

Government of West Bengal
Office of the Dy. Director of Agriculture (Admn.) & Project Director,
Agricultural Technology Management Agency (ATMA)
(An Autonomous Govt. Body Register under Societies Registration Act)
Registration No. S/IL/56944 of 2008-09
Dakshin Dinajpur : Balurghat

NOTICE INVITING APPLICATIONS FOR ENGAGEMENT OF CONTACTUAL ACCOUNTANT
CUM CLERK, BLOCK TECHNOLOGY MANAGER & SUBJECT MATTER SPECIALIST UNDER
ATMA, DAKSHIN DINAJPUR.

In continuation to this office Notification No. 51(38) ATMA dated 04.03.2013, application are hereby invited from willing and eligible persons for engagement on contractual basis to the post as noted below on purely temporary basis under the scheme " Support to State Extension Pogamme for Extension Reforms (ATMA)" in Dakshin Dinajpur.

Post Code	Name of Post	No. of Post	Place of posting	Qualification	Desirable	Remunerati on	Age
01	Accountant Cum Clerk	01	Office of the Project Director, ATMA, Dakshin Dinjpur.	Graduate, preferable B Com.	-	Consolidate d Rs. 16,000=00 per month availability of fund	21 to 40 yrs.
02	Block Technology Manager	08	1(one) each in the office of the Asstt. Director of Agriculture & Convenor of FIAC of all the 8 nos. Block of Dakshin Dinajpur district.	4-years in Microbiology, with computer skill.	2 year experienc e in Agri. Related activities.	Consolidated Rs. 20000=00 per month (Rs. 15000 for remuneratio n + 5000 for Mobility & Mobile Connectivit y) on availability of fund.	21 to 40 yrs
03	Subject Matter Specialist	16 (Sixteen)	2(Two) each in the office of the Asstt. Director of Agriculture & Convenor of FIAC of all the 8 nos. Block of Dakshin Dinajpur district.	3 years Graduate in Bio Science with Botany and Zoology	-	Consolidated Rs. 8500=00 per month (Rs. 5500 for remuneratio n + 3000 for Mobility & Mobile Connectivit y) on availability of fund.	21 to 40 yrs

OTHER TERMS AND CONDITIONS REGULATING THE CONTRACTURAL ENGAGEMENT

1. Applicant must be a citizen of India and must have rural background (resides in rural area, having experience in utilizing farm implements/ technology will be given preference.)
2. Selected candidates will be engaged as purely on contractual basis only for a period of 1(one) year subject to periodic evaluation by the ATMA Management Committee.
3. The tenure of engagement may however be extended thereafter on the basis of performance, ability and physical condition of the individual candidates and satisfaction of the AMC.
4. The successful candidate shall not at any point of time have any right to claim to be permanent employee as it is a contractual appointment, renewable on the basis of satisfactory performance and requirement of the programme.
5. The monthly remuneration/ emoluments to the candidate will be paid from the fund under “ Support to State Extension Programme for Extension Reforms” released or to be released by the Department of the Agriculture & Co-operation, Government of India time to time.
6. The engagement will be terminated with the discontinuation of ATMA in the State of West Bengal.
7. No additional T.A./D.A. will be paid during execution of duty in addition to normal work.
8. Successful candidates engaged for the post as Specified above shall be required to devote full time for the ATMA.
9. Successful candidates shall not be allowed to work under other organization/ VO/NGO.
10. There is no provision for earned leave, Commuted leave and Extra Ordinary Leave to the candidates. However, only declared Govt. holiday and casual leave for 14 days in a year will be allowed.
11. Authority has right to terminate the engagement at any point of time, if the performance is found to be unsatisfactory and substandard.
12. The monthly remuneration of the Accountant Cum Clerk will be paid by the Project Director, ATMA, Dakshin Dinajpur and the post BTM and SMS remuneration will be paid by the respective Asstt. Director of Agriculture, Block i.e. the Convenor of FIAC.
13. Successful candidates selected for the post will have to execute and agreement on a non-judicial stamp paper of Rs. 10/- before issue of engagement letter.
14. Name of short listed candidate for written test will be given in the website of the District Magistrate, Dakshin Dinajpur & also hanged in the notice board of the office of the P.D. Dakshin Dinajpur as well as D.M., Dakshin Dinajpur & Chairman, ATMA, Dakshin Dinajpur (Please visit : www.ddinajpur.nin.in).
15. Candidate must have e-mail ID, it is a mandatory.
16. Reservation as per Govt. norms.
17. The Committee shall right to rejection / acceptance of any application by any reason.

DUTIES AND RESPONSIBILITIES

1. Accountant Cum Clerk :

Accountant Cum Clerk will work under the Administrative control of the Project Director of ATMA, Dakshin Dinajpur. He will required to develop Accounts & ATMA related files and any other related work as assigned by the P.D. ATMA, Dakshin Dinajpur.

