

**DAKSHIN DINAJPUR ZILLA PARISHAD**

BALURGHAT, DAKSHIN DINAJPUR -733101

PHONE- 03522- 257876

**(NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER (TWO COVER SYSTEM)  
(E-Procurement)**

No DDZP/ N- 04/ 17-18

Dated: 12.05.2017

For and on behalf of the Dakshin Dinajpur Zilla Parishad, the Additional Executive Officer, Dakshin Dinajpur Zilla Parishad, invites sealed percentage rate tenders for each of the following works by two cover system. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the qualified contactors who satisfy the terms and conditions set out in pre-qualification document.

Sl No	Name of the Work	Call No	Estimated Amount Put to Tender (In Rs.)	Earnest Money (In Rs.)	Participation Charge (In Rs.)	Time allowed for Completion	Fund
1	2	3.	4	5	6	7	8
1.	CONSTRUCTION OF R.I. OFFICE BUILDING AT NO-03 SIRSHI IN P.S. HARIRAMPUR. MOUZA-DANAGRAM, JL NO- 58, PLOT NO- 36, LAND AREA- 0.18 ACRE.	3rd Call	12,08,816.00	24,176.00	2,500.00	90 days	RI

Intending Tenderers may download tender documents from **e-procurement portal of Zilla Parishad of P & RD Deptt.**'s website [www.wbprd.nic.in](http://www.wbprd.nic.in) from **17-30 Hours on 16.05.2017 to 17-30 Hours on 30.05.2017**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our **e-portal** before **17-30 Hours (as per server clock) on 30.05.2017**. Dakshin Dinajpur Zilla Parishad does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for **on-line** bids. The pre-qualification documents alone will be opened at **12.00 Hours on 01.06.2017**, by the Dakshin Dinajpur Zilla Parishad in presence of available tenderers present.

The financial bid document of the technically qualified tenderers will be opened for evaluation and selection of qualified tenderers at **12.00 Hours on 03.06.2017**, and the other bid documents will be unopened. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection

**Eligibility Criteria for Participation in tender & Information to Bidders.**

- The intending tenderers should have successfully completed at least one contract of **similar nature of work, at least of 40% value** of the proposed contract within last 5 years from the date of publication of the notice. Such work executed should be in the Government Sector, Zilla Parishad, Panchayat Samiti, Gram Panchayat or Public Sector undertaking. The completion certificate and payment certificate issued by competent authority will be considered as credential in this respect.
- Self attested copies of Pan card, Professional Tax Clearance Certificate, VAT Registration Certificate must be up loaded in appropriate folder. Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws, and other papers and submit the same with full address of their authorized persons to sign the tender documents along with technical Bid papers. During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Dakshin Dinajpur Zilla Parishad will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Zilla Parishad Authority will be final in this respect. All papers will be verified with original papers as when required.
- Intending bidders have to submit their bid on-line through e-procurement(two cover system) portal of Zilla Parishad of P & RD Deptt [http: www.wbprd.nic.in](http://www.wbprd.nic.in) and [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The participation charge and the earnest money should be deposited through *Cheque* through savings account no : **31194254645 (SBI, Balurghat)** in favour of DDZP and *Cheque* No. along with date must be entered in the on-line form . The scanned colour copy of counter foil (subscribing the NIT No. and SL No. and duly signed by the contractor/his representative over it) of participation charge or earnest money as the case may be must be uploaded in the appropriate folder.
- Bids from joint venture are not allowed.
- The intending tenderers should know the fact 'that the rates in the BOQs are **inclusive** all duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the tenderer. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.** No. separate claim on any circumstances will be allowed.

6. In this tender no arbitration will be allowed.
7. The intending Tenderers should furnish a list of works executed by them / him / her of similar nature and magnitude as mentioned above with necessary certificate from the concerned Executive Engineer or an Engineer of same rank or above of any Government / Government undertaking regarding satisfactory performance of such works to be submitted at the time of receiving tender. In absence of the above details tender may not be accepted.
8. All the related documents are to be produced **IN ORIGINAL** to this office as and when asked for.
9. No Mobilization/Secured advance will be allowed to selected agency.
10. Running payment for work will be made to the agency by Executive Officer, Dakshin Dinajpur Zilla Parishad/ Additional Executive Officer, Dakshin Dinajpur Zilla Parishad/ FC &CAO, Dakshin Dinajpur Zilla Parishad as the case may be as per availability of fund and as per norms.
11. The intending tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05(five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. Declaration in this respect has to be furnished by the intending tenderers in the form of affidavit without which the bid will be treated as non-responsible.
13. The tenderers at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The costs of visiting the site shall be at the tenderer own expense.
14. Dakshin Dinajpur Zilla Parishad authority reserves the right to reject any or whole tender without assigning any reason thereof.

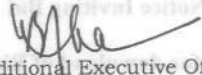
**Documents to be enclosed along with the Tender :**

- i. Pan Card.
- ii. Professional Tax
- iii. VAT Registration Certificate.
- iv. Payment Certificate and Completion Certificate of the work which the tenderer intended to furnish as support of proof of experience.
- v. Work Order of the works, against which the completion and payment certificate to submitted at the time of receiving.
- vi. In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.

