



BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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website : www.balurghatpurasava.webs.comMemo No:- 3466 IG/Date:- 01.03.17

NOTICE INVITING QUOTATIONS

Sealed quotation are hereby invited for supply all kinds of stationary articles during the year 2017-2018 from the local established shop as per list enclosed. Firm having sufficient credentials of supplying stationary and office articles in Govt./Semi Govt.Under taking offices.

The quotations will be received in sealed cover by this office of up to 1p.m on 9/03/2017 through the currier or by post. The quotationers shall have to deposit Application free of Rs.2000.00 (Rupees two thousand) /only, direct to the Bank A/C . and X-erox Copy of deposited challan to be attached with quotation .

Bank Details :- State bank of India . Balurghat branch .

A/C No- 33794258780 . IFSC CODE:- SBIN0000020.

.The intending quotationers are requested to submit only 1(one) rate against 1(one) item, More than 1(one) rate against a single item will be treated as cancelled.

The quotationers have to submit self attested Xerox Copies of the valid Trade License, Clearing Certificate of P. Tax and Income Tax etc .along with the quotation papers. The rate /rates of each articles should have to be quoted mentioning brand , quality and quantity as per notice including F. O. R to Municipal Office.

The quotationers, whose rate /rates will be accepted against the articles, shall be responsible to supply the necessary articles during the whole financial year (i.e...2017--- 2018). The all articles of the supply order will be treated as cancelled.

The undersigned reserves the right to accept or reject any rate/rates of the quotations without assigning any reason and he is not bound to accept lowest rate/rates of the quotations.

The received quotation will be opened on 09/03/2017 at 3.p.m in the office and quotationers may remain present at the time of opening .

Encol: List of articles

Memo no: 3466/1(03) IG- 08

Copy for information and wide publication to:-

- 1) The District Magistrate,D/Dinajpur, Balurghat
- 2) The District Information and cultural Officer, D/Dinajpur,Balurghat.
- 3) The DIO,NIC,Dakshin Dinajpur District ,Balurghat (request for uploading to District Website)

Memo No: 3466/1(07) IG- 08

Copy to:- 1) MUNICIPALITY OFFICE NOTICE BOARD

- 2) The Executive officer Balurghat Municipality.
- 3) The Head Clerk/ The Asstt.Head Clerk/ The Accountant/ The store- Keeper In- Charge Balurghat Municipality./Smt. J.Dev staff Balurghat Municipality.

Chairman

Balurghat Municipality

Date:- 01.03.17

Chairman

Balurghat Municipality

Date:- 01.03.17

Chairman

Balurghat Municipality

11/3/2017

LIST OF STATIONARY ARTICLES
Encloser With Memo No.


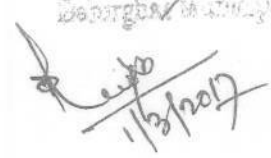
| sl no. | NAME OF ARTICLES | BRAND & OTHER SPECIFICATION |
|--------|---|-----------------------------|
| 1 | F.C.paper(White),Big Size,per Ream | Orient Spl.supreme |
| 2 | F.C.paper(Ruled),Big Size,per Ream | roient Spl. |
| 3 | Carbon paper(F.C.) Per Box | kores sapphire, Camel |
| 4 | Carbon paper(DFC.) Per Box | Kores sapp hire |
| 5 | Double side Carbon paper, per Box | kores |
| 6 | Xerox paper, Size A-4, per Ream | Copy power / Oxford |
| 7 | Xerox paper, Size Legal, per Ream | Copy power |
| 8 | Xerox paper Size A-3,per Ream | Copy Power |
| 9 | Cover file Spl. Quality, per 100 Nos. | Eagle,freedom extra strong |
| 10 | Cover file,(polly Coted), Best quality,eac | Ambassador |
| 11 | Arch File, Big size each | Ambassador,Eagle |
| 12 | Computer File, size 15x12 each | Best quality |
| 13 | Chanel File, size A-4, each | Best quality |
| 14 | Chanel File, size F-S, each | Best quality |
| 15 | Flat File (chip system) Beg size each | Best quality |
| 16 | Eraz -EX/Whitener pen, each | Kores |
| 17 | Pin (Alpine), per Box | Bell, King |
| 18 | Zames Clip, per box | Novex |
| 19 | Zarhes Clip (plastic), per box | Gripex |
| 20 | Pin Cushion (Magnet), each | Best quality |
| 21 | Stamp Pad, Big/Medium, each | Tiger (Tin), Grips |
| 22 | Stamp Ink, 60 ML. | Paragon |
| 23 | Duster (Towel) each | Best quality |
| 24 | Duster (Cloth) 20" x 20" each | Best quality |
| 25 | Paper Weight (Design) each | Best quality |
| 26 | Water Spung each | Best quality |
| 27 | Scale (Plastic) 18"/12" each | Best quality |
| 28 | Gum, 700 ML. / 150 ML. each | Best quality |
| 29 | Table, Basket (Plastic) each | Best quality |
| 30 | Waste paper Basket (Plastic) each | Hi-Plast |
| 31 | Tag, size 9", (coloured) per bundle | Best quality |
| 32 | Thread Ball, each | Best quality |
| 33 | Phorani (Plastic handle) each | Best quality |
| 34 | Clip Board (plastic) each | Best quality |
| 35 | Plastic Bucket No. 132/1016/1013, each | Hi-Plast |
| 36 | Plastic Gamla, Medium size, each | Best quality |
| 37 | Plastic Jug, Big/Medium, each | Best quality |
| 38 | Plastic Mug, Big size, each | Best quality |
| 39 | Candle, Big Size, per PKT, | Local Made |
| 40 | Envelope, size 16" x 12" (in side cloth) each | Best quality |
| 41 | Envelope, size 10" x 12" (in side cloth) each | Best quality |
| | Contd..... Page /2 | |


