

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
BALURGHAT (R) ICDS PROJECT, BALURGHAT, DAKSHIN DINAJPUR

NO. 154 / BR / I.C.D.S.

DATED. 18.04.2017

TENDER NOTICE

Sealed tender are invited in the given proforma from experienced and bonafide contractors for the following works of Balurghat (R) ICDS Project.

NAME OF WORK / ITEM	NATURE OF WORK
1) <i>Carrying Contractorship</i>	Delivery of food Stuff and other ICDS materials from Project Godown to Different Anganwadi Centers
2) <i>Storing Agency</i>	Receiving & Storing of food Stuff / ICDS materials.

GENERAL TERMS AND CONDITIONS FOR ABOVE MENTIONED WORKS

A) DOCUMENTS TO BE FURNISHED :-

1. Valid Sales Tax ,Income Tax And Professional Tax Certificates (Valid up to August, 2017)
2. Valid Trade License.
3. Earnest Money as specified in Page 2
4. In case of Co-operative societies relevant Certificate from A.R.C.S. regarding exemption of earnest money & Security money and current Certificate regarding working of the Co-operative society of current audit report .The Certificate must be recommended in the name of Co-operative society in question.
5. Papers supporting required credential.

6. Intending tenderers should collect forms available from the office of the C.D.P.O. Balurghat (R) ICDS Project on production of **Rs.1000/(Rupees One thousand) only payable by Treasury Challan under Head (0235-01-200-003-04 other receipts)**. payable at State Bank of India, Balurghat Branch . The Tenderers should submit their Tender(s) in the forms supplied by the office of the Child Development Project Officer, Balurghat (R) ICDS Project, Dakshin Dinajpur except this no other forms will be accepted for this purpose.
- 7) The rates quoted for all the works should be in terms of words and figures and no overwriting or erasures will be allowed. The rates quoted should be inclusive of allied and incidental charges etc.
- 8) Incomplete and faulty tenders will be summarily rejected.
- 9) In case of any dispute / litigation, the decision of the Tender Committee will be final. The Tender Committee does not bind itself to accept the lowest rate or to give any reason for rejection or acceptance thereof and reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- 10) The recommendation of the project level tender committee will be sent to the District Level Tender Committee, Dakshin Dinajpur for final approval who reserves the right to accept or reject the Tenders and necessary orders.
- 11) The contractors will have to abide by the direction issued by C.D.P.O. regarding preparation of challans and bills and there timely submission to the office.
- 12) All Tenderers should specially state the following on the sealed envelope in Capital Letters, **"TENDER FOR CARRYING CONTRACTOR / STORING AGENCY"** FOR BALURGHAT (R) ICDS PROJECT Vide Tender Notice No.154/BR/ICDS dated. 18/04/2017.
All tenders for two different works must be submitted separately.
- 13) The same person/ firm will not be allowed to issue Tender form or Drop the Tender for both the items i.e. Carrying and Storing Agency for this tender.

EARNEST MONEY

1. **CARRYING CONTRACTORSHIP** : Rs. 30,000/- (Thirty Thousand) only
2. **STORING AGENCY** : Rs. 50,000/- (Fifty Thousand) only

The Earnest Money will have to be deposited duly pledged in favour of Child Dev. Project officer, Balurghat (R) ICDS Project by Bank draft or N.S.C. Earnest Money of unsuccessful tenderers will be returned after signing of the contract deed by the successful tenderer on submission of their applications. The office does not have any obligation to release Earnest Money if not found with the tender papers.

OTHER INFORMATION

1. After final acceptance of the tender the successful tenderers will have to execute an agreement on non-judicial paper of Rs.10/- in a format as prescribed by the competent authority and the cost of the same will be borne by the tenderers.
2. Failing to sign the contract deed on the part of the successful contractors within seven days of information will be liable to legal action such as forfeiture of Earnest Money.
3. Any breach of contract, pre-judicial activity against the interest of the project, non-compliance of the Govt. rules etc. will lead to forfeiture of Earnest Money, Security Money or both as deemed fit.
4. Payment will be made only when fund for payment will be received by this office from the Deptt. Of Women & Child Dev. and Social Welfare. The tenderer will have to work as per contract even if fund is not available and non-compliance of work because of nonpayment will not be tolerated.
Necessary income tax and sales tax will be deducted from the bills of the contractors as and when applicable.

CREDENTIAL

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| A. CARRYING CONTRACTOR | Rs. 50,000/- (fifty Thousand) only |
| B. STORING AGENCY | Rs. 70,000/- (seventy Thousand) only |

Credential should be for the years 2013-2014, 2014-2015 & 2015-16 and preferably of similar kinds and work related to Govt. or semi-Govt. Depts.

SECURITY DEPOSIT

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|-------------------------------|---|
| A. CARRYING CONTRACTOR | Rs- 30,000.00 (Thirty Thousand) only |
| B. STORING AGENCY | Rs. 70,000/- (Seventy Thousand) only |

The Security Deposit will have to be furnished by the successful tenderer during the signing of the contract deed. This is to be submitted in the form of Bank draft or N.S.C. pledged in favor of **CHILD DEVELOPMENT PROJECT OFFICER, Balurghat (R) ICDS PROJECT.DAKSHIN DINAJPUR.**

SPECIAL TERMS & CONDITIONS FOR CARRYING CONTRACTOR

The main function of carrying contractor is to receive food stuff and other ICDS materials from the Project Godown or any other place within 5 (Five) Kilometers of the project office and to deliver the same to the Anganwadi Centers of the project as per quantity allotted within 7 (Seven) days from the date of receiving the delivery order . The delivery has to be done within working hours of the Anganwadi Centers in presence of Anganwadi Workers / Anganwadi Helpers or their authorized representatives on proper receipt of delivery challan.

