

**OFFICE OF THE PRADHAN  
NO. 9 AUTINA GRAM PANCHAYAT**

**Vill.+P.O.- Laskarhat, P.S.- Tapan, District- Dakshin Dinajpur.**

**NIT NO.- 01(2017-18)**

**NOTICE INVITING TENDER**

**Memo No.:- 126/AGP/(NIT)**

**Date:- 18/04/2017**

Sealed Tender is invited from the experienced and resourceful bidders for execution of the Supply work mentioned below in Annexure-A.

**Annexure-A**

Sl No.	Name of the work	Site details	Source of Fund	Tendered Amount (In Rs.)	Participation Charge (In Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion period.
1	Supply of different type of materials for Indian Mark-II tube well.	G.P. Office Godown	3 <sup>rd</sup> . S.F.C.	1,00,000.00	300.00	2000.00	@ 60% of estimated amount	7 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within **25/04/2017 not later than 1.30 P.M.** Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on **25/04/2017 at 2.00 P.M.** in presence of the bidders, who may wish to remain present. Tender related documents have to be collected from the Gram Panchayat office.

**Information to bidders:**

Last date of dropping of Sealed Tender Form	On or before <b><u>25/04/2017</u></b> (up-to 1.30 PM)
Date of Opening of Tender	<b><u>25/04/2017</u></b> (At 2.00 P.M.)

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

**Annexure-B**

**Terms & Conditions :-**

1. Participation charge (non-refundable) has to be paid in cash only.
2. Bidders must submit self attested photocopies of valid VAT registration Certificate (if any), last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of supply work during last three years .
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in **(%) rate basis** against the tendered amount on their own letter headed pad (original) putting signature & rubber stamp seal (in original) in prescribed format as in Annexure-B.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.

8. No special preferences in respect of Earnest Money, Participation Fee etc. will be given to any Co-operative Society/Government owned Company/Government Undertaking/Corporation/ Engineers' Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.

9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.

10. Earnest money should be deposited in Cash/Cheque/Bank Draft or Government Bond/Securities duly pledged in favour of the Pradhan, No. 9 Autina Gram Panchayat and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respective pledged documents need to be submitted along-with Sealed Tender.

11. STDS, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the Government.

12. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.

13. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.

14. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.

15. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.

16. Quoted rate shall be inclusive of all charges including Royalty, IT, VAT, tools charges, transportation etc.

17. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.

18. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.

19. Bidders will get necessary Tender Form & Annexure-B.



Pradhan

No. 9 Autina Gram Panchayat

**Memo No.:- 126/1(8)/AGP/(NIT)**

**Date:- 18/04/2017.**

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The SDO, Balurghat Sadar, Dakshin Dinajpur.
2. The Executive Officer, Tapan Panchayat Samity & BDO, Tapan Dev. Block, Tapan, Dakshin Dinajpur.
3. The D.I.O, NIC, Balurghat, Dakshin Dinajpur is hereby requested to upload the NIT in website.
4. The Executive Assistant, No. 9 Autina G.P.
5. The Nirman Sahayak, No. 9 Autina G.P.
6. The Secretary, No. 9 Autina G.P.
7. Office Notice Board.
8. Office Copy.



Pradhan

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Laskarhat, D/Dinajpur