

NO.-7 MOHANA GRAM PANCHAYAT

VILL & P.O. - GOBINDAPUR, P.S. - KUMARGANJ
DIST. - DAKSHIN DINAJ PUR.

NOTICE INVITING TENDER

NIT. NO.- 12 / 2016-17

Dated - 29.03.2017

Memo no.- 101 / MGP/16-17

A.PREFACE :

Sealed Tenders on **Percentage-Rate-Basis** in Prescribed Format on Tenderers own Letterhead are hereby invited on behalf of the Artha O Parikalpana Upa-Samiti from resourceful, experienced, bonafied & reputed contractors, Registered Unemployed Engineers / Labour co-operative Societies or Firms etc. for execution of the following works as briefed in "Para-B" below.

LAST DATE & TIME OF RECEIVING OF TENDER -18.04.2017 UPTO 1.00 P.M.

AND

DATE & TIME OF OPENNING OF TENDER- 18.04.2017 AT 2.00 P.M.

**TENDERS WILL BE RECEIVED BY POST/ CURRIER SERVICE & TENDER BOX AVAILABLE AT
NO.-7 MOHANA GRAM PANCHAYAT**

Sl. No.	Name of work	Estimated Amount put to tender(Rs.)	Value of Earnest Money (Rs.)	Participation Charges(Rs)	Time allowed	Remarks
01	Construction of Cement Concrete Road from house of Sukhen Chakraborty towards land of Utpal Shil at Chakbaram sansad under Mohana Gram Panchayat. AAP. No.- 18 / 2015-16	499730.00	10000.00	500.00	45-Days	Fund-3-rd S.F.C.
02	Construction of Cement Concrete Road from house of Tarani Barman towards Sakhahati more at Gobindapur Sansad under Mohana Gram Panchayat. AAP. No.- 18 / 2016-17	499765.00	10000.00	500.00	45-Days	Fund-3-rd S.F.C.
03	Construction of Cement Concrete Road from PMGSY road towards house of Moslem Mondal at Kantakol Sansad under Mohana Gram Panchayat. AAP. No.- 11 / 2015-16	348174.00	7000.00	500.00	45-Days	Fund-3-rd S.F.C.

B. SCHEDULE :

NOTE : Prescribed Format for submission of Tender and the specified schedule will be available in the Gram Panchayat during office hours and will be supplied to the intending tenderers.

C. WHO CAN PARTICIPATE:

Resourceful, experienced & bonafied contractors, Registered Unemployed Engineers / Labour co-operative Societies or Firms etc. Completed similar type of single work not less than 60% of the Amount put in this Tender, not earlier than 2013 - 2014.

D. INSTRUCTION TO THE INTENDING TENDERERS:

1. Please type the Prescribed format for submission of Tenders on your letter head or write neatly and sign all the pages of the specific price scheduled and enclose the Signed specific price scheduled along with the Tender otherwise your tender may be liable for rejection.
2. Please Quote your rate (both in figures & in words also) on Percent - Rate- Basis at appropriate places in the Prescribed Format on your own Letterhead and also fill other columns and put relevant data as instructed in the said Format.
3. Please enclose Valid & up-to-date duly attested copies of **Vat registration certificate, PAN with last three years Income Tax Return, Profession Tax Registration certificate with current challan**, etc. along with Tender. And in case of non- inclusion of the same, please enclose the copies of relevant orders in that effect. **All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.**
4. Please enclose duly attested copies of Credential for similar type of single work executed by you for a tender value of not less than 60% of the value as put in this tender and the work should be executed not earlier than 2013-2014. **Please note that, Payment Certificate / Completion certificate along with Work Order will only be entertained as CREDENTIAL.**

5. Please deposit requisite **Earnest Money in form of Bank Draft** of Nationalized Bank along with tender and also deposit Non-refundable **Participation charge in form of Bank Draft** separately as mentioned above for individual work. All the remittances should be made in favour of the **Pradhan, No.-7 Mohana Gram Panchayat**.
6. Intending Labour Co- Operative Societies & Unemployed Engineers' Co-Operative Society should enclose the documents in proof of their Registration & validity to participate in this Tender during the period of deposition of the Tender. **Exemption from deposition of Earnest Money will not be allowed as per Govt. orders.**
7. Please insert in a 1st cover the Participation charge, requisite values of Earnest Money along with all relevant documents, Self declaration of having construction machinery depending on the-nature of work, seal it and write clearly the NIT No. , Sl.No., & name of work for which the tender is being submitted and in a separate 2nd cover insert the Letterhead containing Tender along with quoted rates in Prescribed Format containing name of work, NIT.No.,Sl. No. etc. Both 1st & 2nd cover shall be produce in a 3rd cover and submit the same super scribing NIT. No., Sl. No., the name of work on the top of the envelop and send it to **the Pradhan, No.-7 Mohana Gram Panchayat, Gobindapur, Kumarganj, Dakshin Dinajpur** by post/ courier service so as to reach the not after **1.00P.M. on 18.04.2017** without fail. The tender will drop by hand in the **tender box kept in No.-7 Mohana Gram Panchayat Office.**

E. OPENING OF TENDER:

The Tenders on **18.04.2017** will be opened at **2.00 P.M.** in **No.-7 Mohana Gram Panchayat** office in presence of the available intending Tenderers or at any other date as the authority deem fit. If the office happens to be closed on the date of opening of the Tenders as specified, the Tenders will be opened on the next working day at the same time and venue.

