

MEMO NO. : 143/NIT/AJGP/2016-17

DATE: 13.01.2017

**NOTICE INVITING TENDER**

Sealed tenders are hereby invited by the undersigned from experienced and resourceful bidders generally known to deal in the items to be executed as specified in the "ANNEXURE A"

**Annexure-A**

Sl. No.	Name of the Work	Site Details	Source of Fund	Estimated Amount (In Rs.)	Earnest Amount (In Rs.)	Required Credential	Cost of Tender Form	Supply Period
1	Upgradation of Boundary wall with grill of No. 2 Ajmatpur Gram panchayat Office, under Tapan block, Dist.- Dakshin Dinajpur.	G.P.Office	3rd SFC	Rs. 110074	Rs. 2201.00	Rs. 66045.00	Rs. 250.00	14 Days from the issue date of Supply Order

Tender Papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within the period from **14.01.2017 TO 25.01.2017** not later than **3:00 P.M.** Delayed submission of Tender Documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on **27.01.2017 at 2:00 P.M.** in presence of the Bidders, who may wish to remain present. Tender Form along with relevant documents has to be purchased from the Gram Panchayat office.

**INFORMATION TO BIDDERS:**

Date of Sale of Tender Form:	On any working day from 14.01.2017 to 25.01.2017 (from 11:00 A.M. to 03:00 P.M.)
Last date of dropping of Sealed Tender Form:	On 25.01.2017 upto 3 PM
Date of Opening of Tender	On 27.01.2017, At 2.00 PM.

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in **TERMS & CONDITIONS** (No. 2 & 3) must be produced on demand at any stage of tender procedure.

**Annexure-B**

**TERMS AND CONDITIONS:**

- 1) Cost of Tender Form has to be paid in cash only.
- 2) Bidders must submit self attested photocopies of valid VAT registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate as the case may be.
- 3) Bidders must submit Credential in similar nature of work during last three years.
- 4) In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 5) Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected. Format for submission of tender as follows
- 6) Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 7) Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
- 8) No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
- 9) Sealed Cover must be submitted for every Project separately quoting the NIT & Annexure No. & name of the Project on every such cover.
- 10) Earnest Money as stated in annexure will have to be deposited in **Cash-with Form-5** in favour of The Pradhan, No. 2 Ajmatpur Gram Panchayat. It is also noted that the photocopy of Form-5 Receipt will have to be submitted along with the tender paper.
- 12) STDS, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the Government.
- 13) Site visit may be done by the bidders at their own cost.
- 14) Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.

- 15) Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
- 16) Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper Rs. 10/- within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid. Any work should not be done during Night (after dusk) or in absence of Nirman Sahayak.
- 17) The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
- 18) Quoted rate shall be inclusive of all charges including royalty, VAT, tools charges, transportation etc.
- 19) Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
- 20) Payment will be made by the Executive Assistant & Pradhan, Ajmatpur Gram Panchayat.
- 21) Bidders will get necessary drawings with the Tender Form. All documents i.e. Quoted Rate, Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to "The Pradhan, NO. 2 AJMATPUR GRAM PANCHAYAT, Vill.& PO- MONOHALI, PS- Tapan, District- Dakshin Dinajpur, Pin.- 733127

  
Pradhan

NO. 2 AJMATPUR GRAM PANCHAYAT  
Monohali, Tapan, Dakshin Dinajpur  
No.2 Ajmatpur G.P  
O Manohali, D/Dinajpur

DATE: 13.01.2017

MEMO NO. : 143/NIT/AJGP /2016-17

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

- 1 The Sub Divisional Officer; Balurghat Sadar; Dakshin Dinajpur.
- 2 The D.P.R.D.O., Balurghat, Dakshin Dinajpur.
- 3 The DIO, NIC, Balurghat, Dakshin Dinajpur with a humble request to upload in the district website
- 4 ~~The DNO, MGNREGA, Balurghat, Dakshin Dinajpur~~
- 5 The Block Development Officer; Tapan Dev. Block; Dakshin Dinajpur.
- 6 Post Office ; Monohali Post Office
- 7 Tathya Mitra Kendra, No, 2 Ajmatpur Gram Panchayat
- 8 The Sanchalak Silpo-O-Parikatham, No, 2 Ajmatpur Gram Panchayat
- 9 The Leader of Opposition, No. 2 Ajmatpur Gram Panchayat
- 10 The Upa-Pradhan, No. 2 Ajmatpur Gram Panchayat
- 11,12,13 The Executive Assistant, Secretary, Nirman Sahayak
- 14 Office Copy
- 15 Office Notice Board.

  
Pradhan

NO. 2 AJMATPUR GRAM PANCHAYAT  
MONOHALI, TAPAN, DAKSHIN DINAJPUR  
Pradhan  
No.2 Ajmatpur G.P  
O Manohali, D/Dinajpur