

Government of West Bengal
Office of the District Election Officer & District Magistrate
Dakshin Dinajpur: Balurghat
(Election Section)

NOTICE INVITING TENDER NO- 03/16-17

No. 127 : /Elec

Dated: 10/03/2017.

Sealed Tenders are hereby invited from bonafide printers/suppliers for the work of "Printing including carrying /supplying of different forms" at the District Election Office and District Magistrate, Dakshin Dinajpur, Balurghat for the one year from the date of agreement.

The rates shall be quoted inclusive of cost of papers in ½ D.F.C, 1/4 D.F.C. and 1/8 D.F.C sizes including both sides and single side. The rate should be quoted at per thousand basis and sample or specimen of papers should be produced at the time of opening of tenders. The rate should be quoted on their office pad in words and figure .Along with that earnest money deposit of Rs.6000/- (Rupees six thousand) only in the form of Bank draft drawn in favour of "The District Magistrate, Dakshin Dinajpur" will have to be submitted at the time of dropping of tender. The sample and specimen of forms to be printed may be seen from the District Election Section Office of the District Magistrate at Balurghat on the working days during the office hours.

Self attested Xerox copies of PAN card, Trade licence, Income Tax return of last year; VAT registration certificate and P, Tax clearance certificate must be furnished along with tender documents. The agency must also provide past experience certificate of printing/supplying forms in Govt. offices. The sealed envelope containing the tender should be marked as follows:-

- A. "NIT N6.:
- B. "Name of the work" and addressed to the District Magistrate & District Election Officer, D/Dinajpur.

The tenders should be dropped in the tender box to be kept in the chamber of the Officer-in-Charge, Election Section, Collectorate(2nd Floor), Dakshin Dinajpur , Balurghat w.e.f. 10.03.2017 to 17.03.2017 from 11 a.m. to 2 p.m. and it will be opened at 3 p.m. on the same day i.e. on 17.03.2017 in the chamber of the Officer-in-Charge, Election Section, Collectorate, Dakshin Dinajpur. Any tender received beyond the schedule date and time shall not be entertained under any circumstances.

The earnest money, so deposited will be converted into security deposit in respect of the concerned tenders whose rates will be accepted subsequently.

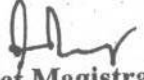
Tenderers may remain present at the time of opening of tenders if they so desire. The undersigned reserves the right to accept or reject any tender at any stage of the process without assigning any reason what so ever as well as right to distribute the supply work amongst more than one parties. The Forms in required numbers will have to be supplied within 7(seven) days of issuance of work order.

Any sub-standard materials if supplied, shall be rejected by the authority and the supplier shall have to lift the sub-standard materials within stipulated time at their own cost.

Successful tenderers shall have to execute an agreement with the undersigned immediately on Non-Judicial Stamp Paper worth Rs.10/-(Rupees ten) only, cost of which is to be borne by the tenderers.

Payment will be made as per Govt. Rules observing financial formalities as per availability of fund.

Sl. No	Name of the Form	Requirement
1	Form -6	1,30,000
2	Form -7	60,000
3	Form -8	1,30,000
4	Form - 8A	60,000
5	Form -12	40,000
6	Form -13	20,000
7	Form -14	20,000
8	Form -15	20,000
9	001C	10,000


Addl. District Magistrate(Genl)
Dakshin Dinajpur

Memo No: 127(20)/Elec

Dated: 10 /03/2017

Copy forwarded for information and taking necessary action with a request to publish the same in the Office Notice Board for wide circulation.

1. The Superintendent of Police, Dakshin Dinajpur.
2. The Addl. Executive Officer, Dakshin Dinajpur Zilla Parishad.
3. The District Land & land Reforms Officer, Dakshin Dinajpur.
4. The Chairman Balurghat / Gangarampur Municipality.
5. The D.I.C.O, Dakshin Dinajpur with a request to publish the NIT atleast two daily local News Paper.
- ✓ 6. The D.I.O, NIC with a request to upload the NIT in the website of the District Magistrate, Dakshin Dinajpur.
7. The Block Development Officer, Balurthat / Hili / Kumarganj / Tapan / Gangarampur / Banshihari / Kushmandi/Harirampur.
8. The C.A. to the District Magistrate, Dakshin Dinajpur.
9. The C.A. to the Addl. District Magistrate (Elec), Dakshin Dinajpur.
- ✓ 10. The D.I.O, NIC with a request to upload the NIT in the website of the District Magistrate, Dakshin Dinajpur.
11. The _____.


Addl. District Magistrate(Genl)
Dakshin Dinajpur