F. TERMS AND CONDITIONS:

1. Before submission of Tender, intending Tenderers may visit the sites of the work at their own effort.
2. Intending Tenderers may obtained detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms & Conditions related with the works but not incorporated in this Tender, if any, from GP office on all working days during office hours.
3. While submitting rate, the intending tenderer should kept in mind that the rate should inclusive of all taxes, cess, levy, royalty and all other incidental charges related with the material and labour, Plants and machineries, any other charges payable to other statutory bodies etc. No extra payment over the scheduled items will be allowed.
4. Due to any reason, any tender being reaches this office after the specified date & time will not be considered as valid and will summarily be rejected.
5. Successful Tenderers (hereinafter may be called as the Contractor) should have to execute an Agreement with GP Office as per norms and should submit work programme accordingly.
6. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
7. No member or employee of Gram Panchayat or any other family members or close relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or sub- Contractor.
8. Equivalent amount of Earnest money will be deducted from the 1st RA Bill and the instrument by which the Earnest Money deposited during tender, if any, will be refunded to the successful contractor. Security Deposit @ 10% of the Bill value will also be deducted from each progressive bill and will be refunded after 6 (Six) months from the date of completion of work. Necessary taxes will also be deducted from each bill as per prevailing norms.
9. The authority of Gram Panchayat reserves the right of accepting or rejecting any or all the tenders and can distribute a part or whole of the work(s) to any or among more than one participated Tenderers without assigning any reason. The said authority will not bound to accept the lowest tender.

sd/

Pradhan

**Mohana Gram Panchayat
Kumarganj, Dakshin Dinajpur**

**Proadhan
No.7 Mohana G.P.
Kumarganj, Dakshin Dinajpur**

Memo No.- 101/MGP /1 (G) / 16-17 ; Dated- 29.03.2017

Copy forwarded for information to :

1. The Executive Officer, kumarganj Panchayat Samity , Dakshin Dinajpur.
2. The Sub-Divisional officer, Balurghat, Dakshin Dinajpur.
3. The DIO, NIC, Dakshin Dinajpur with request to upload this NIT in the official website.
4. Tathya Mitra Kendra, Patiram..
5. The Executive assistant, Mohana Gram Panchayat
6. The Nirman Sahayak, Mohana Gram Panchayat
7. The Secretary, Mohana Gram Panchayat . He is instructed to receive all the Tenders, reached by post / courier and maintains a Register noting therein the date and time of receipt of tenders separately for each work and submit the same, unopened, along with Register.
8. Notice Board
9. Office copy.

sd/

Pradhan

**Mohana Gram Panchayat.
kumarganj, Dakshin Dinajpur**

**Proadhan
No.7 Mohana G.P.
Kumarganj, Dakshin Dinajpur**

LETTERHEAD OF THE TENDERER

To : The Pradhan,
No.-7 Mohana Gram Panchayat,
Vill & P.O.- Gobindapur; P.S.-kumarganj
Dist.- Dakshin Dinajpur.

Date:.....

Sub : **SUBMISSION OF TENDER**

Ref : NIT . No.- 12 / 2016-17 , Memo no.- 101 / MGP /16-17 ; Dated -29.03.2017 ; Sl. No.- 01 / 02 /03

Name of the work-

I / We offer to execute the works described above in conformity with the conditions of Contract, specifications, drawings, Bill of Quantities and Addenda, if any, for Percentage Rate Contract, @% (in wordsPercentage) BELOW PAR / ABOVE PAR / AT PAR with the rates entered in the relevant schedule of rates .

1. We undertake to commence the works on receiving the Acceptance of Tender / Work Order.
2. This Bid and your written acceptance of it shall constitute a binding Contract between us . We understand that you are not bound to accept the lowest Rate or any Bid you receive.
3. We hereby confirm that this Bid complies with the Bid validity and Earnest money required by the bidding documents and specified in the NIT.
4. We undertake to abide by all the rules and regulations relevant to this tender and to carry out the orders received from you time to time.

Name of the Tenderer:.....

Authorised Signature of the Tenderer with Seal:

Address with Telephone No.....

Signature of the Tenderer