

Govt. of West Bengal
Office of the District Magistrate & Collector
Dakshin Dinajpur: Balurghat
(Minority Affairs & Madrasah Education Section)

Email: ddminorityaffairs@gmail.com, Phone No: 03522-255786, Fax: 03522251467

Memo No: 579 /MA & ME

Date: 29/09 /2014

NOTICE

Application for the post of 06 nos. Block Level Facilitator (BLF) on contract basis one for each Minority Concentrated Block (MCB) i.e. **Kumarganj, Tapan, Gangarampur, Bansihari, Kushmandi & Harirampur under Dakshin Dinajpur District** are invited in attached format from the eligible candidates from the respective block having knowledge in Minority Culture, Madrasah Education & Wakf matters preferably with 02 years experience in social sector (Preferably works under Govt. Sponsored Scheme).

Eligibility for the Post:-

1. Bachelor Degree from any recognized university having at least 50% marks in Madhyamik Pariksha or its equivalents.
2. Diploma in Computer Application (DCA) from any institute recognized by the State Govt. or Central Govt. or State Council of Technical Education or All India Council of Technical Education.
3. Age not below 25 years as on 01.07.2014 and upper age limit not to be more than 60 years.
4. Knowledge in the field of Minority Culture, Madrasah Education & Wakf matter.

Desirable Qualification: (1) 02 years experience in social sector (Preferably works under Govt. Sponsored Schemes).

Residential Certificate

Residential certificate should be issued by S.D.O., B.D.O., or by concerned Gram Panchayat Proddhan. In case of residential certificate issued by GP Proddhan, it should be counter signed by either Executive Assistant or Secretary of the concerned GP

Mode of Selection

Selection will be made on the basis of written test, academic qualification along with experience, computer test & Interview.

Remuneration: ₹ 10000/- pm plus TA / DA / Other Expenses @ ₹ 5000/- pm (Maximum).

Applicants must be permanent resident of the concerned Block area for which they are applying.

For the 1st time BLF may be engaged for One (01) year. After successful completion of one year's service, further extension, if required, may be considered by the District Magistrate, Dakshin Dinajpur.

Filled in application forms should be submitted to the **District Magistrate, Dakshin Dinajpur, (Minority Affairs & Madrasah Education Section), Minority Affairs & Madrasah Education Bhaban, Dakshin Dinajpur Collectorate Campus, P.O: Balurghat, Dist: Dakshin Dinajpur, Pin: 733 101** on or before **22nd October, 2014 at 05:00 PM** by post or by hand mentioning the name of concerned Block on the top of the **Envelope**.



District Magistrate
Dakshin Dinajpur

Memo No: 599/1(12)/MA & ME

Date: 29 / 09 /2014

Copy forwarded for information to:-

1. The Sub-Divisional Officer, Balurghat Sadar / Gangarampur at Buniadpur, Dakshin Dinajpur.
2. The Block Development Officer, Balurghat / Hili / Kumarganj / Tapan / Gangarampur / Banshihari / Kushmandi / Harirampur, Dakshin Dinajpur. He is requested to put up the NOTICE on office notice board for wide publicity.
3. The District Informatic Officer, National Informatic Centre, Dakshin Dinajpur with a request to upload the notice with application format in the official web-site of Dakshin Dinajpur for wide publicity.
4. Office Notice Board.



District Magistrate
Dakshin Dinajpur

APPLICATION FORMAT
For Block Level Facilitator (BLF)

(N.B:- Candidate should fill in the Application form in his / her hand writing.
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY
RESPECT OR WITHOUT REQUISITE DOCUMENTS WILL BE SUMMARILY
REJECTED.)

Space for pasting
recent passport size
photograph (Colour)
duly signed by the
candidate

(APPLICATION SHOULD BE FILLED IN ENGLISH CAPITAL LETTERS ONLY)

Name of Block applied for _____

1. Name of the Applicant :
2. Father's / Husband's Name :
3. Sex (Male / Female) :
4. Marital Status :
5. Date of Birth (according to Madhyamik or
equivalent examination certificate) :
6. Age as on (01.08.2014) :
7. Residential Address in full to which
communication should be sent
(mentioning Post Office, Police Station,
Sub-Division, District & PIN Code)
(Supported by Residential Certificate as
detailed in the advertisement Notice to be
produced in original) :

8. Academic Qualifications

Name of Examinations Passed	Year of Passing	Name of Board / University / Institute	Total Marks	Marks Obtained	% of Marks
1. Madhyamik Pariksha					
2. Higher Secondary Examination					
3. Graduation					
4. Certificate / Diploma in Computer Application					

9. Experience in social sector (Preferably :
works under Govt. sponsored scheme)

DECLARATION

I hereby declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled.

*(b) (Only for candidates serving under Govt. / Statutory body / Govt. Undertaking) I have informed the Head of my Office / Department in writing that I am applying for this post.

*Strike out if not applicable.

Date: _____

Place: _____

Signature of the candidate in full

Note: Attested Xerox copy for item nos. 5, 8 & 9 to be submitted with the application.