

JAMALPUR GRAM PANCHAYAT

Maniko, P.O. – Jamalpur under Hili Panchayat Samity NOTICE INVITING TENDER

A. PREFACE:

On behalf of Jamalpur Gram Panchayat, Sealed Tenders on **accurate total rate Basis & two Stage Bidding Process** is hereby invited by the undersigned in **prescribed forms of Jamalpur Gram Panchayat** from bonafied contractors for execution of the following works in a sealed Cover to the Office of the Undersigned within the above said date, time and place by any means as mentioned above.

B. SCHEDULE:

Sl. No.	Name of the work	Estimated Amount put to Tender [Rs.]	Credenti al of Experie nce	Eligibility of Contractors who can participate in Tender	Fund	Earnest money to be deposited [Rs.] 2 % of Estimated Cost & round up to Rs. 10.00	Time Allowed for completion [days]	Cost of tender Form & Documents
1	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Garna, Under Jamalpur Gram Panchayat. (42 Nos.)	351750	60%	Bonafied contractors	MGNREGS	7040	7	500
2	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Lakma, Under Jamalpur Gram Panchayat. (29 Nos.)	242875	60%	Bonafied contractors	MGNREGS	4860	7	500
3	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Jamalpur, Under Jamalpur Gram Panchayat. (29 Nos.)	242875	60%	Bonafied contractors	MGNREGS	4860	7	500
4	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Maniko, Under Jamalpur Gram Panchayat. (31 Nos.)	259625	60%	Bonafied contractors	MGNREGS	5200	7	500
5	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Dakshin Jamalpur, Under Jamalpur Gram Panchayat. (23 Nos.)	192625	60%	Bonafied contractors	MGNREGS	3860	7	250
6	Supply of Materials (Annexed-1) for Vermicompost Pit (IBS) for the Given Beneficiary Under Sansad Mathurapur, Under Jamalpur Gram Panchayat. (27 Nos.)	226125	60%	Bonafied contractors	MGNREGS	4530	7	500
7	Supply of Materials (Annexed-1) for Ramjibanpur Compost Pit (IBS) for the Given Beneficiary Under Sansad Garna, Under Jamalpur Gram Panchayat. (30 Nos.)	251250	60%	Bonafied contractors	MGNREGS	5030	7	500

C. APPLICATION :

a. Tender papers are available at Jamalpur Gram Panchayat during office hours and Last date of purchasing Tender Papers 23/10/2017 before 2.00. PM. All intending agencies may submit tender document. The seeking tender document will be submitted to the tender box in the chamber of undersigned at Jamalpur Gram Panchayat up to **24/10/2017 before 2.00 P.M.**

b. **Cost of tender document and earnest money should be paid to Secretary (in Same Day) or Nationalized Bank draft (As Earnest money) may be accepted instead of Matfarakka, and Nationalized Bank draft should be shown paid to Secretary during Payment of Cost of tender document . And Draft (Original) or Xerox copy of Money Receipt / Matfarakka (as earnest money) / Cost of tender document have to be deposited along with the Technical Bid in favour of The Prodhan, Jamalpur Gram Panchayat.**

c. Both Technical document and Financial Bidder to be submitted in technical and financial envelope concurrently duly signed. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL Document of the tenderer found qualified by the Officials and Prodhan, Jamalpur Gram Panchayat. The decision of the A-O-P will be final and absolute in this respect. In the two-stage process, the inner envelope containing technical proposal shall be opened first and evaluated to determine responsiveness and technical feasibility on the basis of the bidding documents. The other inner envelope containing

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the financial proposal shall be opened only of such bidders whose technical proposals are found to be responsive and feasible and therefore, financial proposal of such bidding shall be West Bengal Gram Panchayat Procurement Manual – 2014 Panchayats & Rural Development Department Government of West Bengal evaluated and compared. The financial proposals of bidders whose technical proposals are not responsive and feasible shall be returned unopened.

d. The tender document shall comprise of the Financial bid along with relevant Papers & respective price schedule of work along with Cash Receipt (in Favour of Proddhan, Jamalpur Gram Panchayat) with necessary required documents (duly attested) as stated below shall be in a envelope which has to be sealed and marked the name of work with tender serial no & authorized address of the bidder in outer envelope which will be submitted by the bidder in the tender box as above mentioned place. **And the cost of Tender Form & Documents should be paid (in between 11.00 a.m. to 2.00 p.m. everyday) separately at the office of the Undersigned, and the Xerox copy should be submitted along with the relevant paper for Tender. No Tender Form will be issued on Last dropping date i.e 24/10/2017.**

e. The tender document duly filled in all respect may be sent in personally by the agency. So as to reach this office before 2.00 p.m. (as per office clock) on 24/10/2017. Any sealed cover of bid received after the time set forth will not be entertained and will be returned unopened. Authority of Jamalpur Gram Panchayat does not take any responsibility for delay. The tender documents should be received by the undersigned.

f. Bidders must quote rates in absolute numerical values (both in figures and words) and percentage against the estimated cost. The acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any of all the tenders without assigning any reason whatsoever.

h. Duly attested / certified copies of the following documents are to be enclosed in the tender along with the application at his own letter head pad with authorized address & contract details of the bidder. The originals are to be shown at the time of opening of Tender Papers:

Relevant Documents requires for Technical Bid. The Bidder must submit the following documents.

i. Trade License current Year.

ii. PTCC; ITCC [3 (THREE) year Income Tax Return] & PAN Card; Registration certificates of GST.

iii. Credential of Experience for execution of similar nature of work under any Govt. as stated below, Deptt. or Local Self Govt. authority.

iv. Partnership Deed in the case of Registered Company or relevant part of the Constitution in the case of Registered Co-operative Societies.

v. Valid Registration Certificate in the case of Firm / Engineers' co-operative Societies.

vi. Valid registration of establishment of Contractor/Agency/Firm with the Assistant Labour

Commissioner, Dakshin Dinajpur. As per, "The West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Services) Rule, 2004".

vii) Earnest Money (Nationalized Bank Draft / Xerox copy of Money Receipt)

ix) Xerox Copy of Money Receipt as Tender form cost duly attested by the Agency.