1. The copy of delivery challan properly received by Anganwadi Workers / Anganwadi Helpers or their authorized representatives along with a statement showing total quantity of distribution be submitted to the project office within 3 (Three) days of completion of distributions. Actual quantity received by Anganwadi Workers / Anganwadi Helpers or their authorized representative reflected on the receipt challan will be entered in the stock.
2. The carrying charges quoted should be inclusive of loading and unloading charges or other incidental charges any loss / damage / pilferage during transit from project the 'Project Go down' to Anganwadi Centre level the carrying contractor will be held responsible for it and necessary legal action taken against him.
3. Rate for Carrying Contract should be furnished per quintal per Anganwadi Centre from Project Go down irrespective of distances of Anganwadi Centre from Project Godown.

TERMS AND CONDITIONS FOR STORING AGENCY

1. Intending tenderers should have a Pucca building godown of his own or a leased go-down preferably with registered lease deed or lease agreement on **Rs. 10/- non-judicial stamp**. The minimum storing capacity must be 3000 (three thousand) bags of Rice/ Musur Dal of 25/15 Kg. bags, 300 Ltr. Of mustard oil and 3000 kgs. Iodized salt. There must be enough space to move around the stack for counting the bags. The godown must be complete with wooden dunnage for storing of food stuff and other materials must have fire extinguishing facilities and should be insured through an Insurance Co. against probable damage at his own cost within one month from the date of appointment. The total area of the godown must be around 1000 sq. ft. with minimum 11 feet height (approx).
2. The storing agent in person is required to receive food and other ICDS materials from the transporter/ supplying agency/ Departmental trucks on behalf of CDPO Balurghat (R) in proper challan and will have to store the same in the godown till delivery order is issued to the carrying contractor.

3. The storing agent will be held responsible for any loss, misappropriation, pilferage, theft due to natural calamity or manmade problems. The price of the commodity lost will be realized as per approved rate.
4. The intending tenderer should submit sketch map showing the location of godown, plot no., khatian no., Mouja along with the attested copies of registered deed or lease deed.
5. The approved storing agent should bear the cost cut and torn bags, leaking M/Oil , Rice, Musur Dal and I/salt if it occurs at his godown and the storing charges should include refilling of cut and torn bags and leaking bottle.
6. The storing agent will not be permitted to store any other materials other than that of Balurghat (R) ICDS Project.
7. The storing agent should maintain the method of first-in first-out while issuing to the contractor and should submit fortnightly report of the commodities stored to the office of the CDPO Balurghat (R) .
8. Rate of the storing should be furnished on per month basis.

ISSUING OF TENDER FORMS AND OPENING & CLOSING OF TENDER

The tender form for the works will be available from the office of the CDPO, Balurghat (R) ICDS Project from 25/04/2017 to 03/05/2017 between 11-00 a.m. to 4.00p.m. in all working days. The cost of each form is **Rs.1000/(Rupees One thousand) only payable by Treasury Challan under Head (0235-01-200-003-04 other receipts)** payable at State Bank of India ,Balurghat Branch Every tenderer including Cooperative Societies will have to pay for the cost of the form.

The completed tenders may be sent by Courier/ **Regd. Post** addressed to the C.D.P.O, Balurghat (R) , Dakshin Dinajpur or may be dropped in the tender boxes kept at the office of the S.D.O Balurghat (Sadar) Balurghat, Dakshin Dinajpur on or before 17.05.2017 up to 2.00 P.M.


The date of opening of tender boxes at the office of the Sub- Divisional Officer (Sadar), Balurghat on **17/05/2017 at 3.00 PM.**

Sd/-

CHILD DEVELOPMENT PROJECT OFFICER,
BALURGHAT (R) I.C.D.S. PROJECT, BALURGHAT, DAKSHIN DINAJPUR

Copy forwarded for information with a request to display this Notice in the office notice board:-

1. The Director of Social Welfare, Juvenile Court Building, Salt Lake, Kolkata- 700 064.
2. The State Programme Officer and Deputy secretary to the Govt. of W.B., Deptt. Of Women and Child Dev. And Social Welfare. Bikash Bhawan 10 th Floor, Kolkata- 700091.
3. The District Magistrate, Dakshin Dinajpur.
4. The Sub-Divisional Officer, (Sadar), Balurghat, Dakshin Dinajpur.
5. The District Programme Officer, Dist. ICDS Cell, Dakshin Dinajpur.
6. The DIO, NIC, with request to publish in District Website, Office of the District Magistrate, Dakshin Dinajpur.
7. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
8. The Savapati, Balurghat Panchayet Samity, Balurghat, Dakshin Dinajpur.
9. The Block Dev. Officer, Balurghat, Dakshin Dinajpur.
10. The Block Medical Officer, Khashpur BPHC, Balurghat, Dakshin Dinajpur.
11. The Post Master, Balurghat, Head Post Office, Dakshin Dinajpur.
12. The C.D.P.O.ICDS Project, Dakshin Dinajpur
13. All Pradhan,, Balurghat Block, Dakshin Dinajpur.
14. Office Notice Board.
15. Office Copy


Child Development Project Officer,
Balurghat (R) I.C.D.S. Project,
Balurghat, Dakshin Dinajpur.