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Government of West Bengal

Panchayats & Rural Development Department

63, N.S. Road, Jessop Building, Kolkata 700 001

Memo No.4974/PN/O/III/2S-42/12

Dated:20.09.2012

From: Soumya Purkait  
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal  
Panchayats & Rural Development Department

To: The Additional Executive Officer  
North 24 Parganas Zilla Parishad

**Sub: Clarification for direct recruitment of P.R. Bodies employees**

The undersigned is to clarify the following points for direct recruitment of P.R. Body employees, for which queries have been received from various district authorities.

Points		Clarifications	
1.	What is the upper age limit for recruitment of P.R. Body employees	1.	As per Memo. No 11653-F(P) dated 30.12.2011 of Finance Department the upper age limit for recruitment to any post under P.R. Body has been raised to 40 years, as all the posts are non-PSC
2.	Whether the upper age limit of SC/ST and OBC will be 45 years and 43 years respectively after relaxing age limit by 5 years for SC/ST and 3 years of OBC.	2.	Policy of relaxation of upper age limit policy of as admissible in the State for SC/ST and OBC remain unchanged. Therefore, the candidates, belonging to SC/ST and OBC or physically handicapped will get relaxation in age as per order issued by this Government from time to time.
3.	Whether distribution of marks for direct recruitment to the post of Nirman Sahayak, Secretary, Sahayak and Executive Assistant	3.	Distribution of Marks for Written Examination as per Memo. No.3088/III/DP/2A-23/05 dated 24.11.05 of the Commissioner of P&RD will be

	will be followed as per Memo No.3088/III/DP/2A-23/05 dated 21.11.05 of the Commissioner, P&RD.		followed in the following manner: i) Nirman Sahayak a) Engineering (Civil) 65 Marks b) English 13 Marks c) G.K. 07 Marks ii) Gram Panchayat Secretary & Sahayak & Executive Assistant a) English 25 Marks b) Bengali 25 Marks c) Arithmetic 25 Marks d) G.K. (Emphasis on Rural Life & Rural Development) 10 Marks
4.	Whether Syllabus for direct recruitment to the post of G.P. karmee will be followed as per Memo. No.936/PN/O/III/2E-126/08 dated 18.06.10	4.	As per Memo No.936/PN dated 18.06.10 the syllabus for G.P. Karmee for direct recruitment will be followed in the following manner: a) English 10 Marks Class VIII Std. b) Bengali 13 Marks Class VIII Std. c) Arithmetic 10 Marks Class VIII Std. d) G.K. 10 Marks Class VIII Std.
5.	Whether syllabus for direct recruitment for Block Informatics Officer & Data Entry Operator will be followed as per Memo. No.184/PN/O/III/2E-61/04 dated 16.01.06	5.	Yes. The syllabus will be as follows:- i) Block Informatics Officer (Panchayat Samiti) a) English-10 Marks (General Academic Standard of H.S) b) Bengali-10 Marks (General Academic Standard of H.S) c) Arithmetic-10 Marks (General Academic Standard of Madhyamik) d) G.K. (Emphasis on Rural Life &

			<p>Rural Development ) 10 Marks</p> <p>e) Computer Application-45 Marks (25 Marks for Theoretical Examination of B.C.S Standard &amp; 20 Marks for Practical Test)</p> <p>ii) Data Entry Operator (Panchayat Samiti)</p> <p>a) English-20 Marks (General Academic Standard of Madhyamik)</p> <p>b) Bengali-20 Marks (General Academic Standard of Madhyamik)</p> <p>c) Arithmetic-25 Marks (General Academic Standard of Madhyamik)</p> <p>d) G.K. (Emphasis on Rural Life &amp; Rural Development ) 20 Marks</p>
6.	Whether the syllabus prescribed in Memo. No.6318/PN/O/III/2E-61/04 dated 21.11.05 will be followed for direct recruitment of Accounts Clerk of Panchayat Samiti	6.	<p>Yes. The syllabus will be as follows:-</p> <p>a) English-20 Marks (General Academic Standard of Madhyamik)</p> <p>b) Bengali-20 Marks (General Academic Standard of Madhyamik)</p> <p>c) Arithmetic-25 Marks (General Academic Standard of Madhyamik)</p> <p>d) G.K. (Emphasis on Rural Life &amp; Rural Development ) 20 Marks</p>

The candidates shall have to undergo a test on Computer Application simultaneously and answer script of written test will be evaluated only if qualified in the Computer Test.

All concerned be informed.

