



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
BALURGHAT URBAN I.C.D.S. PROJECT  
BALURGHAT, DAKSHIN DINAJPUR

Memo No. 184/Blg(U)/ICDS

Dated: 13/10/2017

**TENDER NOTICE**

Sealed tenders are invited in the given proforma from experienced and bona fide contractors for the following work of Balurghat(Urban) ICDS Project.

**NAME OF WORK/ITEM**

- 1) Carrying Contractorship

**NATURE OF WORK**

Delivery of food stuffs and other ICDS materials from Project godown to different Anganwadi Centres

**GENERAL TERMS AND CONDITIONS FOR ABOVE MENTIONED WORKS**

**A) DOCUMENTS TO BE FURNISHED :-**

- 1) PAN Card, Professional Tax certificates, current VAT Certificate, current Income Tax return.
- 2) Valid Trade Licence.
- 3) Earnest Money as specified in page no.-2
- 4) In case of Co-opt. Societies relevant certificates from A.R.C.S. regarding exemption of earnest money and current certificate regarding working of the Co-opt. Society or current audit report. The certificate must be recommended in the name of Co-opt. Society concerned.
- 5) Papers supporting required credential of similar type of work.
- 6) Intending tenderers should collect forms available from the office of the C.D.P.O. Balurghat(Urban) ICDS Project on production of Treasury Challan of Denomination of Rs.500/- (Rupees.Five hundred) only in favour of CDPO, BALURGHAT (URBAN) ICDS PROJECT. The Tenderers should submit tender bids in the forms supplied by the office of the C.D.P.O. Balurghat (Urban) ICDS PROJECT. No other forms will be accepted. Separate forms for different works will have to be collected.
- 7) The documents prescribed to be furnished must have to be submitted strictly in the order mentioned above.
- 8) The rates quoted for all the works should be in terms of words and figures and no overwriting or erasing will be allowed. The rates quoted should be inclusive of allied and incidental charges etc.
- 9) Incomplete and faulty tenders will be summarily rejected.
- 10) In case of any dispute/litigation the decision of the Tender Committee will be final. The Tender Committee does not bind itself to accept the lowest rate or to give any reason for rejection or acceptance thereof and reserves the right to accept or reject any or all tenders without assigning any reason thereof.

- 11) The recommendation of the Project Level Tender Committee will be sent to the District Level Tender Committee, Dakshin Dinajpur for its final approval and the latter reserves the right to accept or reject the Tenders and issue necessary orders.
- 12) The contractors will have to abide by the direction issued by the C.D.P.O, Balurghat(Urban) regarding preparation of challans and bills and their timely submission to the office.
- 13) All Tenderers should superscribe the following on the sealed envelope in Capital Letters "TENDER FOR CARRYING CONTRACTORSHIP for BALURGHAT(URBAN) ICDS PROJECT" Vide Tender Notice No.184/Blg(U)/ICDS Dt.13/10/2017.  
EARNEST MONEY

1. CARRYING CONTRACTORSHIP

Rs.5,000/-(Five Thousand only)

The Earnest Money will have to be deposited duly pledged in favour of Child Dev .Project Officer, Balurghat(Urban) ICDS Project by Bank draft or N.S.C. Earnest Money of unsuccessful tenderers will be returned after signing of the contract deed by the successful tenderer on submission of their applications .The office does not have any obligation to release Earnest Money if not found with the tender papers.

OTHER INFORMATION

1. After the final acceptance of the tender the successful tenderers will have to execute an agreement on a non-judicial paper of Rs.10/- in a format as prescribed by the competent authority and the cost of the same will have to be borne by the tenderers.
2. Failing to sign the contract deed on the part of the successful contractors within seven days of information will be liable to legal action such as forfeiture of Earnest Money.
3. Any breach of contract, pro-judicial activity against the interest of the project, non compliance of the Govt. rules etc. will lead to forfeiture of Earnest Money, Security Money or both as deem fit.
4. Payment will be made only when fund for payment will be received by this office from the Deptt .of Child Dev. Govt. of West Bengal .The tenderer will have to work as per contract even if fund is not available and non compliance of work because of non-payment will not be tolerated. Necessary income tax and sales tax will be deducted from the bills of the contractors as and when applicable.

## CREDENTIALIAL

- A. CARRYING CONTRACTORSHIP  
Rs. 70,000/- (Seventy Thousand only)  
Credential should be for the year 2014-15, 2015 – 2016 & 2016-2017 and are preferably of similar kind and work related to Govt. or semi –Govt. Dept.

## SECURITY DEPOSIT

- A. CARRYING CONTRACTORSHIP  
Rs. 40,000/- (Forty thousand only)

The Security Deposit will have to be furnished by the successful tenderer (including registered Co-opt. Societies) during signing of the contract deed. This is to be submitted in the form of Bank draft or N.S.C. pledged in favour of CHILD DEVELOPMENT PROJECT OFFICER, BALURGHAT (URBAN) ICDS PROJECT.