2. Block Technology Manager :

- a). Block Technology Manager will work under the Administrative control of the Project Director, ATMA, Dakshin Dinajpur and overall supervision of the convenor, Block Technology Team and Asstt. Director of Agriculture of the respective block of all ATMA related activities.
- b). Block Technology Manager will assist the BTT in preparation and implementation of Block Action Plans.
- c). Operationalisation of Farm Schools (Key activity to promote farmer to farmer extension).
- d). Organisation of Technical Interaction with farmers interest groups and commodity interest groups (Organisation of farmer around a particular commodity).
- e). Maintain an inventory of all farmers interest groups/ famers organization with in the block.
- f). Block Technology Manager will maintain co-ordination and liaison with the line departments

- g). Block Technology Manager will organize the meeting of BTT and FAC as shall act as member Secretary to the Block Technology Team (BTT) & Block Farmers Advisory Committee (BFAC).
- h). BTM will compile the progress implementation of scheme.
- i). BTM will feedback to BTT & ATMA Dakshin Dinajpur.
- j). BTM will advice the farmers / FIGs in consultation with the line Departments.
- k). Any other related work as assigned by FIAC/ Asstt. Director of Agriculture.

3. Subject Matter Specialist.

- a). Subject Matter Specialist will be placed in each block exclusively for delivery of extension service in Agriculture and allied sectors as per priority areas for various blocks and will work under overall supervision of Block Technology Manager and remain under the Administrative control of Project Director , ATMA, Dakshin Dinajpur.
- b) Through the Block Level Officer of Agriculture and allied departments and Block Technology Manager, SMS, will provide necessary inputs to common service centers and Kisan call centers.
- c) With the Technical support from the BTM, the SMS will provide requisite technical and knowledge support to Farm School, Farmers Friends, Farmers Groups and Farmers in general.
- d) Any other related works assigned by FIAC/Asstt. Director of Agriculture/BTM.

Interested and eligible persons may apply in plain paper as per enclosed proforma to the project Director , Agricultural Technology Management Agency , Dakshin Dinajpur and the Deputy Director of Agriculture(Admn.) Dakshin Dinajpur Sare Tin no. More, Balurghat by 07th November of 2013 upto 5.00 P.M. The application , in sealed covered clearly superscripted the post applied for to be submitted either in drop box or by ordinary post. Submission in any other form will not be accepted .Delay in receipt for what ever reson will not be considered .

Last date of receipt of the complete application in 07th November of 2013 selection will be done on the basis of interview . Interview is likely to be held in the last week of November 2013. Candidates are advised to regular check there Mail and the Website (www.ddinajpur.nic.in.) for the date of eligible candidates incase they do not get any interview letter in the meantime or do not get and SMS through his mobile. At time of interview Original testimonials have to be produced.

25.10.13
Deputy Director of Agriculture(Admn)
Project Director, ATMA
Dakshin Dinajpur, Balurghat.

25.10.13
District Magistrate , D/Dinajpur
& Chairman of ATMA,
Dakshin Dinajpur, Balurghat

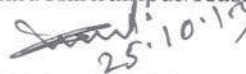
Memo.No 221 (98) /ATMA

Dated 25/10/ 2013

Copy forwarded for kind information with a request for wide circulation to:-

1. The Director of Agriculture, Govt. of West Bengal. Writers Building, Kol-1.
2. The Addl. Director of Agriculture. North Bengal Region , Jalpaiguri.
3. The Savadhipati, Dakshin Dinajpur Zilla Parishad, Balurghat.
4. The District Magistrate, Dakshin Dinajpur, Balurghat.
5. The Joint Director of Agriculture, Raiganj Range, Uttar Dinajpur.
6. The District informatics Officer, NIC, Dkshin Dinajpur with a request to display in the D.M. D/D Official Website:(www.ddinajpur.nic.in)
7. The District information & Cultural Officer, Dakshin Dinajpur with another request to publish the matter attach herewith in Uttar Banga daily news paper for a day with 27th October of 2013 .
8. The Secretary , Zilla Parishad , Dakshin Dinajpur for display in the Official website of Z.P.,D.D.
9. The Deputy Director of Animal Resource Development , Dakshin Dinajpur.