Relevant Documents requires For Financial Bid The Bidder must submit the following documents.

i) Tender form (Prescribed by the Jamalpur Gram Panchayat) properly filled by the agency. (No whitener or Overwriting will be allowed)

And both sealed Envelope should be submitted with Outer Envelope duly mentioned NIT No. with Serials No. and Memo and Date.

i. In the event of the application being submitted by a Firm, it must be signed separately by each member of the Board of Directors / Partners or in the event of absence of any Partner, it must be signed on his / her behalf by a person holding a Power of Attorney authorizing him / her to do so.

j. Each Bidder shall submit only one Bid for one work. A Bidder who submits more than one Bid will cause the proposals with the Bidders participation to be disqualified.

k. Tenderers are requested to drop their tender forms along with all relevant documents after visiting the working area. Tender forms will be treated as invalid without any relevant documents. No papers will be taken separately at the time of tender opening.

D. DATE OF SUBMISSION OF TENDER:

Date of submission of Tender by 24/10/2017 before 2.00 P.M.

The Tenders must be submitted in sealed cover superscripting the NIT No, Sl. No. & Name of the work and Name & Address of the Tenderer. And, the Tenders should be submitted in the Tender Box in the chamber of undersigned at Jamalpur Gram Panchayat on the date and within the time stipulated without fail.

E. DATE OF OPENING OF TENDER:

Tenders, so received on 24/10/2017 before 2.00 P.M. & it will be opened on 24/10/2017 before 02.30 P.M. in presence of the available Tenderers.

F. SPECIAL TERMS AND CONDITIONS:

a. Supplying & Fixing of Informatory Signboard may with brick/cement concrete pillar with written the required matter (Supplied by the Department) & taking of Photographs at the own cost & effort of the successful Tenderer (Contractor) are precondition of this Tender. This end will make no extra payment to Photographs (in three Chaques) effects to the contractors.

b. The Contractor should fix the Informatory Signboard at a visible point at the site of work before commencement of the work as per instruction of the undersigned.

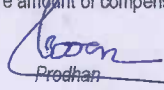
c. The Contractor should take photographs of the work in three phases. First, before commencement of the work by affixing Signatory board, Second during execution of the work and finally, after completion of the work at his own cost & effort and submit all the photographs to this office periodically. He also Submit Design Mix Report before commencement of Work.

d. In addition to the normal deductions towards taxes, royalties etc. from the bills being paid to the contractors against the work being executed, deduction of additional amount regarding Labour welfare Cess @ 1% (At the Rate of One Percent) only of the bill value will be made towards the "Building and other construction workers Welfare Cess Act, 1996" as per order of the Finance Deptt. Govt. of West Bengal.

cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.

G. CLAUSE 2 OF CONDITION OF CONTRACT:

The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contractor be produced with all the due diligence time being deemed to be the essence of the contract, on the part of the contractor and the contractor shall pay as compensation an amount equal to one percent of such smaller amount as the Secretary (whose decision in writing shall be final) may decide on the amount of the tender amount of the whole work as shown by the tender for every day that the remains uncompleted or unfinished after the proper dates. The contractor shall commence execution of such part of the work as may be notified to him within 7(seven) days from the date of the order of commencement for work and diligently continue such work and further to ensure good progress during the execution of the work, and he shall be bound in all cases in which the time allowed for any work exceeds one month, to complete one fourth of the whole work before one fourth of the whole time allowed under the contract has elapsed. In the event of the contractor failing to comply with any of the condition here he shall be liable to pay a compensation an amount equal to one percent or such smaller amount as the Secretary (whose decision in writing shall be final) may decide on said tendered amount of the whole work for a every day that the due quality of work remains incomplete provided always that entire amount of compensation to be paid under the provision of this clause shall not exceed 10 percent on the tender amount of the work as shown in tender.

 9.10.17
Prodhan


Jamalpur Gram Panchayat

Memo No: 338 (1) / 12 / JGP

Dt. 09/10/2017

Copy Forwarded for information to:

1. The S.D.O. Balurghat Sub-Division at Balurghat
2. The Executive Officer Hilli Panchayat Samity.
3. The D.I.O, NIC, Dakshin Dinajpur with a request to upload this Tender Notice in the District website immediately
4. Librarian, _____, P.O-Maniko, Dakshin Dinajpur.
5. The Sanchalok, Silpo-O-Parikatham Upa Samity, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hili, Dakshin Dinajpur.
6. The Leader Of Opposition, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hili, Dakshin Dinajpur.
7. The Executive Assistant, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hili, Dakshin Dinajpur.
8. The Nirman Sahayak, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hili, Dakshin Dinajpur.
9. The Secretary, No-5 JAMALPUR Gram Panchayat, Maniko, P.S-Hili, Dakshin Dinajpur.
10. The In-Charge, Sahaj Tathya Mitra Kendra, Maniko, P.S-Hili, Dakshin Dinajpur
11. Notice Board JAMALPUR Gram Panchayat
12. Work File.

 09/10/17
Prodhan

Jamalpur Gram Panchayat