

Government of West Bengal  
Office of the Block Development Officer  
Balurghat::Dakshin Dinajpur

NOTICE INVITING QUOTATION

Memo No. 4366

Date: 07.11.2017

Sealed quotations are hereby invited by the undersigned for item wise rates noted below from bonafied SHG/NGOs for supply of seedlings & saplings and other related items for making kitchen garden in different Gram Panchayats of Balurghat Block under SCA to TSP under the aegis of West Bengal Schedule Castes & Schedule Tribes Development & Finance Corporation.

Sealed Quotation mentioning the rates of each item shall be quoted on plain paper in letter head format and will have to be submitted / dropped in the Tender Box kept in the chamber of the undersigned from 08.11.2017 to 17.11.2017 up to 3.00 P.M. No tender will received from this end after stipulated date and time and also no extra time will be allowed. Tender will be opened on 17.11.2017 at 4.00 P.M. in the chamber of the undersigned.

Date & Time of Submission / Dropping of Tender Papers : From 08.11.2017 to 17.11.2017 up to 3.00 P.M.  
Date and Time of Closing of Tender Box : 17.11.2017 at 3.00 P.M.  
Date & Time of Opening of Tender Box : 17.11.2017 at 4.00 P.M.


Terms & Conditions

1. Supply of item shall have to be made at the site in good condition as per sample and specification within 10 (ten) days from the date of issuance of Supply order.
2. Quotationers must quote the rate in the own letter head pad with seal and signature. All the relevant papers must be self-attested.
3. If any papers / documents are submitted without attestation, the tender papers will be cancelled.
4. The Self Help Group must submit the attested photocopy of all the papers related to the group and resolution.
5. The rate should be quoted both in figures and words for each item.
6. Time and quality are essence of the work. The successful contractor/bidder must complete the work within the time specified for completion. No extension of time will be allowed except for unavoidable condition. If any contractor fails to complete the work within the stipulated time without any reason, action will be taken as deemed fit by the undersigned.
7. Work will have to be done as per specification approved by the authority and as per direction of the Block Development Officer, Balurghat, Dakshin Dinajpur and the concerned Officer (inspector B.C.W.)
8. Incomplete Quotations will be rejected summarily.
9. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
10. All rates shall be inclusive of all charges. Taxes, Royalty (if applicable), tool charge, carriage etc. Relevant document of Royalty (if required) must be produced along with the bill.
11. The successful Quotationer will have to supply all the items with 10 (Ten) days from the date of issuance of work order. Otherwise the work order will be cancelled. No excuse in this regard will be entertained.
12. Acceptance of the lowest rate is not obligatory and the undersigned reserves the right to accept or reject any of all the tenders without assigning any reason and also to split up the tendered work to more than one contractor in the interest of speedy disposal of the scheme.
13. IT, Labour Cess & GST (if applicable) as per prescribed rate will be deducted from each progressive bill as and when instruction will be received by the undersigned from higher authorities.
14. No claim from contractor will be entertained for any increase in Railway Freight and market price.
15. The Tenders received after the due date and time and any change in quotation after opening of the tender will not be allowed.



16. The Quotationers willing to obtain details information including schedule and site may contact the Inspector, Backward Classes Welfare, Balurghat Block on working days between 12.00 noon to 4.00 p.m.
17. All the documents in proof of eligibility need to be produced as and when asked and required.
18. If the office happens to be closed on the date of dropping / opening of the tenders as specified, the tenders will be dropped on the very next working day at the same time and venue.
19. Quality of materials shall be checked and verified by the Inspector B.C.W. and by the undersigned and quantity of work may vary as per the necessity of the work.
20. At the time of opening of Quotation Papers the quotationers or their authorize representative may remain present.
21. The Quotationers must clearly write NIQ Memo No. with date on the top of the Envelope.
22. List of beneficiaries will be given to the successful bidder with Work Order.
23. The details of items to be supplied for each (one) beneficiary are mentioned below.

- i. Spinach Seeds : 200 Gram
- ii. Coriander Seeds : 300 Gram
- iii. Radish Seeds : 235 Gram
- iv. Beans Seeds : 15 Gram
- v. Cowpea Seeds : 15 Gram
- vi. Carrot Seeds : 200 Gram
- vii. Tomato (hybrid) seedlings : 100 Pieces
- viii. Chilli (bullet) seedlings : 100 Pieces
- ix. Brinjal (F1) seedlings : 100 Pieces
- x. Papaya (F1/Ranchi) : 10 Pieces
- xi. Lemon (hybrid) sapling : 04 Pieces
- xii. Cauliflower seedlings: 50 Pieces
- xiii. Cabbage seedlings : 50 Pieces
- xiv. Bamboo for fencing (standard size) : 05 Pieces
- xv. Nylon Net for fencing (good quality) : 2 KG (4 fit in height X 250 fit in length)
- xvi. Nylon Thread (good quality) : 200 Gram
- xvii. Water Bucket for plants : 01 Piece
- xviii. Organic Manure : 50 KG
- xix. Neem Cake : 02 KG


  
 Block Development Officer  
 & Executive Officer  
 Balurghat Panchayat Samiti  
 Balurghat, Dakshin Dinajpur

Date: 07.11.2017

Memo No. 4366/1(10)

Copy forwarded for information to :

1. The District Magistrate, Dakshin Dinajpur
2. The Additional District Magistrare (G), Dakshin Dinajpur & Vice Chairman, WB SC &ST Fin. Corporation, Dakshin Dinajpur.
3. The Sub-Divisional Officer, Balurghat (Sadar), Dakshin Dinajpur
4. The Project Officer-Cum-District Welfare Officer, Backward Classes Welfare, Dakshin Dinajpur
- ✓ 5. The District Informatics Officer, NIC, Dakshin Dinajpur with a request to upload this at District Official Website.
6. The Sabhapati, Balurghat Panchayat Samiti.
7. The Accountant -Cum -Head Clerk, Balurghat Development Block.
8. The Inspector, Backward Classes Welfare, Balurghat Development Block.
9. The Cashier-Cum-Store Keeper, Balurghat Panchayat Samiti
10. Office Notice Board.

  
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 & Executive Officer  
 Balurghat Panchayat Samiti  
 Balurghat, Dakshin Dinajpur