**Terms and Conditions:**

1. All the Intending Tenderers are requested to visit the sites of works prior to submission of the Tender.
2. This Notice Inviting Tender will be treated as a part of the Tender Document.
3. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
4. No materials, Tools & Plants etc. will be issued by Dakshin Dinajpur Zilla Parishad.
5. No preconditioned tender will be accepted.
6. All the rates of works are inclusive of all taxes, cess, levy, octroi, royalty, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
7. The Successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non Judicial Stamp worth Rs. 100/- only.
8. Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the Artha-Sanstha-Unnayan-O-Parikalpana Sthayee Samity of Dakshin Dinajpur Zilla Parishad, will be imposed.
9. Necessary deduction towards VAT, Income Tax and Welfare Cess etc. will be made as per Govt. norms, and Security Deposit @ 8% and 10% of the value of work will be deducted from each progressive Bill as the case may be. The Earnest Money will be converted into the Security Deposit.
10. The successful contractor shall have to submit 3 (three) copies of application in the prescribed form for license (Form No VI) duly filled and signed by the contractor along with the tender. The license fee in terms of Rule - 26(2) and the Security Deposit of Labour in terms of Rule - 24 of West Bengal Contract & Labour (Regulation & Abolition) Act, 1972 should be separately deposited to the Local Treasury under the Head of Account - : 843 Civil Deposit - Deposit under various central and State Acts deposit under the contract Labour (Regulation and Abolition) Act, 1970.
11. Sub-allotment of work under any circumstances will not be permitted.

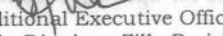
12. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
13. Escalation claimed by the Agency will not be entertained by the Authority.
14. **Each Bidder can participate in one work. If any bidders is participated in more than one work then out of those only the 1<sup>st</sup> Sl No. of work which is coming chronologically will be considered for evaluation of Technical Bid and the rest will be treated as informal.**
15. **Any complain regarding uploading tender should be inform to the undersigned by written at least 07(seven) days before the closing date of NIT.**

  
Additional Executive Officer  
Dakshin Dinajpur.Zilla Parishad

Memo No : 166 / ZP dt :- 12.5.2017

**Copy Forwarded for information to:**


1. The Savadhipati, Dakshin Dinajpur Zilla Parishad
2. The Karmadhyaksha, PKOPSS, Dakshin Dinajpur Zilla Parishad.
- 3-9. All karmadhyaksha, Dakshin Dinajpur Zilla Parishad
10. The Adyaksha, Dakshin Dinajpur Zilla Parishad
- 11-17. The All Zilla Parishad Members, Dakshin Dinajpur Zilla Parishad.
- 18-25. The Sabhapati Hili/Balurghat/Kumarganj /Gangarampur/Banshihari /Kushmandi / Harirampur/Tapan Panchayat Samity.

  
Additional Executive Officer  
Dakshin Dinajpur.Zilla Parishad

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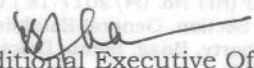
**Copy Forwarded for information to:**

1. The District Magistrate, Dakshin Dinajpur & Executive Officer, Dakshin Dinajpur Zilla Parishad.
2. The District Information & Cultural Officer, Dakshin Dinajpur for wide publicity.
3. The District informatics Officer, Dakshin Dinajpur - with request to upload the notice in the Official Website of Dakshin Dinajpur for wide publicity.
- 4-6. The Executive Engineer, P&RD/PWD/PW(R), Dakshin Dinajpur Division.
7. The Secretary, Dakshin Dinajpur Zilla Parishad.
8. The FC & CAO, Dakshin Dinajpur.
8. The DCF&S, Dakshin Dinajpur
9. The Sub-Divisional Officer(Sadar), Dakshin Dinajpur.
10. The Sub-Divisional Officer Gangarampur at Buniadpur, Dakshin Dinajpur.
11. The Executive Officer Hili/Balurghat/Kumarganj /Gangarampur/Banshihari /Kushmandi/ Harirampur/Tapan Panchayat Samity
- 12-13. Sri J.Ray & Sri K.Bhattacharjee, Assistant Engineer (P&RD), Dakshin Dinajpur Zilla Parishad.- with a request to remain present at the time of Opening Tender.
14. **Sri B. Maitra, D.I.A., Dakshin Dinajpur Zilla Parishad** . He is requested to kindly make necessary arrangement to upload the matter (NIT No. 04/2017-18 ) to the Website [www.wbprd.nic.in](http://www.wbprd.nic.in) & [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
15. The Accounts Section, General Establishment, Dakshin Dinajpur Zilla Parishad.
16. Sri B.Chakraborty, Bngg. Steno, Dakshin Dinajpur Zilla Parishad .
- 17 . NOTICE BOARD.

  
Additional Executive Officer  
Dakshin Dinajpur.Zilla Parishad

**List of Important Dates of Bids**

- 1. Name of Work: Ref NIT No.- 04 vide Page No.01
- 2. Completion Period for construction: As Per Table in Page No. 01
- 3. Date of Issue of Notice Inviting Bid As Per Page No. 01
- 4. Period and time for download of Bidding Documents - From Date 16 Month 05 Year 2017. Time 17-30 Hours  
To Date 30 Month 05 Year 2017. Time 17-30 Hours
- 5. Time, Date and Place of Pre-bid Meeting Date ... Month . Year .... (.....day) Time ..... Hours  
Place: .....
- 8. Time of submission Bids From Date 16 Month 05 Year 2017. Time 17-30 Hours  
To Date 30 Month 05 Year 2017. Time 17-30 Hours
- 7. Time and Date for opening Technical Bid/Bids Date 01 Month 06 . Year 2017. Time 12.00 Hours
- 8. Time and Date of opening Financial Bids Date 03 Month 06 Year 2017 Time 12:00 Hours
- 9. Place of opening bids Address is : Dakshin Dinajpur Zilla Parishad , Balurghat Dakshin Dinajpur
- 10. Last Date of Bid Validity Date 02 . Month 12 Year 2017
- 11. Officer inviting Bids Designation: - Additional Executive Officer  
Dakshin Dinajpur Zilla Parishad  
Address: Balurghat, Dakshin Dinajpur -733101  
Phone: 03522-255-506

  
Additional Executive Officer  
Dakshin Dinajpur Zilla Parishad