in respect of **Earnest Money, Security Deposit** etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders.
- 17 Earnest money should be deposited by cash in the form of Form No. 5 in the Gram Panchayat Office from 29/01/2018 to 09/02/2018 upto 2.00 P.M. and will be refunded/ forfeited as the case may be. In case of Cash/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender papers. It is also noted that the photocopy of such Documents will have to be submitted along with the tender paper.
- 18 Successful Bidder will have to procure Non-Judicial Stamp paper at his/her own cost to execute a formal agreement on a Non-Judicial Stamp paper Rs. 10/- within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and Issues related to ESMF (Environmental and Social Management Framework) to be maintained. During mixing of concrete, sound absorbing materials should be used. Dust of cement and coarse aggregate should be avoided and no waste material should be disposed off to water land and disposed off to far place. **Creed Vibratos** should be used, otherwise the intending contractor will not be allowed to work at work place. Failure to execute the contract will lead to automatic cancellation of the bid. Any work should not be done during Night (after dusk) or in absence of Nirman Sahayak.
- 19 Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
- 20 Successful Bidder (s) will be required to lodge Security Deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Bank Draft/ Securities duly pledged in favour of "The Pradhan, Bairhatta Gram Panchayat" or the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 6 months after completion.
- 21 **GST, STDS, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the Government.**
- 22 Payment will be made by the Executive Assistant & Pradhan, Bairhatta Gram Panchayat. Payment will be made from the respective head of account. Payment of C.C. Road made after completion of 28 days applied.
- 23 The authority of Gram Panchayat reserves the right of accepting or rejecting any or all the tenders and can distribute a part or whole of the work(s) to any or among more than one participated Tenderers without assigning any reason. The said authority will not be bound to accept the lowest tender.


Pradhan

Bairhatta Gram Panchayat
Harirampur, Dakshin Dinajpur
Date: 29/01/2018
Bairhatta Gram Panchayat
Harirampur Block, D/Dinajpur

Memo No : 293(1)/12/BGP

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to

- 1) The District Magistrate, Dakshin Dinajpur.
- 2) The Sub Divisional Officer, Gangarampur at Bunidpur, Dakshin Dinajpur.
- 3) The District Panchayat and Rural Development officer, Balurghat, Dakshin Dinajpur.
- 4) The NIC, Balurghat, Dakshin Dinajpur (Requesting for uploading in the Website for wide Publicity)
- 5) The Executive Officer, Harirampur Panchayat Samity, Dakshin Dinajpur.
- 6) Post Master, Bairhatta Post Office, Harirampur, Dakshin Dinajpur.
- 7-9) The Executive Assistant, Secretary, Nirman Sahayak, Bairhatta Gram Panchayat, Harirampur, Dakshin Dinajpur.
- 10-11) The Sanchalok, Silpo-O-Parikatham Upo Samity, Opposition Leader, Bairhatta Gram Panchayat.
- 12) Office Notice Board


Pradhan

Bairhatta Gram Panchayat
Harirampur, Dakshin Dinajpur
Bairhatta Gram Panchayat
Harirampur Block, D/Dinajpur