OSD & Ex-Officio Deputy Secretary

Memo No 4974/1(40)PN/O/III/2S-42/12


Dated:20.09.2012

Copy forwarded for information & necessary action to:-

- 1) The Commissioner, P&RD West Bengal.
- 2) The Executive Officer, ..... (All) ZP /Siliguri Mahakuma Parishad.
- 3) The District Panchayats & Rural Development Officer, ..... (All).

OSD & Ex-Officio Deputy Secretary

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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

Government of West Bengal  
LABOUR DEPARTMENT

NOTIFICATION

No. 301-EMP/IM-10/2000—21st August 2002.—In exercise of the powers conferred by sub-section (a) of section 3 of the West Bengal Regulation of Recruitment in State Government Establishments and Establishments of Public Undertakings, Statutory Bodies, Government Companies and Local Authorities Act, 1999 (West Bengal Act XIV of 1999), the Governor is pleased to declare following categories of persons as exempted categories for the purpose of the aforesaid Act :—

1. **Dependants of employees dying in harness :** A solely dependant wife/son/daughter/near relation of an employee who dies in harness leaving his family in immediate need of assistance.

A near relation of the deceased employee may be considered for employment on compassionate ground only when the son/daughter/wife of the deceased employee cannot be considered for employment owing to minor age or other disabilities. In such a case the employment of a near relation of the deceased employee may be considered only for providing assistance immediately needed by the family left behind by the deceased.

2. **Dependants of employees retiring incapacitated :** A solely dependant son/daughter/near relation of an employee who is disabled permanently or otherwise incapacitated rendering him unfit to continue in service and whose family is in need of immediate assistance

A near relation of an employee, retiring incapacitated, may be considered for employment on compassionate ground when the son/daughter/wife of that employee cannot be considered for employment owing to minor age or other disabilities. In such a case the employment of a near relation of that employee may be considered only for providing assistance immediately needed by the family of that employee.

3. **Persons belonging to the families of land losers :** Candidates hailing from families who might have been uprooted from their places of residence due to acquisition of homestead land by the Government or whose main source of income is substantially affected due to loss of agricultural land as a result of the land in question being acquired by the Government for public purpose shall also be covered in this category

Only one member from an uprooted/affected family shall be eligible for consideration against vacancies reserved for the exempted categories. This beneficiary should be either an awardee of compensation for acquisition of land or a member of the family of the awardee.

This shall be applicable only in respect of cases where the land in question has been acquired by the State Government on or after 17th October 1977.

4. **Ex-Census Employees :** (a) Ex-Census employees who worked in connection with 1981 Census Operation and who had put in at least six months' continuous service under the Director of Census Operations, West Bengal.
- (b) Ex-Census Enumerators/Supervisors of 1981 Census Operations and 1991 Census Operations holding authentic "Experience Certificate" issued by the Directorate of Census Operations, West Bengal or any other competent authority duly authorised by the said Directorate.
- (c) Persons holding 'Discharge Certificate' only shall not be considered for inclusion in the "Exempted Categories" since certificates granted by certain officials in some cases do not conform to the census frame-work communicated by the Directorate of Census Operations, West Bengal.

5. **Election Job workers/Enumerators :** Election job workers and Enumerators as were engaged in the job during the revision/preparation of electoral rolls by the Home (C&E) Department between 1979 and 1st June, 2000 and who had put in a total of at least 240 days' (two hundred forty days) work during the said period.

This supersedes all earlier Circulars and Executive Orders issued from time to time, by the Government of West Bengal in the Labour Department relating to employment of persons belong to the Exempted Categories.

By order of the Governor,

A. M. CHAKRABARTI,

Principal Secy. to the Govt. of West Bengal.

#### NOTIFICATION

No. 302-EMP/1M-10/2000.--21st August 2002.--In exercise of the powers conferred by sub-section (b) of section 3 of the West Bengal Regulation of Recruitment in State Government Establishments and Establishments of Public Undertakings, Statutory Bodies, Government Companies and Local Authorities Act, 1999 (West Bengal Act XIV of 1999), the Governor is pleased to order that of the total vacancies arising in a year under any appointing authority, other than the vacancies which are required to be filled up either on the recommendations of---

(a) the Public Service Commission, West Bengal

or

(b) the West Bengal College Service Commission

or

(c) the West Bengal School Service Commission

or

(d) the Municipal Service Commission

or

(e) the Co-operative Service Commission,

or by promotion, or by absorption of persons declared surplus by the State Government or by absorption of such categories of casual workers and other workers as the State Government may by notification specify from time to time, 30% shall be treated as reserved to be filled up by persons falling within the exempted categories notified under sub-section (a) of section 3 of the aforesaid Act.

By order of the Governor,

A. M. CHAKRABARTI,

Principal Secy. to the Govt. of West Bengal.