### \* SPECIAL TERMS & CONDITIONS FOR CARRYING CONTRACTORSHIP

1. The main function of carrying contractor is to receive food stuff and other ICDS materials from the Project Godown and to deliver the same to the Anganwadi Centres of the project as per the quantity allotted within 7 (Seven) days from the date of receiving the delivery order. The delivery must be done within working hours of the Anganwadi Centres in presence of Anganwadi Workers/Anganwadi Helpers or their authorized representatives on proper receipt of delivery challan.
2. The copy of delivery challan properly received by Anganwadi Workers/Anganwadi Helpers or their authorized representatives along with a statement showing total quantity of distribution to be submitted to the project office within 3 (Three) days of completion of distributions. Actual quantity received by Anganwadi Workers / Anganwadi Helpers or their authorized representative reflected on the receipt challan will be entered in the stock.
3. The carrying charges quoted should be inclusive of loading and unloading charges or other incidental charges.  
In case of any loss / damage / pilferage during transit from the "Project Godown" to Anganwadi Centre the carrying contractor will be held responsible for it and necessary legal action will be taken against him.
4. Rate for Carrying Contractorship should be furnished per quintal per Anganwadi Centre from Project Godown irrespective of distances of Anganwadi Centres from the Project Godown.

#### ISSUING OF TENDER FORMS

The tender form for the work will be available from the office of the CDPO, BALURGHAT (URBAN) ICDS PROJECT on any working day from 23/10/2017 to 31/10/2017, from 12.00 P.M to 3.00 P.M. The cost of each form is Rs.500/- (Rupees Five hundred) only payable in Treasury Challan in-favour of CHILD DEVELOPMENT PROJECT OFFICER, BALURGHAT (URBAN) I.C.D.S. PROJECT. Every tenderer including Cooperative Societies will have to pay cost of the form.

#### DROPPING OF TENDER FORMS

The completed tenders should be dropped in the tender box kept at the office of the C.D.P.O, Balurghat (Urban) ICDS Project, Dakshin Dinajpur between 12.00 P.M and 3.00 P.M on 01/11/2017.

OFFICE OF THE Child Development Project Officer  
I.C.D.S. PROJECT, BALURGHAT (URBAN) ICDS PROJECT  
Old Jail Market Complex (1<sup>st</sup> Floor) [Near Collectorate Building], Balurghat, Dist.-Dakshin Dinajpur

#### OPENING OF THE TENDER

1. The Tender box will be opened at the Office Chamber of the Sub-Divisional Officer, Balurghat (Sadar) at 3:00 P.M on 02/11/2017. The tenderers may remain present there. No correspondence will be made in this regard. Date & time of opening of Tenders may be changed by the Chairman of the Project-Level Tender Committee, if necessary.
2. In case of dispute in any matter in respect of the tender, the decision of the Project Level Tender Committee shall be final.
3. The Tender Committee may invite fresh tender if requisite number of tenders are not received & if the rates are very high. Both the Project Level Tender Committee & the District Level Tender Committee reserve the right to cancel the tender at any stage without assigning any reason thereof. The decision of the tender committees shall be final.

  
Child Development Project Officer  
Balurghat (Urban) ICDS Project  
Dakshin Dinajpur

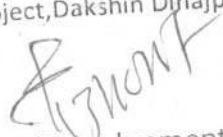
Memo No. 184/(22)/Blg(U)/ICDS

Dated: 13/10/2017

Copy forwarded for information with a request to display this notice in the Office Notice board :

1. The Hon'ble Minister of State (MOS), NBDD, Govt. of West Bengal
2. The Director of ICDS, Shaishali Complex, Salt Lake City, Kolkata-64

3. The Director of Information & Cultural Affairs, Department of Information & Cultural Affairs, Govt. of West Bengal, Nabanna (HRDC Building), Howrah 711102 with a request to publish this notice at least two (2) Local Newspapers with wide circulation.
4. The Programme Officer and Deputy Secretary to the Govt. of West Bengal, Deptt. Of Women and Child Dev. And Social Welfare, Bikash Bhawan, Salt Lake City, Kolkata-91.
5. The District Magistrate, Dakshin Dinajpur.
6. The Sub-Divisional Officer, (Sadar) Balurghat, Dakshin Dinajpur.
7. The District Programme, District ICDS Cell, Balurghat, Dakshin Dinajpur.
8. The District Information & Cultural Officer, Balurghat, Dakshin Dinajpur, with a request to publish this notice in at least two (2) Local Newspapers with wide circulation.
9. The D.I.O. NIC, Balurghat, Dakshin Dinajpur with a request to upload the Tender Notice to official website of this district.
10. The Chairman, Balurghat Municipality, Balurghat, Dakshin Dinajpur.
11. The ACMOH (Sadar), Dakshin Dinajpur
12. The Post Master, Balurghat Post Office, Dakshin Dinajpur.
13. -20. The CDPO..... ICDS Project, Dakshin Dinajpur.
22. Office Notice Board.

  
Child Development Project Officer  
Balurghat (Urban) ICDS Project  
Dakshin Dinajpur