Chairman
Belurghat Municipality

| page.. 2 | | |
|--------------------|--|-----------------------------|
| sl no. | NAME OF ARTICLES | BRAND & OTHER SPECIFICATION |
| 42 | Envelope, size 10" x 6" (inside cloth) each | Best quality |
| 43 | Bound Register (conquest paper, cloth binding), Ruled No. 20/18/16//14/12/10/8/6 | Best quality, Eagle |
| 44 | Half Bound Register (Ruled), No. 8/6/4 | Good boy |
| 45 | Big Excrise Book (80 pages) each | Good boy |
| 46 | Stapler Machine, Kangaro HS-45 P, each | |
| 47 | Stapler Machine, Kangaro HS Gold-10, each | |
| 48 | Stapler Pin 24/6, No. 10, per Box | Kangaro / kores |
| 49 | Dot pen, Add Gel Achiever/ Cat, each | |
| 50 | Dot pen, Linc Siren, each | |
| 51 | Dot pen, Line Ocean Gel, each | |
| 52 | Dot pen, Cello x-TEND ,each | |
| 53 | Dot pen Cello Techno Tip, each | |
| 54 | Dop pen Line Smart Gel, each | |
| 55 | Dot pen Use and through, each | |
| 56 | Double Color Dot pen, Super quality | Linc, Flora |
| 57 | Handle pen, each | Flora |
| 58 | Dot Refil(SRP) PER 100 Nos. | Linc |
| 59 | Dot Refil,Big size, per 100 Nos. | Linc |
| 60 | Dot Refil, ADD Gel Cat/Cello/Line Ocean Gel/Add on/Cello Techno Tip SMART Gel /Renyloids Jitter/ Linc Siren. | |
| 61 | Lock & Key ,Godrej 70 MM each with 3 keys, each. | |
| 62 | lock & Key ,Godrej 65 MM each with 3 keys, each. | |
| 63 | Lock &key House King 70MM each 3 keys ,each | |
| 64 | Lock &key House King 60 MM each 3 keys ,each | |
| 65 | Lock &key House King 45 MM each 3 keys ,each | |
| 66 | Lock & Key ,captain 70 MM each with 3 keys, each. | |
| 67 | Lock & Key ,captain 50 MM each with 3 keys, each. | |
| 68 | Lock & Key , Mobile No. 51,21,3 | |
| 69 | Torch Light, 3 Cell (Big Head) with cells | Eveready |
| 70 | Torch Light, 2 Cells with cells | Eveready |
| 71 | Torch Battery, each | Eveready 950 |
| 72 | Pencil Battery each | Eveready |
| 73 | Torch Bulb, Cells/ 2 Cells | Eveready |
| 74 | Water Drinking Glass(Big size) each | H.w |
| 75 | Dettol,200 ML. each | |
| 76 | ODO NILL.(75 Grams) each | |
| 77 | Muriatic Acid, 600 ML. | Best quality |
| 78 | Muriatic Acid, plastic Bottle | Best quality |
| 79 | Washing power, per K.G. | WHEEL/Ayna |
| 80 | Life Boy soap, 125/90 GM. | |
| Contd..... Page /3 | | |


 Chairman
 Behurghat Municipality
 11/3/2017

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|---------|--|-----------------------------|
| sl no. | NAME OF ARTICLES | BRAND & OTHER SPECIFICATION |
| 81 | Naphthalene, per Kg | |
| 82 | Phool Jharu(Big size)each | B.Chemical |
| 83 | Latrine cleaning Brush each | Best quality |
| 84 | Nimyle Phenyle (scented),per bottle | Best quality |
| 85 | Nimyle Phenyle (scented), 5 LT.Jar | 500ML. |
| 86 | Ayna phenyle (scented),per bottle | |
| 87 | Mortien Mosquitoes Coil,per pkt. | 500ML. |
| 88 | All out Machine with oil (for Mospuitoes) each | |
| 89 | All out Machine oil (for Mospuitoes) 60 Night, each | |
| 90 | Computer paper ,15x12 Double(with carbon) | |
| 91 | Computer paper ,15x12 Single. | Best quality(80 GSM) |
| 92 | Computer paper ,10x12.Double(with carbon) | Best quality(80 GSM) |
| 93 | Computer paper ,10x12 Single. | Best quality(80 GSM) |
| 94 | Mortien Spray / HIT each. | Best quality(80 GSM) |
| 95 | Broom stick per kg. | |
| 96 | Ayna GERMX,500ML, each | Best quality |
| 97 | HARPIC,500ML each | |
| 98 | Washing power, Tide,1kg ,each | |
| 99 | Black Phenyl, 500ML bottle | |
| 100 | Black Phenyl, 5 LTR. JAR | bengal/doctor+/dolphine |
| 101 | Highlight pen | bengal/doctor+/dolphine |
| 102 | Marker pen(black & red) | Camel/Nataraj/camlin |
| | ROOM Freshener(jasmin /Rose/Rajanigandha/sandal/Lavender) | Camel/Korex/camlin |
| 103 | | |
| 104 | Sketch pen (colouring) | Park Avenue/Airwick |
| 105 | Plastic folder | Best quality |
| 106 | Calculator | Best quality |
| 107 | Parker pen | Best quality |
| | | Best quality |


 Deputy Commissioner
 Berhampur Municipal Corporation

 11/2/2017