

**Govt. of West Bengal**  
**OFFICE OF THE**  
**DISTRICT PROJECT OFFICER**  
**Sarva Shiksha Mission, Dakshin Dinajpur.**

Memo No. 191 /SSM

Dated -12.06.2017

**(NOTICE INVITING PRE-QUALIFICATION – CUM – TENDER (TWO COVER SYSTEM)**  
**(E-Procurement)**

E-Tender is hereby invited from bonafide and resourceful reputed organization /Authorized distributors / dealer having sufficient experience and credentials for successful completion of following articles by two cover system. Pre-qualification documents in a separate cover and Bid document with rate in another cover are to be submitted.

The details specifications of items to be supplied are as stated below:

Sl	Item	Minimum required specifications	Quantity	Rate per article	Total amount in Rs.
1	Hp Desktop Computer	New PC with Core i3 (7 <sup>th</sup> Gen) processor, 4 GB RAM, 1 TB HDD, DVD Writer, Keyboard, Mouse, 18.5 inch Monitor, Windows 10 in original.	48 (Forty Eight) Nos.		
2	Dell Desktop Computer	New PC with Core i3 (7 <sup>th</sup> Gen) processor, 4 GB RAM, 1 TB HDD, DVD Writer, Keyboard, Mouse, 18.5 inch Monitor, Windows 10 in original.			

The pre-qualification and bid documents duly filled in all respects should be submitted on-line through the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 11.00 hours on 16.06.17 to 17.30 hours (as per server clock) on 03.07.17. SSM does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for online bids. The pre-qualification documents alone will be opened at 12:00 hours on 06.07.17 by the SSM, DD in presence of available tenderers present.

The financial bid document of the technically qualified tenderers will be opened for evaluation and selection of qualified tenderers at 13:00 hours on 06.07.17 and the other bid documents will be unopened. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

**Eligibility Criteria for participation in tender & information to Bidders :**

- 1) Self attested copies of Pan card, Professional Tax Clearance Certificate, VAT Registration certificate (if any), Registered cooperative society must upload the Bye-Laws and other papers and submit the same with full address of their authorized persons to sign the tender documents along with technical bid papers. During scrutiny of Technical bid / Tender documents if it is found that any information is incorrect Technical bid / Tender documents will be rejected without assigning any reason thereof. The tender committee of SSM, DD will have sole discretion to decide the eligibility of the organization /Authorized distributors / dealer on the basis of his submitted documents and the decision of the SSM authority will be final in this respect. All papers will be verified with original papers as when required.
- 2) Intending bidders have to submit their bid on-line through e-procurement (two cover system) website i.e. [www.wbtenders.gov.in](http://www.wbtenders.gov.in). **The EMD (Earnest money) should be submitted through Demand Draft in favour of DPO, SSM, DD** and draft no. along with date must be entered in the on-line form. The scanned copy of DD (subscribing the NIT No. and Sl. No. and duly signed by the agency over it) of earnest money must be uploaded in the appropriate folder.
- 3) Intending bidders should know the fact that the rates in the BOQs are inclusive of all duties, taxes, royalties, delivery charges, Installation charges and any other charges.
- 4) All the related documents are to be produced IN ORIGINAL to this office as and when asked for.

General terms & condition of Tenderer:

- 1) All the intending tenderers are requested to Read the terms & conditions carefully.
- 2) Each bidder should be submitted only one tender.
- 3) Successful bidder will supporting onsite warranty minimum 36 months
- 4) 2% (two) of total quoted amount, as Earnest Money to be submitted through Demand Draft in favour of DPO, SSM, DD. The Earnest Money of unsuccessful bidder would be refunded within a period of 15 days from the date of finalization of tender.
- 5) **Technical part :** Attested scanned photo copy of documents to be submitted in the web-portal and within the sealed tender also –
  - i) Income Tax Return for latest quarter and PAN Card. ii) Registration of the firm /organization / dealer etc. iii) Trade License iv) VAT registration certificates (if required) v) Credential Certificate (minimum of Rs. 5,00,000.00) of supplying same article.
- 6) **Financial Part :** Item specification & Rate should be submitted in prescribed format. The amount should be included of all taxes, transportation and other costs etc.
- 7) The district authority reserves the right not to accept the lowest bid on any controversial ground.
- 8) The authority reserves the right to accept the quotations partly or wholly or average rate or to reject the same without assigning any reasons.
- 9) No payment will be made before the work or for half done work.
- 10) The payment will be released only after completion of installation with proper hardware and software & obtaining satisfactory certificate from the authority.
- 11) Tax will be deducted as per existing norms.
- 12) Escalation claimed by the Agency will not be entertained by the authority.
- 13) Any complain regarding uploading tender should be informed to the undersigned by written at least 07(seven) days before the closing date of NIT.
- 14) The tender will be closed on 03.07.2016 at 17:30 hours. The pre-qualification documents alone will be opened at 12:00 hours on 06.07.17 by the SSM, DD in presence of available tenderers present. The financial bid document of the technically qualified tenderers will be opened for evaluation and selection of qualified tenderers at 13:00 hours on 06.07.17.
- 15) The delivery of articles to the respective school point (at 10 nos. schools in the district) will be made within 10 days after issuing work order, otherwise earnest money will be forfeited.

For any further clarification, bidder may contract to the office of the District Project officer, SSM, Dakshin Dinajpur, Balurghat.

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District Project Officer  
SSM, Dakshin Dinajpur

Dated 12/06/2017

Memo No. 191/CC/SSM

Copy forwarded for information to :

- 1) The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
- 2) The District Magistrate, D/D & District Project Director, SSM, D/D
- 3) The Addl. District Magistrate (G), D/D
- 4) The Sub-divisional Officer (Sadar), Dakshin Dinajpur.
- 5) The District Information & Cultural Officer, Dakshin Dinajpur for wide publicity.
- ✓ 6) The District Informatics Officers, Dakshin Dinajpur – with a request to upload the notice in the Official Website of Dakshin Dinajpur for wide publicity.
- 7) Office notice board.

*D. S. M.*  
District Project Officer  
SSM, Dakshin Dinajpur

*S. M.*  
12/6/17