10. The District Horticulture officer, Dakshin Dinajpur.
11. The Asstt. Director of Fisheries, Dakshin Dinajpur.
12. The Asstt. Director of Agril. Marketing, Dakshin Dinajpur, Balurghat.
13. The Asstt. Director of Agriculture (Admn.), Balurghat Sub-Division, Balurghat.
14. The Sub-Divisional Officer, Balurghat.
15. The Sub-Divisional Officer, Gangarampur Sub Division at Buniadpur, D/Dinajpur.
16. The Asstt. Director of Agriculture,.....D/Dinajpur.
17. The Block Development Officer.....Block, D/Dinajpur.
18. The Post Master, Balurghat Head Post Office, Dakshin Dinajpur.
19. The Station Master, Balurghat Railway Station, Dakshin Dinajpur.
20. The Divisional Manager, WBSEDCL, Power House, Balurghat, D/Dinajpur.
21. The In-Charge, RRS (OAZ) (UBKV, Majhian, Dakshin Dinajpur.
22. The Programme Co-ordinator, Krishi Vigyan Kendra, Dakshin Dinajpur.
23. The Savapati, Balurghat/Hili/Tapan/Kumarganj/Gangarampur/Banshihari/Harirampur /Kushmandi.
24. The Pradhan..... Gram Panchayet, Balurghat/Hili/Tapan/Kumarganj/Gangarampur/Banshihari/Harirampur/Kushmandi.



 25.10.13
 Project Director of ATMA, Dakshin Dinajpur
 &
 Dy. Director of Agrciulture (Admn.)
 Dakshin Dinajpur, Balurghat

Memo.No 221(98)/6 /ATMA

Dated 25/10 2013

Copy forwarded for kind information with a request for wide circulation/publicity to:

1. The Honorable MIC, Samabay Administration Department, Govt . of West Bengal.
2. The Member of Legislative Assembly.....
Constituancy, D.Dinajpur


 25.10.13
 Project Director of ATMA, Dakshin Dinajpur
 &
 Dy. Director of Agrciulture (Admn.)
 Dakshin Dinajpur, Balurghat

**APPLICATION FOR THE CONTRACUUAL ENGAGEMENT UNDER THE SCHEME “
SUPPORT TO STATE EXTENSION PROGRAMME FOR EXTENSION REFORM(ATMA)” IN
DAKSHIN DINAJPUR DISTRICT.**

POST CODE : _____

NAME OF THE POST APPLIED FOR : _____

Application along with all Certificates in support of Age, Qualification. experience etc. should be address to:-

The Project Director,
Agricultural Technology Management Agency ,Dkshin Dinajpur
Under the Office of the Dy. Director of Agriculture(Admn.)
Dakshin Dinjpur.

Affix a recent
passport size
Colour
photographs &
sign across it

1. Name in Full(Block Letter): _____

a. Whether General/SC/ST/OBC : _____ (except Accountant cum Clerk) Certificate to be enclosed as per form.

2. Father's /Husband 's Name: _____

3. Present Address : _____

4. Permanent Address : _____

5. Date of Birth : _____

6. Educational Qualification (Since Madhyamik) _____

Examination Passed	Name of Board/Council/University	Year of passing	Subject Taken	% of Marks obtained

7. Knowledge of Computer:

Course Completed	Name of Institution	Year of Completion	Grade Obtained	Any specific Comments,mention

8.Experience:

Name of Post held/holding	Department/Organization	Working Experience		Salary Drawn per month	Reasons of Leaving
		From	To		

9. Any other Specialization: _____

10. Contact/Mobile phone No: _____

11. e-mail ID (Mandatory) : _____

: DECLARATION BY THE APPLICANT:

- I do hereby declare that the information furnished above by me are true & correct to the best of my knowled and & belief and if found false/incorrect at any stage, my candidature will be cancelled forthwith.
- I am fully aware that the engagement is purely contractual & temporary and I shall not claim for permanent engagement by virtue of this in future from any concern.

Place: _____

Date: _____

(Full Signature of the Applicant)

MATTER FOR NEWS PAPER PUBLICITY

(Preferably in Bartaman & Uttar Banga daily Newspaper)


Contractual Rectuitment/ Engagement Notice
Office of the Dy. Director of Agriculture (Admn.) & Project Director ,
ATMA, Dakshin Dinajpur, Balurghat.

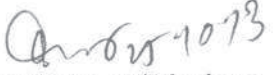
The Following contractual staff will be recruited in the office of the Project Director, ATMA, Dakshin Dinajpur for a period of 1(one) year.

- a). Accountant Cum Clerk- 1 No.
- b). Block Technology Manager – 8 Nos.
- c). Subject Matter Specialist – 16 Nos.

The Willing candidates are requested to visit the website of D.M. Dakshin Dinajpur & Z. Parishad, D/Dinajpur (www.ddinajpur.nic.in) as well as Notice Board of the different public offices in this district for detailed information.

Last date of receipt of application is 7th. November, 2013 upto 5.00 p.m.


Deputy Director of Agriculture(Admn)
Project Director, ATMA
Dakshin Dinajpur, Balurghat.


District Magistrate , D/Dinajpur
& Chairman of ATMA,
Dakshin Dinajpur, Balurghat