

**Office of The Executive Officer  
Tapan Panchayat Samity  
Tapan, Dakshin Dinajpur**

**NOTICE INVITING E- TENDER (TWO COVER SYSTEM)**

Memo No. : 180/SSK & MSK/2017-18

Dated : 06/04/2017

For and on behalf of the Tapan Panchayat Samity, The Executive officer, Tapan Panchayat Samity, Dakshin Dinajpur, invites online percentage rate tenders for the following work **by two cover system**. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted online by the contractors who satisfy the terms and conditions set out in pre-qualification document.

Sl. No	Name of the Work	Name of the fund	Call No.	Tendered Amount	Earnest Money	Tender Participation Charge (Non-refundable)	Time allowed for Completion
1	Construction of SSK Building at Suhari SSK within No. 4 Harsura G.P. under Tapan Panchayat Samity, Dakshin Dinajpur.	SSK & MSK	2 <sup>nd</sup> Call	Rs. 6,97,012.00	Rs. 14,000.00	Rs. 700.00	90 Days

Intending bidders may download tender documents from e-procurement portal of West Bengal Govt. website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 16:00 Hours, on 07.04.2017 to 18:55 Hours, on 21.04.2017. The pre-qualification and bid documents duly filled in all respect should be submitted online through e-portal from 18:00 Hours, on 07.04.2017 to 18:55 Hours (as per server clock) on 21.04.2017. Tapan Panchayat Samity does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids. The pre-qualification documents will be opened at 11:00 Hours on 24.04.2017, by the Tapan Panchayat Samity in presence of available bidders.

The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders at 14:00 Hours on 24.04.2017, and the other bid documents will be unopened. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

**Eligibility Criteria for Participation in tender & Information to Bidders.**

1. "The intending bidder should have successfully completed any type of Building work of at least 50% of Tendered Amount in a single work-Order, among any of the last Five consecutive Financial years including Running year.(i.e. 2012-13, 2013-14, 2014-15, 2015-16/Running year : 2016-17) from the date of publication of the notice. Such work executed should be in the Gov. sector, Block, Zilla Parishad, Panchayat Samity, Gram panchayat or Public sector undertaking. The completion certificate /Payment certificate of construction work issued by the competent authority should be of any type of Building work along with the work order against which The completion certificate / Payment certificate had been issued will be considered as credential in this respect." **No repairing work will be considered as credential.**

2. Self attested copies of valid Pan Card/ Valid IT (Return copy for the Financial Assessment year : 2016-17), VAT Registration Certificate with Current Acknowledgement Return(2016 12), Enrollment Certificate(PTCE) and Current Challan must be uploaded in appropriate folder. **In case of Registered Engineers' Co-Operative Societies and Registered Labour Co- Operative Societies, authorized persons should sign the tender documents along with technical Bid papers and ARCS Clearance Certificate.** During scrutiny of Technical Bid/ Tender documents, if it is found that any information is incorrect, the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Tapan Panchayat Samity will have the sole discretion to decide the eligibility of the Contractor on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Authority of Tapan Panchayat Samity will be final in this respect. All papers will be verified with original papers as and when necessary.

5. Bids from joint venture are not allowed.

6. The indenting bidders should know the fact 'that the rates in the **BOQs** are inclusive of all duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments &

Condition of Service ) Act, 1996], toll taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers [Regulation of Employments & Condition of Service] Welfare Cess Act, 1996 will be deducted from the bills. No separate claim on any circumstances will be allowed.

7. In this tender no arbitration will be allowed.

8. **All the related documents are to be produced in ORIGINAL to this office during scrutiny.**

9. No Mobilization / Secured advance will be allowed to selected agency.

10. The bidders at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The costs of visiting the site shall be at the bidder's own expense.

11. Any rate above the schedule rate of work will not be ACCEPTED. The Authority of Tapan Panchayat Samity reserves the right to reject or accept any or whole tender without assigning any reason thereof.

12. The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. has been stopped for e-tender procurement w.e.f. 01.10.2015. as per order no. 3975-F(Y) dated 28-07-2016 of Finance Department, Audit Branch, Govt. of West Bengal. **Necessary Earnest Money and Participation Charge will be deposited by the bidder electronically**; on-line through his net banking enabled bank account, maintained at any bank or; offline through any bank generating NEFT/RTGS challan from the e- tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the beneficiary name, account no. amount, beneficiary Bank name ICICI Bank, IFSC Code and e- procurement Ref no. **Intending bidder who wants to transfer EMD and Participation Charge through NEFT/RTGS must read the instruction of the challan generated from E-Procurement site. Bidders are also advised to submit EMD and Participation Charge of their bid**, at least, working days before the bid submission closing date as it requires time for processing of Payment of EMD and Participation Charge.

