

Government of west Bengal
Office of the District Magistrate, Dakshin Dinajpur
Election Section, Balurghat
Dakshin Dinajpur

VI7 No. 02/2016-17

Dated: 07/03/2017

Notice Inviting Tender

Sealed Tenders are invited from Bonafide agent/supplier for supply of Desktop Computer, UPS, Laser Printer, Antivirus, Scanner for the District Election Section of the Administrative Building Balurghat.

Sealed Tender shall be dropped in the chamber of the Officer-in-Charge, Election, Collectorate, Dakshin Dinajpur on 14.03.2017 at 11.00 a.m. to 3.00 p.m. and the same will be opened on 14/03/2017 at 04.00 p.m. in the chamber of the Officer-in-Charge, Election, Collectorate, Dakshin Dinajpur.

1. The intending agent/supplier shall have to submit the self-Attested recent photo copies of
 - a. Income tax return,
 - b. Professional tax clearance certificate
 - c. Vat registration certificate.
2. No change in Rates fixed at the time of requisition of quotation shall be entertained in future.
3. The materials will be supplied within 7 (Seven) days from the date of receiving the supply order.
4. No sub-standard materials will be entertained and shall be rejected by the authority.
5. **Rate should be quoted including all Taxes/Vat.**
6. Payment will be made after observing all financial formalities as per Govt. Rules.
7. An amount of Rs. 10,000=00 may be deposited through **Demand Draft** as Security amount in favour of the **District Magistrate & District Election Officer, Dakshin Dinajpur.**

The undersigned does not bind himself to accept the lowest quotation in unavoidable circumstances, besides the undersigned may reject any or all the quotation without assigning any reason whatsoever and also reserve the right to distribute the whole or part of any supply if situation so demands.

Details particular of Items with specification are furnished below:-

| ITEM & Brand | SPECIFICATION |
|---|--|
| Desktop Brand: HP / Dell | Intel Core i3 Processor, 4GB DDR3 RAM, 1 TB HDD, DVD writer, Keyboard & optical Mouse, 18.5" LED Monitor, Windows 10 Prof, 64 bit preloaded / 3 yrs warranty |
| UPS : APC | 600/650 VA UPS, Warranty : 2 Yrs on UPS & 1 Year on Battery, APC |
| Antivirus : Quickheal | Quickheal Total Security with 3 yrs Update |
| Laser Printer : HP L1 104A or equivalent | Upto 19PPM/266/Mhz/A4/Mono/USB 2.0?Warranty 3Yrs. |
| 48 bit ccd Flatbed Scanner : HP Scanjet 200/ Canon Lide 120 or equivalent model in case HP Scanjet 200 is not available | 48 bit ccd Flatbed Scanner / A4/1200 X 1200 dpi/2 front panel button/ 3 yrs warranty |


Addl. District Magistrate (Genl)
Dakshin Dinajpur

Copy forwarded for information and taking necessary action with a request to publish the same in the notice Board for wide circulation.

1. The Superintendent of Police, Dakshin Dinajpur, Balurghat.
2. The Addl. Executive Officer, D.D. Zilla Parishad, Balurghat.
3. The Dist. Land and Land Reforms Officer, Dakshin Dinajpur.
- 4-5. The Sub-Divisional Officer, Balurghat, /Gangarampur at Buniadpur, Dakshin Dinajpur
- 6-13. The Block Development officer, BLG/KSD/HRP/BANS/GMP/TPN/HILI/KMJ, D/Dinajpur.
- 14-15. The Chairman, Balurghat Municipality/ Gangarampur Municipality, Dakshin Dinajpur.
- ✓ 16. The D.I.O., NIC, with a request to upload the NIT in the Dist. Website.
17. The D.I.C.O, Dakshin Dinajpur with a request to Publish the Tender Notice atleast One Local Daily Bengali and English Daily News Paper. (matter enclosed).
18. The C.A. to D.M., D/Dinajpur.
19. The C.A. to AD.M. (Genl), D/Dinajpur.
20. Notice Board of the District Magistrate, Dakshin Dinajpur.
21. The _____.


Addl. District Magistrate (Genl)
Dakshin Dinajpur