



OFFICE OF THE HARIRAMPUR PANCHAYAT SAMITY
HARIRAMPUR, DAKSHIN DINAJPUR

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NIT NO- 4/17-18/BEUP/HRP/DD

DATE: 14.11.2017

NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER (TWO COVER SYSTEM)

Notice inviting electronic tender is invited by the Harirampur Panchayat Samity from the bonafied and experienced contractors, registered Co-Operative societies formed by unemployed Engineers and labour Co-Operative having credential (Mention in Col.-5) of any type of single work and they have to abide by the following conditions for the works as mentioned below:-

(Submission of Bid through online)

List of Schemes:-

Sl No	Name of the Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Credential in % of estimated amount	Price of Technical and Financial Bid Document (Rs.)	Period of Completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Construction of PCC road over existing damaged Brick Bats road from the land of Apal Sarkar towards the house of Niranjan Mondal at Shyamganj village of Saiyadpur Gram Panchayat under Harirampur Block under BEUP fund.	968539.07	19400.00	40%	1500.00	30 Days
2	Construction of PCC road over existing damaged Brick Bats road from the house of Niranjan Mondal towards Kuchiamari Culvert at Shyamganj village of Saiyadpur Gram Panchayat under Harirampur Block under BEUP fund.	968539.07	19400.00	40%	1500.00	30 Days
3	Construction of PCC road from Dulu Sekh House to Ruhul Amin House at Village Monohara at Bagichapur Gram Panchayat under Harirampur Block under BEUP fund.	388095.30	8000.00	40%	600.00	30 Days

4	Construction of PCC road from Gobinda Balo House to Rasik Pradhan House at Village Kalomatia at Saiyadpur Gram Panchayat under Harirampur Dev. Block under BEUP fund.	291073.63	6000.00	40%	500.00	30 Days
5	Installation of Wood and Steel composit Benches and Tables at Danagram I.C. High School (H.S.) under Harirampur Panchayat Samity.	199473.46	4000.00	40%	300.00	30 Days
6	Construction of PCC road over existing damaged Brick Bats road from Shyamganj more towards the land of Apal Sarkar at Shyamganj village of Saiyadpur Gram Panchayat under Harirampur Block under BEUP fund.	968539.07	19400.00	40%	1500.00	30 Days

1. In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of **Digital Signature Certificate**.
2. Necessary cost of **tender fees [Col No.- 6]** and **Earnest Money [Col No.- 4]** have to be deposited in **STATE BANK OF INDIA [A/C No- 31673351849, IFSC- SBIN0012413]** through **NEFT/RTGS** from any nationalized Bank in favour of " **THE EXECUTIVE OFFICER, HARIRAMPUR PANCHAYAT SAMITY** " and also to be documented through e-filling. The Cash deposit slip/ Demand Draft against tender fees and Earnest Money along with Income Tax Acknowledgement Receipt/clearance certificate for the latest Assessment year, P. Tax, Deposit Challan for the year 2016-17, Pan Card, GST Registration Certificate etc. (Scan copies should be uploaded) and aforesaid original documents should be submitted in person to the " **OFFICE OF THE HARIRAMPUR PANCHAYAT SAMITY, HARIRAMPUR, DAKSHIN DINAJPUR** " during opening of technical bids.
3. **Scan copy of PRE-QUALIFICATION APPLICATION** as **FORMAT-I** against each work should be upload with technical bid.
4. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
5. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per time Schedule stated in **Sl. No. 16**.
6. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the "Tender Committee" will be final and absolute in this respect. **The list of Qualified Bidders will be displayed in the website.**

7. Eligibility criteria for participation in the tender.

- a. As per G.O. Labour Co-Operative Societies and general agencies having credential during the last 5 (Five) years from the date of issue of this Notice at least one work of any nature as a prime agency under authority of State/Central Government, State/Central Government undertaking/ Statutory Bodies constituted under the statute of the Central/ State Government.
- b. Income Tax Acknowledgement Receipt/clearance certificate for the latest Assessment year, P. Tax. Deposit Challan for the year 2016-17, Pan Card, GST Registration Certificate are to be accompanied with the Technical Bid Documents.
- c. In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account for last 3 (Three) years and all the documents along with schedules forming the part of Balance Sheet and Profit and Loss Account should be in favour of applicant, No other name alongwith applicant's name in such enclosure will be entertained.
- d. Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.
- e. Registered Labour Co-operative Societies are required to furnish valid Bye Law, last 3 (Three) years Audit Report, Minutes of last A.G.M., valid certificate from A.R.C.S. along with other relevant supporting papers.
- f. Joint Ventures will not be allowed.

8. Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50 (fifty) lakh or 30% of the tendered amount whichever is less. Provisions in Clause(s) 7,8 & 9 contained in W.B. Form No. 2911(ii) so far as they relate to quantum and frequency of payment are to be treated as superseded.

9. Adjustment of price vide notification no. 23-CRC-2M-61/2008, Dated- 13.03.2009 and No38-CRC/2M-61/2008, Dated- 20.04.2009, in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

10. No mobilization advance and secured advance will be allowed.

11. Security Deposit:

Retention money towards performance security amounting to 10% (Ten Percent) of the value of the work shall be deducted from the running account/ final bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.