#### **Documents to be enclosed along with the Tender :-**

- i) Pan Card/ Valid IT (Return copy for the Financial Assessment year : 2016-17),
- ii) VAT Registration Certificate with Current Acknowledgement Return(Return Period : 2016 12).
- iii) Enrollment Certificate(PTCE) and Current Challan.
- iv) **Credential :-** ("The intending bidder should have successfully completed any type of Building work of at least 50% of Tendered Amount in a single work-Order, among any of the last Five consecutive Financial years including Running year.(i.e. 2012-13, 2013-14, 2014-15, 2015-16/Running year : 2016-17) from the date of publication of the notice. Such work executed should be in the Gov. sector, Block, Zilla Parishad, Panchayat Samity, Gram panchayat or Public sector undertaking. **The completion certificate /Payment certificate of construction work issued by the competent authority should be of any type of Building work along with the work order against which The completion certificate / Payment certificate had been issued will be considered as credential in this respect.** No repairing work will be considered as credential.)
- v) In case of Registered Engineers' / Labour Co-Operative Societies are required to submit the ARCS Clearance Certificate.
- vi) In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.

#### **Terms and Conditions**

1. All the Intending Tenderers are requested to visit the sites of works prior to submission of the Tender at their own effort and interest.
2. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
3. No materials, Tools & Plants etc. will be issued from this end.
4. No preconditioned tender will be accepted.
5. All the rates of works are inclusive of all taxes, cess, levy, octroi, royalty, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
6. The Successful Tenderer, herein, will have to execute an agreement on a Non Judicial Stamp worth Rs. 50/- only.

7. Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the Tapan Panchayat Samity, will be imposed.
8. Necessary deduction towards VAT, Income Tax and Welfare Cess etc. will be made as per Govt. norms, and **Security Deposit of 10% of the value of work will be deducted from each progressive Bill** as the case may be.
9. Sub-allotment of work under any circumstances will not be permitted.
10. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
11. Escalation claimed by the Agency will not be entertained by the Authority.
12. At the time of execution of work, the quantity of work may likely to be increased or decreased as per the requirement of site condition as well.

Executive officer  
Tapan Panchayat Samity  
Tapan, Dakshin Dinajpur

Date: 06/04/2017

**Memo No. : 180/SSK & MSK/2017-18/1(14)**

Copy forwarded for information & wide publicity to :-


1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad, Balurghat.
2. The Secretary, Dakshin Dinajpur Zilla Parishad & District Nodal Officer, District SSK & MSK Cell, DDZP.
3. Sri. Bacchu Hansda, MOS, NBDD, Government of West Bengal & Hon'able MLA, 40-Tapan(S.T.) Assembly Constituency.
4. The Sub-Divisional Officer (Sadar), Balurghat, Dakshin Dinajpur.
5. The District Informatic Officer, National Information Centre, Dakshin Dinajpur **with a request to upload the NIT into the Website of Dakshin Dinajpur.**
6. The Sabhapati, Tapan Panchayat Samity, Tapan, Dakshin Dinajpur.
7. The Karmadhyaksha, P.K.O.P Sthayee Samity, Tapan P/Samity.
8. The BL & LRO, Tapan, Dakshin Dinajpur.
9. The Post Master, Tapan, Dakshin Dinajpur.
10. The S.A.E., Tapan Block.
11. The **B.I.O., Tapan Block**. He is requested to make necessary arrangement to upload the matter (NIT No. **180/SSK & MSK/2016-17 Dt. 06.04.2017**) to the Web site **www.wbtenders.gov.in**.
12. The U.D.A(Accountant-in-Charge), Tapan Panchayat Samity, Tapan, Dakshin Dinajpur .
13. The Cashier, Tapan Panchayat Samity, Tapan, Dakshin Dinajpur.
14. Office Notice Board.

Executive officer  
Tapan Panchayat Samity  
Tapan, Dakshin Dinajpur

## List of Important Date of Bid



1	Date of Issue of Notice Inviting Bid	06.04.2017 (NIT No. 180/SSK & MSK/2017-18, Dt. 06.04.2017)
2	Period and time for download of Bidding Documents	From 16:00 Hours. on 07.04.2017 to 18:55 Hours on 21.04.2017.
3	Time of submission Bids	From 18:00 Hours. on 07.04.2017 to 18:55 Hours(as per Server clock) on 21.04.2017.
4	Time and Date for opening Technical Bid/Bids	From 11:00 Hours on 24.04.2017
5	Time and Date of opening Financial Bids	From 14:00 Hours on 24.04.2017
6	Place of opening Bids	Office Chamber of the Executive officer, Tapan Panchayat Samity.
7	Officer inviting Bids	Executive officer, Tapan Panchayat Samity.

  
Executive officer  
Tapan Panchayat Samity  
Tapan, Dakshin Dinajpur