

**Govt. of West Bengal**  
**Office of the District Magistrate & Collector**  
**Dakshin Dinajpur**  
**(Minority Affairs & Madrasah Education Section)**

Notice No: 01 /MA & ME

Dated: 22.06.2017

**NOTICE FOR WALK – IN - INTERVIEW**

This is for information of all concerned that Walk-in-Interview of Retired West Bengal State Government Employees will be conducted for engagement to the posts mentioned below, in the District Office for Minority Affairs, Dakshin Dinajpur (at Minority Affairs & Madrasah Education Bhavan located in Dakshin Dinajpur Collectorate Campus, Balurghat) on contractual basis for a period of 06 (Six) months, renewable conditionally on satisfactory performance and consideration by the authority up to the employees' attaining the age of 65 years.

Sl. No.	Name of Post	No. of Vacancy	Qualification(s) required	Date of Retirement	Age of Retired Govt. Employee
1.	Sub-Inspector of Schools (Madrasah Education) [S.I. (ME)]	01	Retired from the same service and post and in case of non-availability from similar posts	On or before 30.06.2017	64 years or below as on 30.06.2017
2.	Minority Development Officer [MDO]	01	Retired Officer who have worked in similar capacity in any department and retired from the Pay Band of Rs. 7,100/- -37,600/- with grade pay Rs. 3,900/-	On or before 30.06.2017	64 years or below as on 30.06.2017
3.	U.D.C	01	Retired from the post of U.D.C or similar posts	On or before 30.06.2017	64 years or below as on 30.06.2017

The Walk-in-Interview for selection process will be held on 18/07/2017 at 11:00 a.m. at the Office Chamber of the Addl. District Magistrate (Dev.), Dakshin Dinajpur (at 1<sup>st</sup> floor of Dakshin Dinajpur Collectorate Building at Balurghat.)

All the intending candidates shall have to appear on the date, time and venue as mentioned above along with the following papers / documents:

1. The Pension Payment Order (PPO). At the time of interview, the intending candidates shall have to produce either the original copy of the PPO or photocopy of the PPO duly attested by a Group-A officer.

Or

Both the Last Pay Certificate (LPC) and the Retirement Notice (RN). At the time of interview, the intending candidates shall have to produce either the original copy of the LPC and the RN or photocopy of the LPC and the RN duly attested by a Group-A officer.

2. A duly filled in formal application (in prescribed format) seeking engagement along with copies of credentials as mentioned in the said formal application (in prescribed format). [A copy of the prescribed format for formal application is enclosed herewith. A downloaded copy or photocopy of the prescribed format should be used for the purpose.]

(Continued to next page)

The Retired Govt. employees' who will be engaged on contractual re-employment basis as S.I(M.E.), M.D.O and UDC will be paid Rs. 15,000/- per month, Rs. 12,000/- per month and Rs. 10,000/- per month respectively as consolidated contractual remuneration according to memo no. 100-Dir-JS(Minority)/08 dtd. 18.09.2008 of the Director & Ex-Officio Joint Secretary, MA & ME Deptt., memo no. 711-MD(V)/1E(V)-2/08 dtd. 04.08.2011 of the Joint Secretary, MA & ME Deptt., memo no. 889-MD(V)/1E(V)-20/11 dtd. 05.10.2012 of the Principal Secretary, MA & ME Deptt., memo no. 943-MD/O/1E(V)-1(13) dtd. 24.05.2013 of the Secretary, MA & ME Deptt, memo no. 1617(19)-MD-O/1E(V)-20(1) Part-II dtd. 29.08.2013 of the OSD and Ex-Officio Joint Secretary, MA & ME Deptt. read with memo no. 10935-F(P) dtd. 05.12.2011 and memo no. 115-F(P) dtd. 04.01.2012 of Finance Department, Govt. of West Bengal.

Enclo: As stated.

Memo No: 436/1(49) /MA & ME

District Magistrate  
Dakshin Dinajpur  
Date: 22 / 06 / 2017

Copy forwarded for information and with the request to give the matter wide publicity to: -

- 1) The Superintendent of Police, Dakshin Dinajpur.
- 2-3) The Sub-Divisional Officer, Balurghat Sadar / Gangarampur at Buniadpur, Dakshin Dinajpur.
- 4) The Secretary, Dakshin Dinajpur Zilla Parishad, Dakshin Dinajpur.
- 5) The District Panchayat & Rural Development Officer, Dakshin Dinajpur
- 6) The District Planning Officer, Dakshin Dinajpur.
- 7) The District Programme Officer, Sarva Siksha Mission, Dakshin Dinajpur.
- 8) The Nezarath Deputy Collector, Dakshin Dinajpur.
- 9) The DIO, NIC, Dakshin Dinajpur with a request to upload the notice in District website.
- 10) The District Information & Cultural Officer, Dakshin Dinajpur, with the request to publish abridged advertisement in this connection in two daily newspapers - one in English & one in Bengali. A copy of the abridged advertisement to be published is enclosed herewith.
- 11) The District Inspector of School (SE), Dakshin Dinajpur.
- 12) The District Inspector of School (PE), Dakshin Dinajpur.
- 13-44) The BDO / ADA / BL&LRO / CDPO, Balurghat / Hili / Kumarganj / Tapan / Gangarampur / Banshihari / Kushmandi / Harirampur Dev Block.
- 45-48) CA to DM / ADM (Gen) / ADM (Dev) / ADM (LR), Dakshin Dinajpur.
- 49) Office Notice Board.

District Magistrate  
Dakshin Dinajpur  
22/06/17

To  
The District Magistrate,  
Dakshin Dinajpur, Balurghat.

**Sub: Application for engagement on contractual basis in District Office for Minority Affairs, Dakshin Dinajpur.**

In response to your Notice No. 01/MA & ME dtd: 22.06.2017 I am submitting herewith my detailed particulars as mentioned below for considering myself as a candidate:

1.	Name of the Post applied for:	
2.	Name of the Applicant (In Block Letter):	
3.	Name of Father / Husband:	
4.	Address: a) Permanent:	
	b) Present:	
	c) Mobile Number:	
5.	Date of Birth: (Please enclose supporting document)	
6.	Age as on 30.06.2017:	_____ yrs. _____ month _____ days
7.	Date of Superannuation: (Please enclose copy of PPO / Retirement Notice)	
8.	Educational Qualification:	
9.	Superannuated Post: (From which post superannuated)	
10.	Band Pay & Grade Pay: (As on the date of retirement)	Band Pay: Grade Pay:
11.	Name of Deptt. / Office / Section where the applicant was posted at the time of retirement:	Deptt: Office: Section:
12.	Do you have any knowledge of computer operation? (if yes, please attach Certificate or mention about Exact knowledge)	
13.	Whether the applicant is presently working in any Institution after retirement? (if yes, please mention in detail)	

Place:

Date:

\_\_\_\_\_  
Signature of applicant