12. Agencies shall have to arrange land for erection of Plant and Machineries, Storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

13. All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. **Autenticated evidence for purchase of cement and steel etc. are to be submitted along with challan.** If required by the Engineer in Charge further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

14. Constructional Labour Welfare CESS @1% (One Percent) of cost of construction will be deducted from every Bill of the selected agency.
15. Bid shall remain valid for a period not less than 120 (One Hundred Twenty) days from the last date of submission of Financial Bid/ Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

16. **Date and Time Schedule:**

SI No	Particulars	Date and Time
1	Date of uploading of e-N.I.T. and other Documents (online) (Publishing Date)	14.11.2017 at 5.30 P.M.
2	Date of start of downloading the document etc. (Online)	14.11.2017 at 5.30 P.M.
3	Prebid meeting to be held at Office of the Harirampur Panchayat Samity, Harirampur, Dakshin Dinajpur	20.11.2017 at 01.00 P.M.
4	Date of start of submission of Technical and Financial Bid	14.11.2017 at 5.30 P.M.
5	Date of closing of downloading document etc.	29.11.2017 at 05.30 P.M.
6	Date of closing Submission of Technical and Financial Bid	29.11.2017 at 5.30 P.M.
7	Last Date of Submission of original copies for the cost of Tender Documents and Earnest Money Deposit at the Harirampur Panchayat Samity (Off Line)	On or before 01.12.2017 at 11.00 A.M.
8	Bid Opening date for Technical Proposals (Online)	01.12.2017 at 12.00 Noon.
9	Date of uploading list for Technically Qualified Bidder (Online)	01.12.2017 at 04.00 P.M.
10	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any.	01.12.2017 at 05.00 P.M.
11	Date of opening of Financial Proposal (Online)	04.12.2017 at 12.00 Noon

17. The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (One) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect/damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification as per with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 6 (six) months from the date of completion of the work.
18. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the

Bid and entering into a contract for the work as mentioned in the Notice Inviting e-tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

19. The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The **Executive Officer, Harirampur Panchayat Samity** reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
20. Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the concerned **Executive Officer, Harirampur Panchayat Samity** will be refunded on receipt of application from tenderers on the basis of Govt. norms.
21. **Conditional / Incomplete tender will not be accepted under any circumstances.**
22. **The intending tenderers are required to quote the rate online.**
23. Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B.) Schedule of Rates at estimates vetted by competent authority.
24. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
25. The **Executive Officer, Harirampur Panchayat Samity** reserves the right to cancel the e-N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
26. Before issuance of the WORK ORDER, the tender inviting authority **shall verify** the credential and other documents of the lowest tenderer with respect to original. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his EMD will be forfeited.
27. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - a. Tender Form.
 - b. N.I.T.
 - c. Special Terms and Conditions.
 - d. Technical Bid
 - e. Financial Bid.
28. Qualification Criteria:-

The tender inviting and Accepting Authority through a "Tender Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- i) Financial Capacity
- ii) Technical Capability comprising of personnel and equipment capability.
- iii) Experience / Credential as per requirement of this NIT.

The eligibility of the bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

29.No Credential will be considered unless it is supported by payment certificate/completion certificate/work order.

30.The Intending bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05 (Five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. Declaration in this respect has to be furnished by the intending bidders without which the bid will be treated as non-responsible.



Executive Officer

Harirampur, Dakshin Dinajpur

Memo No: 876/1(16)/HRP/PS/DD

Date: 14.11.2017

Copy forwarded for information to:-

1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
2. The District Magistrate, Balurghat, Dakshin Dinajpur.
3. The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad.
4. The Sub-Divisional Officer, Gangarampur at Buniadpur, Dakshin Dinajpur.
5. The Honorable M.L.A., 42-Harirampur Assembly Constituency, Dakshin Dinajpur.
6. The Savapati, Harirampur Panchayat Samity, Dakshin Dinajpur.
7. The Karmadhyaksha, Harirampur Panchayat Samity, Dakshin Dinajpur.
8. The District Information and Cultural Officer, Dakshin Dinajpur.
9. The District Informatics Officer, Dakshin Dinajpur with a request to upload the NIT Copy in the Official Website of Dakshin Dinajpur.
- 6-7. The Sub-Assistant Engineer, RWP/BPC, Harirampur, Dakshin Dinajpur.
- 8-13. The Pradhan, Bairhatta/Bagichapur/Pundari/Saiyadpur/Sirshi/Gokarna Gram Panchayat, Harirampur, Dakshin Dinajpur.
- 14-15. The H.C., Harirampur Development Block/Harirampur Panchayat Samity, Harirampur, Dakshin Dinajpur.
16. Office notice board.



Executive Officer

Harirampur, Dakshin Dinajpur

Scan copy of **PRE-QUALIFICATION APPLICATION** as **FORMAT-I** (As below against the work should be upload with technical bid.

FORMAT-I

PRE-QUALIFICATION APPLICATION

To
The Executive Officer
Harirampur Panchayat Samity
Harirampur, Dakshin Dinajpur
733125

Ref : Tender for :-
Name of work:- _____

Sl No. of Work :- _____
e-N.I.T. No.:- of the Harirampur Panchayat Samity.

Dear Sir,

Having examined the e-N.I.T. documents, I/We hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me/us on behalf of

_____ in the capacity

Duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work given in Enclosure to this letter.

We understand that:

1. Tender Inviting and Accepting Authority / Engineer-in-Charge can amend the scope and value of the contract bid under this project.
2. Tender Inviting and Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

1. Cash deposit Slip/D.D. for Tender fees and earnest money (Xerox Copy).
2. I.T., VAT, Credential Certificate etc. etc.

Date: ____ / ____ / ____

Signature of applicant including title and
Capacity in which application is made