

Government of West Bengal
Office of the District Election Officer & District Magistrate
Dakshin Dinajpur : Balurghat
(Election Section)

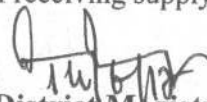
NOTICE INVITING TENDER NO. 02/17-18

No. 342 /Elec

Dated: 14 /06/2017

Sealed tenders are invited from bonafide Printer / Suppliers in respect of "**Digital Printing and supply of Electoral Rolls including carrying / supplying**" at the Office of the District Election Officer & District Magistrate, Dakshin Dinajpur, Balurghat for the next one year from the date of agreement.

1. **The intending tenderers shall have to submit the self attested photo copies of upto date PAN Card, Trade License Income Tax return, Professional Tax clearance certificates, VAT registration certificate & returned and past experience certificate of digital printing of photo electoral roll within last three financial years.**
2. The rate shall have to be quoted on their Office pad (the letter head pad) along with earnest money deposit of Rs. 20,000/- (rupees twenty thousand) only in the form of bank draft drawn in favour of "**The District Magistrate, Dakshin Dinajpur**" and shall be dropped in the sealed tender Box kept in the chamber of the Officer-in-Charge (Election), Collectorate (2nd floor), Dakshin Dinajpur, Balurghat w.e.f. 15.06.2017 to 28.06.2017 at 11 A.M. to **2.00 P.M.** in sealed envelope addressed to the District Election Officer & District Magistrate, Dakshin Dinajpur. Any tender received beyond the scheduled date and time shall not be entertained under any circumstances. The envelope should be marked as follows :-
 - A) NIT no.
 - B) Name of the workThe tender will be opened at **3.00 P.M.** on the same date i.e. **28.06.2017** at the chamber of the Officer-in-Charge (Election), Collectorate (2nd floor), Dakshin Dinajpur, Balurghat. The tenderers may remain present at the time of opening tenders. The earnest money, so deposited, will be converted into security deposit in respect of the concerned tenderer whose rates will be accepted subsequently.
3. **The rate of duplex and simplex shall have to be quoted separately with stitching inclusive of all taxes and loading, unloading and carrying charges. The rates of duplex printing will only be considered at the time of comparison between the tenderers at the time of finalization of tender.**
4. No change in rates as fixed at the time of requisition of tender shall be entertained in future.
5. No interest will be paid under any circumstances for the amount of bank draft deposited.
6. The printing will be made on **A4 size white paper of 75 GSM** from Master CDs.
7. As it is a time bound work, local agencies will be preferred.
8. Any sub-standard material, if supplied, shall be rejected by the authority and the supplier shall have to lift the sub-standard materials within stipulated time at their own cost.
9. Successful tenderers shall have to execute an agreement with the undersigned immediately on Non-judicial Stamp Paper worth Rs. 10/- (rupees ten) only, cost of which is to be borne by the tenderers.
10. Payment will be made as per Government rules observing financial formalities as per availability of fund.
11. The authority does not bind himself to accept the lowest tender in any circumstances. The authority may reject any or all the tenders without assigning any reason whatsoever and also reserves the right to distribute the whole or part of any work among more than one tenderer, if situation so demands.
12. The successful tenderer will have to supply Draft photo Electoral Roll / Supplements / final Roll in required no. of copies within 3(Three) days from the date of receiving supply order.



Additional District Magistrate (Election)
Dakshin Dinajpur, Balurghat.

14/6/17

Copy forwarded for information and taking necessary action with a request to publish the same in the Office Notice Board for wide circulation.

1. The Superintendent of Police, Dakshin Dinajpur.
2. The Addl. Executive Officer, Dakshin Dinajpur Zilla Parishad.
3. The District Land & Land Reforms Officer, Dakshin Dinajpur.
4. The Chairman Balurghat / Gangarampur Municipality.
5. The D.I.O, NIC with a request to upload the NIT in the website of the District Magistrate, Dakshin Dinajpur.
6. The Block Development Officer, Balurthat / Hili / Kumarganj / Tapan / Gangarampur / Banshihari / Kushmandi/Harirampur.
7. The D.I.C.O., Dakshin Dinajpur with a request to publish the NIT atleast two daily local News paper.
8. The C.A. to the District Magistrate Dakshin Dinajpur.
9. The C.A. to the Addl. District Magistrate (Elec), Dakshin Dinajpur.
10. The Head Clerk, Election Section.
11. Office copy.


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